

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, MARCH 3, 2020**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on March 3, 2020 at 7:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Hickman, Hunt, Remke, Saunders, and Mayor David Wood. Absent:
13 DeWitt & S. Wood. Also present were City Manager Healy, Police Chief
14 Mitchell, Fire Chief Brandon, Public Works Director Stocklask, Building Inspector
15 Richmond, Parks & Recreation Director White, CPA Goddard, Attorney White and
16 City Clerk Hewitt.

17
18 **MINUTES:**

19
20 **Regular Council Meeting of February 18, 2020.**

21
22 Councilperson Saunders moved to accept and approve the minutes of the regular
23 council meeting of February 18, 2020, with the following corrections, page 1, line
24 35 should read “decreased, not increased” and page 4, line 35 should read,
25 “Manager Healy not Remke”, seconded by Vice Mayor Hunt. Motion carried
26 unanimously.

27
28 **GENERAL PUBLIC HEARING:**

29
30 Mayor D. Wood presented Certificates of Recognition to Moundsville residents,
31 Hilda Blake, James Stultz and William Hal Gorby for WV History Heroes.

32
33 * Carl Boso, 305 Tenth Street, said he is having problems with the Moundsville
34 Police Department telling people that he is no longer in business. He asked why
35 council didn’t interview two of the people who applied that were former council
36 people? He asked council why they don’t answer his questions?

37
38 * Joe Parriott, 40 Lily Lane, said he was present to honor the WV History Heroes
39 saying he worked with Hilda Blake through the years and thanked her for
40 everything she has done.

1 * Jane Klug, 2015 Jackson Street, member of the Friends of the Moundsville Parks
2 & Recreation reported raising money to purchase a new counter top at the pool.
3 Hope to purchase dressing room doors. They look forward to the summer events
4 of sports camp and craft camp. They will continue to have fund raisers, yard sales
5 and swim dances to help with the needs of the Parks & Recreation Department.
6

7 **MANAGER ITEMS:**
8

9 City Manager Healy presented the following report to council:

- 10 1. I met with Dr. Haynes from the Marshall County School Board , and Tony
11 Clark and Paul Hicks from the DOH, to discuss the “No Left Turn” in the
12 southbound lane at Monarch Stadium. The State agreed to remove the “no left
13 turn” restriction into the stadium, with the understanding from the School Board
14 that they will provide traffic control and maintain an “all in at beginning”, and an
15 “all out at exit” traffic flow.
- 16 2. Update on the latest collections from DataMax: to date, we have received
17 \$87,719.76, which amounts to \$43,859.88 for the City, after payments.
- 18 3. Reminder that the “one item” bulk pick-up policy started this week. The first
19 full week of every month is bulk week. Anyone having a large item that needs
20 picked up, should have this item out for their regular pick-up day during that week.
21 The rest of the month, a customer can call in to the office and request an additional
22 or emergency pick-up and pay for that pick-up (\$12.00). No bulk items will be
23 picked up other than the first week or items paid for.
- 24 4. I attended the quarterly Belomar Regional Council meeting on February 20. I
25 learned that the Fostoria Bridge project is in the fiscal 20-21 budget for
26 transportation. Which means that the process for the project can begin any time
27 after July 1.
- 28 5. At the Stormwater Board meeting last Thursday, we had much discussion on
29 the previous plan to increase Stormwater rates. The Board directed Superintendent
30 Bonar to get quotes from engineers to measure the square footage on all
31 commercial properties. Once quotes are received, the Board will decide if we want
32 to spend the money (\$6,500-\$7,000) to have that done. We can then present a plan
33 with estimated revenue from an increase. I have also asked the Superintendent to
34 prepare a list of projects that need completed, and rough estimate on those projects.
35 Once we have more information, we will revisit the increase, and present it to
36 Council.
- 37 6. As of today, the app has 189 downloads. Using the advice of Councilman
38 Remke, I had cards made to pass out at the Expo and place around the City
39 Building encouraging people to download and use the app.
- 40 7. The on-line pay feature is now working, for payments on municipal fee, public

1 safety fee, and sanitation. It went live yesterday, and we had two payments done
2 through the system. There is a convenience charge when using a debit or credit
3 card, but no fee to pay using an EFT through a savings or checking account.

4 8. Planet Fitness has offered a program to the City for employees, friends, and
5 relatives. Discounts are given on some of the annual fees, and have no enrollment
6 fee. Papers will go out to the employees this week.

7 9. I attended a ribbon cutting this morning for the new Gordman's Store, which
8 was converted from the previous Peeble's Store in the south plaza.

9 Congratulations, and welcome to Moundsville.

10 10. Background checks for the coaches and volunteers are going well. Thirty-six
11 coaches have completed their checks so far. Also, Director White confirmed today
12 that the Cameron JV Baseball team will be using the East End Colt Field, and the
13 Middle School Baseball League is forming, as well. Teams from Moundsville,
14 Cameron, and Sherrard will be using East End as a home baseball field. The
15 schedule for April is already filling in.

16 11. With the agenda for the Sub-Committee Meeting next week rather light, I'd
17 like to utilize some time during the Finance Committee to discuss the latest draft of
18 the budget, which will go out in your packets. I would like to see the budget on the
19 March 17 meeting agenda, for approval.

20 12. Reminder that the Expo is this weekend. Friday evening and Saturday.
21 Marshall County Chamber of Commerce Executive Director Scott Reager told me
22 today that the Expo is full, and they have had to turn businesses away due to lack
23 of space. This is a great event for Moundsville, so please come and enjoy the
24 Expo, and visit the three City of Moundsville booths!

25
26 **OLD BUSINESS:**

27
28 **Other Items to be Discussed by Council.**

29 * Councilperson Saunders feels the WV DOT should address the left turn from Rt.
30 2 onto Jefferson Extension instead of the no left turn on Rt. 2 to the Football
31 Stadium.

32 * Vice Mayor Hunt announced Appalachian Outreach will be holding their annual
33 fundraiser on April 18. Ms. Hunt moved to discuss at the finance meeting a \$50
34 donation from the City of Moundsville, seconded by Councilperson Remke.
35 Motion carried unanimously.

36 * Vice Mayor Hunt suggested discussing upcoming legislative bills in the January
37 WVML Conference to make cities aware of bills they may be affected by. She
38 agrees with Councilperson S. Wood and hopes legislatures will attend a council
39 meeting during the session.

1 **NEW BUSINESS:**

2
3 **Discussion and Approval of a Resolution to Authorize the City Manager to**
4 **Enter into a Contract with McKinley Architect & Engineering for the New**
5 **Municipal & Public Safety Building.**

6
7 Councilperson Remke moved to approve the resolution, seconded by
8 Councilperson Hickman. Motion carried unanimously.

9
10 **Discussion and Approval of a Resolution to Authorize the City Manager to**
11 **Enter into a Contract Through Commercial Insurance for Liability Coverage**
12 **with Zurich Insurance Company.**

13
14 Councilperson Saunders moved to approve the resolution, seconded by
15 Councilperson Remke. Motion carried unanimously.

16
17 **Discussion and Approval of an Ordinance to Establish Formal Definitions of**
18 **Medical Marijuana and to Allow Marijuana Dispensaries in Commercial**
19 **Areas of the City of Moundsville Zoning Code. (First Reading)**

20
21 Attorney White read the following ordinance by title only to be passed by council
22 on first reading:

23
24 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE AMENDING THE**
25 **ZONING CODE TO PROVIDE FOR MEDICAL CANNABIS**
26 **DISPENSARIES AS USES IN C-1 CORRIDOR COMMERCIAL ZONES**
27 **AND IN C-2 HISTORIC AND NEIGHBORHOOD COMMERCIAL ZONES**
28 **AND PROVIDING FOR DEFINITION AND REGULATIONS RELATING**
29 **THERE TO. (FIRST READING)**

30
31 Councilperson Remke moved to approve the above ordinance, seconded by
32 Councilperson Hickman.

33
34 Councilperson Remke moved to amend the ordinance by permitting only 2
35 dispensaries per zone. Motion failed for lack of a second.

36
37 Councilperson Remke moved to amend the ordinance by extending the distance
38 between dispensaries from 1000 feet to 1500 feet. Motion failed for lack of a
39 second.

1 Mayor D. Wood called for a voice vote. City Clerk Hewitt announced the
2 following tally. 3 yeas, 2 nays. Remke and Saunders voting nay. Motion carried.

3
4 **Discussion and Approval of an Ordinance Pertaining to Require Off Street**
5 **Parking for New Businesses and Grandfather Existing Businesses. (First**
6 **Reading)**

7
8 Attorney White read the following ordinance by title only to be passed by council
9 on first reading:

10
11 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE AMENDING THE**
12 **ZONING CODE TO ALLEVIATE THE REQUIREMENTS FOR OFF-**
13 **STREET PARKING FOR CERTAIN STRUCTURES IN C-2 HISTORIC**
14 **AND NEIGHBORHOOD COMMERCIAL ZONES. (FIRST READING)**

15
16 Vice Mayor Hunt moved to approve the above ordinance, seconded by
17 Councilperson Remke.

18
19 Mayor D. Wood called for a voice vote. City Clerk Hewitt announced the
20 following tally. 5 yeas. Motion carried unanimously.

21
22 **Discussion and Approval of a Resolution Declaring the Opioid Epidemic as a**
23 **Public Nuisance to the People of Moundsville, Marshall County, West Virginia.**

24
25 Councilperson Remke moved to approve the resolution, seconded by Councilperson
26 Saunders. Motion carried unanimously.

27
28 **Other Items to be Discussed by Council.**

29 * Vice Mayor Hunt thanked Manager Healy for distributing the employee
30 recognition surveys to the employees. She would like to discuss the results with
31 Councilperson Hickman and the Department Heads.

32 * Vice Mayor Hunt was invited to tour the Moundsville Fostoria Glass Museum
33 along with Councilperson Hickman. Ms. Hunt moved to discuss at the finance
34 committee meeting the possibility of organizing an essay contest with Middle School
35 Students on the history of the Fostoria Glass Company, seconded by Councilperson
36 Remke. Motion carried unanimously.

37 * Councilperson Remke moved to have an executive session for real estate and
38 personnel matters, seconded by Councilperson Hickman. Motion carried
39 unanimously.

1 * Councilperson Remke commended the City Manager and the Department Heads
2 for their monthly reports.

3 * Councilperson Hickman said she enjoyed touring the Fostoria Museum with Vice
4 Mayor Hunt.

5
6 **MAYOR ITEMS:**

7 * Mayor D. Wood attended the Sanitary & Stormwater Board meetings. They will
8 be addressing a proposed Stormwater increase for commercial & rental properties in
9 the future.

10 * Mayor D. Wood expressed City of Moundsville's awareness in the opioid crisis.

11 * Asked Manager Healy for an update on the boat docks. Manager Healy said he
12 has spoke with Delegate Lisa Zukoff who has attempted to contact WV DNR.
13 Manager Healy is hoping she can expedite the repair project on the boat docks.

14 * Asked for update on the Planning & Zoning training class. Manager Healy said it
15 has been scheduled for Wednesday, March 25 at the City Council Chambers at 5:00
16 p.m.

17 * Announced the Cub Scout Cake Auction is March 16.

18
19 **COMMITTEE REPORTS:**

20 **Discussion of Recommendations by the Finance Committee.**

21 The finance committee will meet on March 10, 2020 at 5:00 p.m.

22
23 **Discussion of Recommendations by the Traffic Committee.**

24 The traffic meeting will follow the finance meeting.

25
26 **Discussion of Recommendations by the Policy Committee.**

27 The policy meeting will follow the traffic meeting.

28
29 **COUNCIL ITEMS:**

30 * **Hickman** – Nothing at this time.

31 * **Remke** – Nothing at this time.

32 * **Saunders** – Asked if the street sweeper has been running? Mr. Stocklask said
33 when weather permits.

34 * **Hunt** – Said she proudly voted yes to support the opioid epidemic resolution.

35 * Said she watched a pickle ball video to learn about the sport brought up by
36 Director John White.

37
38 Councilperson Saunders moved to recess before executive session, seconded by
39 Councilperson Remke. Motion carried unanimously.

1 Meeting recessed at 7:54 p.m.
2 Meeting reconvened at 8:03 p.m.
3 Executive session began at 8:03 p.m.
4 Executive session recessed at 8:41 p.m.
5 Regular session reconvened at 8:42 p.m.
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7 Councilperson Remke moved to adjourn, seconded by Councilperson Hickman.
8 Motion carried unanimously.
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10 Meeting adjourned at 8:42 p.m.

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Sondra J. Hewitt, City Clerk

David Wood, Mayor