

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, JANUARY 18, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on January 18, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, D. Wood and Mayor Hunt. Absent: Saunders,
13 Wood-Shaw and Wallace. Also present were City Manager Healy, City Clerk
14 Hewitt, Finance Director Ankrom, Chief Mitchell and City Attorney White.
15 Absent: Secretary Scarbin.

16
17 Mayor Hunt asked for a moment of silence for Coalminer, Jeffrey Phillips who lost
18 his life at the Ohio Valley Coal Mine in Benwood on Friday, January 14, 2022.

19
20 **MINUTES:**

21
22 **Regular Council Meeting of January 4, 2022.**

23 Councilwoman DeWitt moved to approve the minutes of the regular council
24 meeting of January 4, 2022, seconded by Councilman Chamberlain. Motion
25 carried unanimously.

26
27 **GENERAL PUBLIC HEARING:**

28 Public was not present to speak.

29
30 **MANAGER ITEMS:**

31 Personnel

- 32
- 33 • Interviews are scheduled this week for the Meter Attendant opening.
 - 34 • Two personnel changes in City Hall. One resignation in late 2021 has led to
35 some internal movement. Stephanie Aston will be moving from the Cashier
36 position to the Data Processing Office. Julie Mitchell will be starting at the
37 Cashier position next Monday. Julie has been in the Water Department
Billing Office for approximately five years.
 - 38 • Building Inspector Bill Wilson has submitted his resignation, opting for
39 other employment. Advertisements for this position are running now.

- 1 1. Most probably have seen about the passing of John K. Chase this past week.
2 “JK” as he was known to many, served as Moundsville Municipal Court Judge for
3 many years. Our sympathy goes to his dear mother Donna, sisters Lori and Cindy,
4 and other family.
- 5 2. The biggest story of the last week is the snow. Based on forecasts, I had
6 numerous discussions with Superintendent Stocklask and Working Foreman
7 Wallace concerning their plan. They had two crews start at noon on Sunday and
8 pre-treated the hills and other areas. Those crews worked until midnight and were
9 relieved by two fresh crews. This rotation continued until today at noon. I’ve had
10 compliments from people today about the good condition of our roads. We have
11 also had a few complaints about snow being plowed up against cars and driveways,
12 and we are dealing with those on a case-by-case basis. As you all know, we cannot
13 dump snow anymore, and it has to go somewhere. Crews do their best to keep
14 openings, but sometimes it happens. All in all, they have done a great job, and we
15 all owe them a big thank you for their work this past weekend. Their dedication is
16 another reason why Moundsville is a great place. We continue to ask for safe
17 driving as more winter weather is expected next week.
- 18 3. During large snow events, such as this one – and especially when the areas
19 around parking meters have snow piled, we will not be issuing tickets for expired
20 meters. This is a case-by-case basis, but generally speaking, as long as there is
21 snow piled around the curbs and meters, we will not ticket vehicles. Once clear,
22 the enforcement will resume.
- 23 4. I spoke with the architect today, and they are not happy with the look of the
24 design adding the second floor. There are issues with elevator location when doing
25 this, so it involves moving quite a few things. They continue to work on the design
26 and hopefully will have a draft design and cost estimate to present in the next
27 week.
- 28 5. Finance Director Ankrom and I have met and developed our first draft on the
29 revenue side for the upcoming budget. She has also provided all Department
30 Heads with their budget worksheets. We continue to meet weekly to discuss and
31 fine tune the budget.
- 32 6. We received notification of the 4th quarter 2021 Municipal Sales Tax payment
33 today. The total is \$487,669.91. This is a \$17,403.62, or 3.7% increase over the
34 4th quarter of 2020. This brings our fiscal year total receipts to \$1,487,237.21.
- 35 7. Weekly conference calls with the West Virginia Municipal League have
36 returned to stay updated on the Legislature. City Clerk Hewitt has passed out
37 copies of Senate Bill 132 which changes the Home Rule Program. This will

1 require those Home Rule communities that have or plan to implement a sales tax to
2 eliminate Business & Occupation Tax within five years. It is currently in the
3 Government Organization Committee, of which Senator Maroney is a member.
4 The Municipal League is expecting similar bills to be introduced, including B&O
5 exemptions.

6 8. The Marshall County Historical Society is holding a Winter Open House this
7 coming Saturday, January 22 from 10 AM to 2 PM at the museum. This location
8 holds thousands of artifacts from Marshall County history, and has a gift shop, as
9 well. Interesting note is their collection of yearbooks from local high schools.

10 9. Openings remain on the Board of Zoning Appeals, Historic Landmarks, and the
11 Building Commission. Please reach out to anyone that you think may be interested
12 in applying and ask them to contact me.

13 10. With temperatures reaching near zero the end of this week, I ask everyone to
14 please check on their neighbors, especially elderly or those living alone. Also,
15 please make sure all pets are inside. If any resident has an emergency, please call
16 911 or the Moundsville Police Department.

17

18 Mayor Hunt asked council for any questions to the City Manager:

19 * Councilman D. Wood pointed out another item of the legislative agenda is to
20 reduce sales tax from 6% to 4.75%.

21 * Mayor Hunt asked if Senate Bill 132 is referring to municipalities with Home
22 Rule? Manager Healy said SB 132 targets Home Rule cities forcing them to
23 reduce and eliminate B&O Tax within a 5 year period.

24

25 **OLD BUSINESS:**

26 **Discussion and Approval of an Ordinance to Abolish the Design Review** 27 **Board. (Second Reading)**

28 Attorney White read the following ordinance by title only to be passed by council
29 on second and final reading:

30 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,** 31 **WEST VIRGINIA, ABOLISHING THE DESIGN REVIEW BOARD OF** 32 **THE CITY OF MOUNDSVILLE. (SECOND READING)**

33 Councilwoman DeWitt moved to approve the above ordinance, seconded by
34 Councilman Chamberlain. Mayor Hunt called for a voice vote. City Clerk Hewitt
35 announced the following tally. 4 yeas. Motion carried unanimously.

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37

1 **Discussion to Purchase Real Estate Property.**

2 Councilwoman DeWitt moved to discuss in executive session, seconded by
3 Councilman Chamberlain. Motion carried unanimously.

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5 **Other Items to be Discussed by Council.**

6 * Councilman Chamberlain asked Alan Olson of the Intelligencer to mention in his
7 column due to DEP regulations the City of Moundsville is not permitted to remove
8 snow from the city streets and dump somewhere else.

9
10 **NEW BUSINESS:**

11 **Discussion of Request from Landowner to Purchase 20' Parcel and 20' Right of**
12 **Way on City's Fork Ridge Property.**

13 City Manager Healy noted this item will also be discussed in executive session.

14
15 **Other Items to be Discussed by Council.**

16 * Councilman Chamberlain asked for extra cinders at the intersection of Jackson
17 Street & Curtis Avenue and Jackson Street & Elm Avenue going east. Manager
18 Healy said he would refer that to the Public Works Director.

19 * Councilman D. Wood asked for an update on the ARP funds and are there plans
20 for a Manager's Workshop? Manager Healy said he reached out to the other City
21 Manager's asking for any information regarding plans they have developed. One of
22 the discussions of the City Managers Association meetings at the WVML
23 Conference is ARP monies. He feels he will have a pretty good idea of what other
24 cities are doing which he will inform council.

25 * Councilman D. Wood asked what are the Manager's plans for the new City
26 Building proposal? Manager Healy said since the basement seemed to be the
27 problem, he discussed with the engineers of McKinley & Associates extending the
28 second floor over the entire first floor to recover the square footage loss of the
29 basement storage. The engineers will provide him with a draft estimate and design
30 at which time he will bring to council.

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32 **MAYOR ITEMS:**

33 * Mayor Hunt received a thank you card from Wreath's Across America to be
34 received and filed by council. Councilman Chamberlain moved to receive and file
35 the card, seconded by Councilwoman DeWitt. Motion carried unanimously.

36 * Mayor Hunt commended the Street Department and Sanitation Department for
37 doing a fantastic job clearing streets and pickup up garbage during the snow storm.

38 * Mayor Hunt said she was pleased Manager Healy scheduled a meeting with the
39 Delegates concerning the bills being discussed in Charleston. She also thanked
40 Manager Healy for being proactive with the proposed legislative changes being

1 discussed in Charleston.

2
3 **COMMITTEE REPORTS:**

4 **Reports by the Finance Committee.**

5 Councilman Chamberlain reviewed the minutes of the January 11, 2022 finance
6 meeting.

7 **Reports by the Traffic Committee.**

8 Councilwoman DeWitt reviewed the minutes of the January 11, 2022 traffic
9 meeting.

10 **Reports by the Policy Committee**

11 Councilman D. Wood reviewed the minutes of the January 11, 2022 policy
12 meeting.

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14 **COUNCIL ITEMS:**

15 * **DeWitt** – Reiterated comments from Mayor Hunt commended the Street and
16 Sanitation workers for the great job they do. It is very much appreciated.

17 * Informed Manager Healy she has Senator Maroney’s phone number. She feels it
18 is pertinent that we reach out to him.

19 * **Chamberlain** - Reported unable to attend February 1, 2022 council meeting due
20 to a previous engagement.

21 * **D. Wood** – Reiterated comments from fellow council members commending the
22 Street and Sanitation worker, job well done!

23 * **Mayor Hunt** – Gave a shout out to her neighbor who cleared her driveway as
24 well as her parents and other neighbors.

25
26 Meeting recessed at 6:40 p.m., for 5 minutes.

27 Meeting reconvened at 6:44 p.m.

28 Executive session began at 6:44 p.m.

29 Executive session began at 7:06 p.m.

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31 Councilman Chamberlain moved to adjourn, seconded by Councilwoman DeWitt.
32 Motion carried unanimously.

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34 Meeting adjourned at 7:07 p.m.

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39 Sondra J. Hewitt, City Clerk

Judy Hunt, Mayor