

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, APRIL 16, 2019**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on April 16, 2019 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Phil Remke who also gave the invocation.
8

9 City Clerk Hewitt called the roll and the following Councilpersons were in
10 attendance: Dewitt, Vice Mayor David Wood, S. Wood and Mayor Remke.
11 Absent: Haynes, Hunt and Saunders. Also present were City Manager Healy,
12 Public Works Director Stocklask, Police Chief Mitchell, Fire Chief Brandon,
13 Building Inspector Richmond, Parks & Recreation Director White, CPA Goddard,
14 Attorney White and City Clerk Hewitt.
15

16 **MINUTES:**

17
18 **Regular Council Meeting of April 2, 2019.**
19

20 Councilperson DeWitt moved to accept and approve the minutes of the regular
21 council meeting of April 2, 2019, seconded by Councilperson S. Wood. Motion
22 carried unanimously.
23

24 **GENERAL PUBLIC HEARING:**
25

26 * Carl Boso, 305 10th Street, complained of burning on the Kudlak property and
27 was upset the people burning did not get a citation. City Manager Healy said he
28 spoke with Mr. Kudlak and Police Chief Mitchell concerning the incident.
29

30 * Joelle Mura, American Electric Power Spokesperson, who introduced herself to
31 council members and offered her assistance to the City Manager and Council.
32

33 * Bev Reed, 98 5th Street Bridgeport, opposes the proposed Cracker Plant in
34 Belmont County and encourages council member to visit the plant in
35 Pennsylvania. She announced meetings on April 27, 2019 at West Virginia
36 Northern Community College from 10-4 and May 29, 2019 at the Moundsville
37 Public Library from 6-7:30 p.m.

1 **Discuss & Approval of an Ordinance Relating Provisions for Employees**
2 **(Second Reading)**

3
4 Attorney White read the following ordinance by title only to be passed by council
5 on second and final reading:
6

7 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
8 **WEST VIRGINIA, AMENDING AND REENACTING ARTICLE 155 OF**
9 **THE CODE OF THE CITY OF MOUNDSVILLE RELATING TO POLICY**
10 **PROVISIONS FOR EMPLOYEES OF THE CITY OF MOUNDSVILLE.**
11 **(SECOND READING)**

12
13 Vice Mayor Wood moved to approve the ordinance pertaining to policy
14 provisions, seconded by Councilperson DeWitt.
15

16 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
17 tally. 4 yeas. Motion carried unanimously.
18

19 **Other Items to be Discussed by Council.**

20
21 * Vice Mayor Wood asked Manager Healy when he plans to begin working on
22 strategic planning for the city? Manager Healy said he has invited Bruce Decker
23 to the May sub committee meeting to discuss strategic planning.
24

25 * Vice Mayor Wood suggested talking about the Roberts Rules of Order and
26 coordinating them with city policy.
27

28 * Councilperson DeWitt asked for an update on the paving. Manager Healy will
29 provide the update in his report.
30

31 * Councilperson S. Wood asked for the status of 34 or 36 Walnut Avenue & 50
32 Walnut Avenue. Manager Healy said the Building Inspector sent a letter to the
33 owner of 50 Walnut Avenue and the other property has been taken care of.
34

35 * Councilperson S. Wood said she received a complaint of property at the dead
36 end of Thorn Avenue near McNinch School. Manager Healy said Councilperson
37 Saunders also reported that property.

2 * Councilperson S. Wood asked if Manager Healy received any guidance from the
3 WVU Law Clinic concerning dilapidated houses owned by the state in the City of
4 Moundsville? Manager Healy reported the WVU Law Clinic supplied a retainer
5 agreement with the city which he provided to City Attorney White for his review.
6 After signing the agreement we will be able to obtain input from them.

7 * Councilperson S. Wood asked for the status of on the CMS Credit Card Service.
8 City Manager Healy reported the idea has been placed on hold since the city is in
9 the process of installing new software which has a combined credit card system.

10
11 * Mayor Remke asked for an update on the Fostoria Bridge project. Manager
12 Healy reported speaking with District Engineer David Brabham who advised the
13 project is still in Charleston. Funding was a question, however, City Manager
14 Healy reminded Mr. Brabham the City of Moundsville is responsible for 10% of
15 the funding. Manager Healy noted he will be waiting to receive the agreement
16 from DOH.

17
18 * Mayor Remke asked for Manager Healy's thoughts on using Ms. Tina Morris as
19 a grant writer for the city. Manager Healy reminded council that Belomar is
20 available for any grants involving state or federal funding at no cost to the city.
21 Other grants, such as foundation grants need to be submitted by somebody else.
22 Council will need to be careful and decide what they would be willing to pay for a
23 grant writer and how much information they will be willing to divulge to a grant
24 writer.

25
26 **NEW BUSINESS:**

27
28 **Discussion and Approval to Lay the Levy for the 2019-2020 General Fund**
29 **Budget.**

30
31 Councilperson DeWitt made a motion to lay the levy for the 2019-2020 General
32 Fund Budget, seconded by Councilperson D. Wood. Motion carried unanimously.

33
34 **Receive and File the 2017-2018 City of Moundsville General Fund Audit.**

35
36 Councilperson S. Wood made a motion to receive and file the 2017-2018 General
37 Fund Audit, seconded by Councilperson DeWitt. Motion carried unanimously.

1 **Discussion & Approval of an Ordinance To Repeal Section 157 of City Code**
2 **(First Reading)**

3
4 Attorney White read the following ordinance by title only to be passed by council
5 on first reading:

6
7 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
8 **WEST VIRGINIA, REPEALING SECTION 157.01(a) OF THE CODE OF**
9 **THE CITY OF MOUNDSVILLE RELATING TO FIXING EMPLOYEE**
10 **SALARIES BY ORDINANCE. (FIRST READING)**

11
12 Councilperson S. Wood made a motion to repeal section 157 of the city code,
13 seconded by Vice Mayor Wood.

14
15 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
16 tally. 4 yeas. Motion carried unanimously.

17
18 **Discussion and Approval of a Zone Change Ordinance at Teletech Drive and**
19 **DOT Drive from Industrial District to "C-1" Corridor Commercial. (First**
20 **Reading)**

21
22 Attorney White read the following ordinance by title only to be passed council on
23 first reading:

24
25 **AN ORDINANCE FO THE CITY OF MOUNDSVILLE, WEST VIRGINIA,**
26 **PROVIDING TO CHANGE A CERTAIN DESIGNATED AREA AT**
27 **TELETECH DRIVE AND DOT DRIVE IN THE CITY OF MOUNDSVILLE**
28 **FROM AN INDUSTRIAL ZONE TO A CORRIDOR COMMERCIAL**
29 **ZONE. (FIRST READING)**

30
31 Councilperson S. Wood made a motion to approve the zone change ordinance,
32 seconded by Vice Mayor D. Wood.

33
34 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
35 tally. 4 yeas. Motion carried unanimously.

36
37 **Other Items to be Discussed by Council.**

1 * Councilperson S. Wood asked if Manager Healy was continuing to research a
2 recycling grant for the city? Manager Healy said he would address that in his
3 manager's report.
4

5 * Councilperson S. Wood asked if there was a tentative date for the workshop to
6 discuss rental property in the city? Manager Healy said there is no date set at this
7 time but he will work on it.
8

9 * Councilperson S. Wood announced the city employees are participating in the
10 Annual Food Drive and encouraged everyone to participate. She announced a
11 drop off point is the City Council Chambers.
12

13 * Mayor Remke moved to discuss at the traffic meeting parking for transient
14 workers on Jefferson Avenue, seconded by Councilperson S. Wood for discussion.
15 Motion carried unanimously.
16

17 * Mayor Remke moved to discuss at the finance meeting organizing a St. Patrick's
18 Day event in 2021, seconded by Councilperson S. Wood. Motion carried
19 unanimously.
20

21 * Mayor Remke moved to discuss at the finance meeting demolition of the
22 Moundville Police Department and finding a temporary facility for them. Motion
23 failed for lack of a second.
24

25 Vice Mayor D. Wood feels this matter should be taken care of by the City
26 Manager.
27

28 * Vice Mayor D. Wood asked for an update concerning the Brick Layers
29 Apprentice program and the Police Department building. Manager Healy reported
30 the approval for the apprentices has not been finalized at this point. The
31 agreement, when signed, will allow the work to be performed. There will be no
32 charge to the city for labor only purchase of materials.
33

34 **MANAGER ITEMS:**
35

36 City Manager Healy provided the following report to council:
37

1. There is a recycling committee meeting set for Thursday, May 2, at 3:00 PM. Plans are to design a new program for recycling in the city, and apply to the DEP for a grant to subsidize it.

2. I talked with Julie at Klug Brothers this morning to get an update on our paving projects. Their milling machine is out of service and needing repairs. But they are using a milling company out of PA to do that work. Mark Klug contacted me right before the meeting tonight and said they will be starting soon, and hope to have all City projects completed by the end of May. The 2019 Street Paving Priority List was distributed tonight.

3. The Stormwater Board completed work on South Highland last week, and installed three new catch basins installed on South Highland to try to keep all of the water off the street. Work on Jason Drive began today. Also, the Sanitary Board is having preliminary engineering work done to replace a main line from 12th Street to the plant, and have some plant upgrades completed.

4. The Water Board project along 4th Street hit a snag last week while they were digging at the gas station area, and discovered contaminated soil. The water line route will be changed slightly to avoid this. Also, the Board has decided to do the new line installation from Jefferson to Fostoria in house on an effort to reduce project costs.

5. We had 27 people attend the Robert's Rules of Order class held last Monday. It was a very informative session, and hopefully was beneficial to all of the people that attended.

6. The first quarter of 2019 Municipal Sales Tax amounts have been released. The amount for this quarter is \$476,875.16.

7. The April Chamber of Commerce Business After Hours is this Thursday, April 18, at the Marshall County Co-Op. If you would like to attend, please call let Sondra know by tomorrow.

8. The Calvary United Methodist Church's Missions Committee is providing a thank you luncheon to city employees next week. It will be held Wednesday, April 24 from 11-2, at the Sanitation Building. All city employees and council members are encouraged to come and have lunch.

1 **MAYOR ITEMS:**

2 Mayor Remke provided the following report to council:

3 * Signed numerous reports to move forward on dilapidated structures.

4 * Attended the Moundsville Water Board meeting where they discussed the Fourth
5 Street & First Street water line projects.

6 * Met with developers on the new hotel. Signage has been installed announcing
7 the proposed complex. They hope to break ground the first part of May.

8
9 * Attending a Parks & Recreation Adhoc committee meeting for plan future
10 events.

11
12 * He and Parks & Recreation Director White met with the Powhattan OH Parks
13 Director to view their inclusion spray park.

14
15 **COMMITTEE ITEMS:**

16
17 **Discussion and Approval of Recommendations by the Finance Committee.**

18
19 1. Presentation by TSG concerning Moundsville Website. Committee
20 recommends to present the quote of \$14,682.00 to council plus annual fees of
21 \$2,230 for annual maintenance, \$1,000 for annual licensing and \$675 for annual
22 hosting.

23
24 Vice Mayor D. Wood moved to authorize the City Manager to move forward with
25 TSG to design a new website, seconded by Councilperson S. Wood. Motion
26 carried unanimously.

27
28 2. Discussion of Updating Agreement & Costs with WV Conservation Agency.
29 Committee recommends increasing the city's shared cost from \$900 to \$1500.

30
31 Vice Mayor D. Wood moved to increase the city's shared cost, seconded by
32 Councilperson DeWitt. Motion carried unanimously.

1 3. Discussion of Request for Donation to Appalachian Outreach Fund Raiser.
2 Committee recommends to donate \$50 to Appalachian Outreach.

3
4 Vice Mayor D. Wood moved to donate \$50 to Appalachian Outreach, seconded by
5 Councilperson DeWitt. Motion carried unanimously.

6
7 4. Discussion or Request for Donation to Marshall County Caring Tree.
8 Committee recommends donating \$50 to Marshall County Caring Tree fund raiser.
9 Vice Mayor D. Wood moved to donate \$50 to the Marshall County Caring Tree,
10 seconded by Councilperson S. Wood. Motion carried unanimously.

11
12 5. Discussion of Request for Donation to Marshall County Animal Rescue League
13 & Marshall County Co-op With Hosting Annual "Dock Dogs." Committee
14 recommends donating \$50 to the "Dock Dog" event.

15
16 Vice Mayor D. Wood moved to donate \$50 to the "Dock Dogs" event, seconded
17 by Councilperson S. Wood. Motion carried unanimously.

18
19 6. Discussion of Plans for East End Park. Committee recommends to authorize
20 the City Manager to move forward with his plan at a cost of \$178,484.47.

21
22 Vice Mayor D. Wood moved to authorize the City Manager to move forward with
23 renovations at the East End Playground, seconded by Councilperson DeWitt.
24 Motion carried unanimously.

25
26 **COUNCIL ITEMS:**

27
28 * **D. Wood** - Nothing at this time.

29
30 * **DeWitt** - Nothing at this time.

31
32 * **S. Wood** - Announced USA Today is promoting a contest for "Best Historical
33 Small Town" which Moundsville is named in the competition. People can vote
34 every 15-16 hours. The city is currently holding at number 8. Councilperson S.
35 Wood encourages everyone to vote every 15-16 hours.

1 * Announced the first Cultural & Arts meeting has been scheduled for Thursday,
2 April 25, 2019 at 5:30 p.m. in the Moundsville Council Chambers.

3
4 * Applauds Vice Mayor D. Wood and Councilperson DeWitt as well as John
5 Icard, Raymond Yoho and Dan Beyser for funding a Scholarship program by
6 collecting quarters during their morning breakfast at McDonald's. The
7 scholarship is designed for an employee of McDonald's and McDonald's has
8 agreed to double the funds.

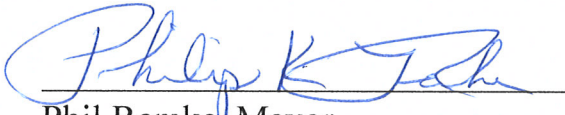
9
10 * Also announced council email addresses are up and running so whoever needs
11 help setting them up contact Sara Wood.

12
13 * Mayor Remke announced a softball tournament being held at the girls field at
14 Valley Fork for the Diamond Chicks on May 31, 2019 through June 2, 2019.

15
16 Vice Mayor Remke made a motion to adjourn, seconded by Councilperson S.
17 Wood. Motion carried unanimously.

18
19 Meeting adjourned at 8:15 p.m.

20
21
22
23
24 _____
Sondra J. Hewitt, City Clerk

25
26
27
28
29
30


Phil Remke, Mayor