

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, FEBRUARY 1, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on February 1, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Mayor Judy Hunt.

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11 Secretary Scarbin called the roll and the following Councilpersons were in
12 attendance: DeWitt, Mayor Hunt, Saunders, Vice-Mayor Wood-Shaw and Wood.
13 Also present were City Manager Healy, Attorney Clyburn, Secretary Scarbin,
14 Finance Director Ankrom, Treasurer Williams, and Chief Mitchell. Absent were
15 Wallace, Chamberlain, and City Clerk Hewitt.

16
17 **MINUTES:**

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19 **Regular Council Meeting of January 18, 2022.**

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21 Councilwoman DeWitt moved to approve the minutes of the regular council
22 meeting of January 18, 2022, seconded by Vice-Mayor Wood-Shaw. Motion
23 carried unanimously.

24
25 **GENERAL PUBLIC HEARING:**

26 Jaytee Herron and Aimee Tickerhoof of Kozicki Hughes and Tickerhoof presented
27 the Compilation Report to Council.

28
29 **CITY MANAGER ITEMS:**

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31 Video from Super Kids Soap Box Derby

- 32 • At the request of Phil Remke, Chair. The event will be held in Moundsville
33 on May 21, again on 8th Street. Mr. Remke asks for the support of the city
34 again this year.

35 Year-End Report

- 36 • Presented to all Council members tonight is the City Manager's Year-End
37 Report. This is a comprehensive review of all departments and select
38 programs in the city. Information was obtained in part from Departmental
39 Year-End Reports. Also included is a look ahead at 2022. Please take time

1 to read through this document, which is filled with interesting statistics, and
2 gives an overview of the city. Thanks to all the department heads and my
3 Secretary Kim Scarbin for their information that helped compile this report.

4 Appointments

- 5 • Patricia Weinschenker, previously a member of the Design Review Board,
6 has requested to serve on the Historic Landmarks Commission. Therefore,
7 effective today, I appoint Ms. Weinschenker to serve on that Commission.
8 She will fill an unexpired term until December 31, 2022.

9 Personnel

- 10 • One offer was extended for the Meter Attendant, which was declined due to
11 a change in personal situation. We will readvertise.
- 12 • We have a few applications for the Building Inspector position. Those are
13 being reviewed this week, and hopefully interviews next week.
- 14 • The Police Civil Service Board is holding a test on February 26th,
15 applications are being accepted through February 14th.

- 16
17 1. Moundsville resident Kelley Rickman passed away unexpectedly last week.
18 Kelley's husband Dave Rickman was a long-time Building Commission
19 member, and well known around the City Building. Our sympathy goes to
20 Dave, their daughter Sara and the rest of his family.
- 21 2. Mayor Hunt, Councilman Saunders, City Clerk Hewitt, and I attended the
22 West Virginia Municipal League Conference on January 23 and 24 in
23 Charleston. I attended the training sessions on the American Rescue Plan
24 Final Rule and Municipal Taxation. During the Legislative reception, we
25 had time to meet with Delegate Zukoff and Delegate Reynolds. Senator
26 Maroney was not at the Capitol during our time there, and Senator Clements
27 did not respond to messages. There are possibly four bills floating around
28 concerning Business & Occupation Tax, and Home Rule. I will continue to
29 update Council as we learn more about those bills. Both Delegate Reynold
30 and Zukoff have pledged their support to fight any B&O reduction bills.
31 Other bills to keep our eyes on are Senate Bill 75, which would require
32 Home Rule cities that levy a local sales tax, be required to pay the first seven
33 days of jail costs for anyone arrested by the municipal police. A similar bill
34 introduced into the House changes that to five days. House Bill 2232 is
35 another one introduced which would require a municipality to hold a special

1 election to repeal any ordinance or city code provision previously enacted, if
2 there is a petition presented including signatures of only 15 percent of the
3 votes in the last general election.

- 4 3. After recovering from the previous large snow totals, and the temperature
5 staying below freezing, there was little that could be done with the snow
6 piles around town. As temperatures warmed a little, I had the Street
7 Department spend the last two days removing as much as possible from the
8 business district. Thank you to Superintendent Terry Roberts and the
9 Moundsville Water Board for supplying a dump truck to assist in this effort.
10 I love to see departments working together.
- 11 4. Be prepared for additional winter weather Thursday and Friday, and it looks
12 like we may see significant ice and then minimal amounts of snow. I look
13 for the crews to be out early Friday morning.
- 14 5. Mayor Hunt, Councilman Wood and I participated in a virtual meeting with
15 McKinley yesterday. They presented a design with a larger second, and an
16 additional level for storage. Square footage currently stands at 25,452, with
17 an additional 5,880 on the third floor for additional storage. Total square
18 footage without third floor storage space (-5,880 sf) which can be fitted out
19 later.
- 20 6. Tomorrow afternoon, I am meeting with Ms. Megan Pintus from John
21 Marshall regarding food boxes that they have constructed. We will be
22 discussing the installation and locations of these boxes. Tentatively, we
23 have four locations in mind, and will determine exact spots tomorrow. This
24 is another great partnership with the Marshall County School system, and
25 one that directly will assist our residents.
- 26 7. The Water Department made their first monthly payment from the bond
27 refinancing this week. The new payment of \$12,567.49 saved the Board
28 \$9,139.51, which translates to over \$100,000 in savings annually.
- 29 8. Finance Director Ankrom continues to work on the budget for next year. All
30 Department Heads have presented their budget worksheets to us. At the
31 Finance Sub-Committee Meeting next week, the Department Heads will be
32 present to present their comments and capital expenditure requests. We
33 continue to meet weekly to discuss and fine tune the budget.
- 34 9. Openings still remain on the Board of Zoning Appeals, Historic Landmarks,
35 and the Building Commission. Please reach out to anyone that you think
36 may be interested in applying and ask them to contact me.

1 10. As noted earlier, with the next round of winter weather approaching, please
2 check on your neighbors, especially elderly or those living alone. Also,
3 please make sure all pets are inside. If any resident has an emergency,
4 please call 911 or the Moundsville Police Department.

5 Vice-Mayor Wood-Shaw asked City Manager what the next step is with the new
6 municipal building? City Manager Healy said the architects will come up with a
7 proposed cost for the revised designs, along with providing photos.

8
9 Councilman Wood asked regarding the B&O and 1%, if the legislatures know the
10 cost of a special election? City Manager Healy stated the Municipal League is
11 waiting with hope that some of the proposed bills do not come out of committee.
12 They will stay on top of all issues and keep in contact with legislatures.

13
14 Councilman Wood asked what the cost was to house an inmate overnight? Chief
15 Mitchell advised it costs \$46.00 per inmate per night. Councilman Wood asked the
16 purpose of Senate Bill 75 to make the Home Rule municipalities pay the first seven
17 days? City Manager Healy said maybe an attack on the 1%.

18
19 Councilwoman DeWitt advised City Manager the winter storm was updated to
20 begin Wednesday night. She also stated she knew someone who was interested in
21 the Building Commission vacancy and they will be sending a letter of interest.

22
23 **OLD BUSINESS:**

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25 **Discussion of Request from Landowner to Purchase 20' Parcel and 20' Right**
26 **of Way on City's Fork Ridge Property.**

27 Councilman Wood moved to table until City Council receives more information.
28 Seconded by Vice-Mayor Wood-Shaw. Motion carried unanimously.

29
30 **Discussion to Purchase Real Estate Property.**

31 Vice-Mayor Wood-Shaw moved to discuss in executive session at the end of the
32 meeting. Seconded by Councilwoman DeWitt. Motion carried unanimously.

33
34 **Other Items to be Discussed by Council.**

35 Councilman Wood asked the City Manager when the ARP projects decided by
36 Council will be ready? Will there be a Manager's Workshop set to discuss? City
37 Manager Healy advised once the 2022-2023 budget is finalized, he will set up a
38 workshop.

1 Councilman Saunders asked if the Street Department removed snow from Jefferson
2 Avenue? City Manager said yes. The Street Department worked on it for two full
3 days.

4
5 Councilman Saunders asked about the Fostoria Bridge work? City Manager said
6 they've started the work to relocate the utilities. The project will be bid by the D.O.H.
7 and should be awarded by summer.

8
9 Councilman Saunders asked for an update on Sanford demo? City Manager Healy
10 said the asbestos abatement takes approximately 3 weeks and then demo will begin.

11
12 Vice-Mayor Wood-Shaw asked if City Council will be submitting a list of additional
13 streets for the 2022 paving project. City Manager Healy advised Jack Tush of
14 Stegman and Schellhase will be measuring the remaining streets from the 2021 list
15 and will provide a cost estimate.

16
17 **NEW BUSINESS:**

18
19 **Other Items to be Discussed by Council.**

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21 Councilman Wood asked if the department heads will be brought in for the budget?
22 City Manager Healy advised the department heads will be presenting at next week's
23 Finance sub-committee meeting.

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25 **MAYOR ITEMS:**

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27 Mayor Hunt said she attended the WV Municipal League Conference.
28 Mayor Hunt said she attended the meeting with McKinley regarding the new
29 municipal building.
30 Mayor Hunt said the Street Department has been working very hard to clear the
31 streets. It's appreciated.

32
33 **COMMITTEE REPORTS:**

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35 **Reports by the Finance Committee**

36 The Finance Committee will meet on February 8, 2022 at 5:00 P.M.

37 **Reports by the Traffic Committee**

38 The Traffic Committee meeting will follow the finance meeting.

39 **Reports by the Policy Committee.**

40 The Policy Committee meeting will follow the traffic meeting.

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COUNCIL ITEMS:

Councilman Wood asked if there was an update regarding the Juneteenth holiday?
City Manager Healy said he would research what the state is doing.

Councilwoman DeWitt asked if City Council can receive a list of streets Jack Tush will be measuring? City Manager Healy said he would provide the list to Council in their packets for next week.

Council members recessed before the Executive Session at 6:53 PM

Executive session began at 7:04 PM

Executive session recessed at 7:11 PM

Regular session reconvened at 7:11 PM

Councilman Saunders moved to adjourn, seconded by Vice-Mayor Wood-Shaw.
Motion carried unanimously.

Meeting adjourned at 7:12 P.M.

Kimberly Scarbin, Secretary

Judy Hunt, Mayor