

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, NOVEMBER 2, 2020**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on November 2, 2020 at 7:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Councilman Remke.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: DeWitt, Hickman, Remke, Saunders, S. Wood and Mayor David
13 Wood. Also present were City Manager Healy, Police Chief Mitchell, Attorney
14 White, Finance Director Ankrom and City Clerk Hewitt. Absent: Councilwoman
15 Hunt. Meeting was live stream on Zoom.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of October 20, 2020.**

20 Councilman Remke moved to approve the minutes of the regular council meeting
21 of October 20, 2020, seconded by Councilwoman Hickman. Motion carried
22 unanimously.

23
24 **Regular Council Meeting of October 6, 2020.**

25 Councilman Remke moved to approve the minutes of the regular council meeting
26 of October 6, 2020, seconded by Councilwoman S. Wood. Motion carried
27 unanimously.

28
29 **GENERAL PUBLIC HEARING:**

30 Mayor D. Wood called for the public hearing. Anyone wishing to address council
31 may speak for five minutes. At this time, no one in the audience wished to speak.

32
33 **MANAGER ITEMS:**

34 Manager Healy presented the following report to council:

- 35
36 1. Update on the new Municipal Building – I had a conversation with the
37 Architect last week, and due to the new designs they are working on, more time is
38 needed to attempt to include everything that was agreed upon into a new design.
39 There are multiple things that we all agreed were necessary that may not be able to
40 be included where we originally placed them in. Also, to facilitate the second plan,

- 1 more demolition is needed of the existing structure. This morning I received a call
2 that they expect the additional design to be completed sometime late this week, and
3 hope for a meeting next week.
- 4 2. Last week, I received four preliminary Splash Pad designs from three different
5 companies. There will be an upcoming meeting to discuss those designs and select
6 the company to supply the materials.
- 7 3. At the request of Councilperson Sara Wood concerning on-line collection of
8 parking tickets – Accu-Fund does not currently have this capability. According to
9 Mountaineer Computer Systems, it is a highly requested function, and Mr.
10 Feamster will add our name to the list, when Accu-Fund does another update.
11 Reminder that parking tickets can dropped into the drop box anytime.
- 12 4. At the request of Councilperson Remke, the Public Works Department spent
13 some time with a local manufacturer concerning construction of our dumpsters.
14 Ultimately, we will continue to purchase dumpsters from the current company.
15 Lead time for orders were a factor, but the cost was considerably higher.
- 16 5. Also, Councilman Remke requested the percentage of payments coming from
17 the on-line feature. For September, it was 6.7% of utility bill payments (Public
18 Safety Fee, Municipal Fee, and Garbage Fee) paid by credit card.
- 19 6. The Salt Hut construction continues after the removal of a couple courses of the
20 blocks that were not acceptable. New blocks were delivered, and the construction
21 has resumed. The material for the top is ordered and we expect to have this
22 completed soon.
- 23 7. Paving Update: Carson and Cherokee Drive were milled today; they will have
24 the base asphalt placed tomorrow and the top layer on Wednesday. There will be
25 some delays during those two days while paving of up to 30 minutes, mainly
26 between Carson and the top of Cherokee Drive. Accommodations will be made for
27 emergency vehicles. Work continues throughout the city on the raising of the
28 manhole covers and punch list items on the other streets.
- 29 8. I received a written update from the Sanford Center Board of Directors. It reads
30 (in part): *“Our last board meeting was unofficial, so no notes were taken.
31 However, all board members unanimously agreed that since all of our tenants have
32 moved out, we can't afford to keep the building anymore and we are ok with letting
33 the city take back the ownership of the property... Also, what will happen with bills
34 and things...The account is slowly running out and I'm not sure what to do about
35 certain things. I'm shutting off non-essentials...”* This item is already on the
36 agenda for next week’s Sub-Committee Meeting.
- 37 9. As everyone is well aware, tomorrow is Election Day. If you have not voted
38 yet, please get out and do so. Good luck to all candidates.
- 39 10. I am anxious to see City Council pass the “Support Your Local Restaurant”
40 Resolution tonight. While this has been a difficult time for all businesses, the

1 restaurants continue to especially struggle, still being limited to 50% capacity. The
2 restaurant business makes their money by turning tables, and that is extremely
3 difficult with half capacity. That being said, please continue to support **all** our
4 local establishments, shops, and restaurants as they continue to struggle from the
5 effects of COVID-19.

6 11. Lastly, the COVID-19 numbers continue to rise drastically in Marshall
7 County. That spurred the decision to have this meeting via Zoom tonight.
8 Unfortunately, I have now personally known three people who have passed away
9 from COVID and have had family members who have tested positive. I ask for
10 continued vigilance from all in trying to stop the spread of this sickness.

11
12 **OLD BUSINESS:**

13
14 **Other Items to be Discussed by Council.**

15 * Councilwoman S. Wood asked for an update on the recycling. Manager Healy
16 said the grant application was scored last week and he expects to hear something
17 soon.

18 * Councilwoman S. Wood asked for an update on upcoming demolitions.
19 Manager Healy said the Building Inspections Department is currently working on
20 two demolitions, one on Sixth Street and one on Second Street. Bids are scheduled
21 to be opened on Thursday, November 12, 2020 at 10:30 a.m.

22 * Councilman Remke asked when the next Splash Pad meeting will be held.
23 Manager Healy said he would inform Councilman Remke of the date and time.

24
25 **NEW BUSINESS:**

26
27 **Discussion and Approval of an Ordinance Creating a New Tax Increment**
28 **Financing District in the City of Moundsville. (Second Reading)**

29
30 Attorney White read the following ordinance by title only to be passed by council
31 on second and final reading:

32
33 **CONSIDERATION, POSSIBLE ACTION AND SECOND READING OF AN**
34 **ORDINANCE OF THE CITY OF MOUNDSVILLE APPROVING AND**
35 **CREATING A NEW TAX INCREMENT FINANCING DISTRICT IN THE**
36 **CITY OF MOUNDSVILLE, MARSHALL COUNTY, WEST VIRGINIA TO**
37 **BE KNOWN AS “THE CITY OF MOUNDSVILLE**
38 **DEVELOPMENT/REDEVELOPMENT DISTRICT NO.1 AND PROJECT**
39 **NO.1” AND ESTABLISHING A TAX INCREMENT FINANCING FUND;**
40 **AND PROVIDING FOR OTHER MATTERS IN CONNECTION**

1 **THEREWITH. (SECOND READING)**

2 Councilman Remke moved to approve the TIF ordinance, seconded by
3 Councilwoman Hickman. Mayor D. Wood called for a voice vote. City Clerk
4 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

5
6 **Discussion and Approval of a Reimbursement Resolution for the City of
7 Moundsville Sanitary Board.**

8 Councilman Remke moved to approve the resolution, seconded by Councilwoman
9 DeWitt. Motion carried unanimously.

10
11 **Discussion and Approval of a Resolution Declaring November 18, 2020 as
12 “Support Your Local Restaurant Day”.**

13 Councilwoman DeWitt moved to approve the resolution, seconded by
14 Councilwoman S. Wood. Motion carried unanimously.

15
16 **Discussion of Litigation Matters.**

17 Manager Healy informed council the litigation is concerning the opioid lawsuit the
18 city is involved in with Gold, Khoury & Turak. He asked council to table this matter
19 until the representative could be present. Councilwoman Hickman moved to table
20 discussion of litigation, seconded by Councilwoman S. Wood. Motion carried
21 unanimously.

22
23 **Discussion of Real Estate Matters.**

24 Councilwoman Hickman moved to table real estate matters, seconded by
25 Councilwoman S. Wood. Motion carried unanimously.

26
27 **Discussion of Personnel Matters.**

28 Councilwoman S. Wood moved to table personnel matters, seconded by
29 Councilwoman Hickman. Motion carried unanimously.

30
31 **Other Items to be Discussed by Council.**

32 * Councilwoman S. Wood asked Manager Healy to look into a program the Ohio
33 County EMA uses that alerts cell phone users on situations such as overdoses, etc.
34 City Manager Healy said he will look into the program and report to council.

35 * Councilman Remke announced the Marshall County Chamber of Commerce is
36 sponsoring a Toy Drive until November 13, 2020. New toys can be dropped off at
37 the Chamber Office, Wesbanco, Main Street Bank and the Marshall County
38 Courthouse.

1 **MAYOR ITEMS:**

2 * Mayor D. Wood recommended discussion of a request for JM Basketball program
3 ad at the next finance sub-committee meeting. Moved by Councilman Remke and
4 seconded by Councilwoman S. Wood. Motion carried unanimously.

5 * Mayor D. Wood said council member received a letter from Mr. Joe Parriott
6 concerning a zoning issue and asked council to receive and file the letter.
7 Councilman Remke moved to receive and file the letter, seconded by Councilwoman
8 Hickman. City Manager Healy explained the letter is in reference to a zoning request
9 to the Zoning Appeal Board which was tabled by the board. Motion was carried
10 unanimously.

11 * Mayor D. Wood requested an update on the distribution of the quarterly Municipal
12 Sales & Use Tax.

13 * Mayor D. Wood encouraged everyone to VOTE!

14 * Mayor D. Wood gave Best Wishes and Best of Luck to all of the 2020 Candidates.

15
16 **COMMITTEE ITEMS:**

17 The finance sub-committee will meet on Tuesday, November 10, 2020 at 5:00 p.m.
18 followed by traffic committee, then followed by policy committee.

19
20 **COUNCIL ITEMS:**

21 * **Remke** – Nothing at this time.

22 * **DeWitt** – Nothing at this time.

23 * **S. Wood** – Encouraged council members to take a detailed look at the façade
24 program documents as well as the rules and regulations provided by the City
25 Manager. They will be discussed at the sub-committee meeting.

26 * **Hickman** – Announced the Marshall County Health Department will be providing
27 free COVID-19 testing throughout Marshall County.

28 * **Saunders** – Thanked City Manager Healy for the job he is doing and the items he
29 has taken care of at the request of Mr. Saunders.

30
31 Councilwoman DeWitt moved to adjourn, seconded by Councilman Saunders.
32 Motion carried unanimously.

33
34 Meeting adjourned at 7:37 p.m.

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37 _____
38 Sondra J. Hewitt, City Clerk

David Wood, Mayor