

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, JUNE 21, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on June 21, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Saunders, Vice Mayor Wood-Shaw, D. Wood
13 and Mayor Hunt. Absent: Wallace. Also present were City Manager Healy, City
14 Clerk Hewitt, Finance Director Ankrom, Treasurer Williams, Secretary Scarbin,
15 Chief Mitchell and City Attorney White.

16
17 **MINUTES:**

18 **Regular Council Meeting of June 7, 2022.**

19 Vice Mayor Wood-Shaw moved to approve the minutes of the regular council
20 meeting of June 7, 2022, seconded by Councilman Chamberlain. Motion carried
21 unanimously.

22
23 **GENERAL PUBLIC HEARING:**

24 *Kathy Turner, 1609 Fourth Street, thanked council for providing the service they
25 provide to the residents of Moundsville. She said she and her husband are
26 originally from Texas visiting Moundsville to attend the “Glassware” events and
27 fell in love with the city. She went on to say Moundsville has a good balance
28 between public safety, infrastructure, code enforcement, recreation, culture and arts
29 which doesn’t happen too often. She also said Moundsville has reasonable rates
30 and fees that are charged for services, and their promptness in responding to issues
31 that may arise. She will continue to pray for the vibrancy and the life of the City of
32 Moundsville and its citizens. That being said, she did report a tree limb that needs
33 cut on 6th & Grant Avenue.

34
35 **CITY MANAGER ITEMS:**

36 *City Manager Healy provided the following report to council:

37
38 Personnel

- 39 • After vacation, I will be interviewing the candidate for the Fire
40 Department. Applicant has been recovering from surgery.

1 1. The Bid Opening for the building will be held this Friday, June 24 at 1:30 PM.
2 The meeting will be held here in Council Chambers and is open to the public.

3 2. The American Rescue Plan programs are in place, and we have received a few
4 that we are reviewing. A reminder that we have Business Assistance Grants of
5 \$5,000, Homeowner Exterior Renovation/Weatherization Project Assistance
6 Grants of \$5,000, and Food Bank/Non-Profit Grants of \$5,000. All of these
7 applications are available at the City Clerk's Office and on our website.

8 3. Last week, I spoke to the Lion's Club Group at their weekly meeting. I spoke
9 about the progress Moundsville is making, the new City Building project, the
10 budget, the Splash Pad, and much more. I also answered many questions about the
11 city. I am always happy to speak to civic groups, because I get excited and can
12 talk forever about Moundsville and our progress.

13 4. The Business After Hours is Thursday, June 23rd at the Splash Pad. The
14 Chamber will hold a ceremonial ribbon cutting at the event. Thrasher Engineering,
15 who designed the Splash Pad, has agreed to be a major sponsor for this event.
16 Both they and the contractor – Lombardi Development – will have representatives
17 in attendance. The picnic food is coming from local restaurant Barn Yard Deli.
18 The event will be followed by a free parking lot concert at East End, sponsored by
19 Friends of Parks & Recreation. Please call your reservations into Kim as soon as
20 possible.

21 5. I am applying for a West Virginia Municipal League All-Star Community
22 Award this year. Year after year, we see these communities win awards, it's time
23 Moundsville wins one. I am applying in the community enrichment category on
24 the transformation of East End Park. Awards will be made in August at the
25 Conference. Fingers crossed.

26 6. Openings still remain on the Board of Zoning Appeals, Historic Landmarks,
27 and the Building Commission. Please reach out to anyone that you think may be
28 interested in applying and ask them to contact me.

29 7. Lastly, I will be on vacation next week, and City Clerk Hewitt will be the
30 Acting City Manager. Please contact her with any problems or questions.

31 Mayor Hunt asked if council members had any questions for the City Manager.
32 * Mayor Hunt went on to asked what time the ribbon will be cut? Manager Healy
33 said he is planning to eat first then cut the ribbon.
34 * Councilwoman DeWitt asked for the status of the bicycle program. Manager
35 Healy said we received the bikes and are working on downloading the program.
36 The bicycles are being stored at the Street Department.
37 * Councilman Chamberlain asked if the tree he reported had been addressed?

1 Manager Healy said it was taken care of.
2 * Vice Mayor Wood-Shaw asked if there has been press releases to share the
3 information and Facebook posts of the city’s ARPA Programs. City Manager
4 Healy reported sharing the information in the local newspapers, Channel 9, our city
5 website and Facebook.
6
7 **OLD BUSINESS:**
8 * Councilman Wood said he really enjoyed his visit to the Four Seasons Pool
9 Splash Pad today where there was a pretty good crowd. His grandkids really
10 enjoyed it as well.
11 * Councilman Wood commended the Arts & Culture Commission for organizing
12 the Jefferson Friday event. It was well attended.
13 * Mayor Hunt said she enjoyed the Splash Pad today as well.
14 * Vice Mayor Wood-Shaw said her niece referred to the Splash Pad as a “Paradise
15 of Water”.
16 * Vice Mayor Wood-Shaw highlighted on the Jefferson Friday event reporting
17 over 1,000 attendees. She thanked everyone on the commission, City Manager
18 Healy and his secretary Kim Scarbin, as well as Public Works Director Stocklask
19 and his crew, A.J., C.J., Danny & Louie; Police Chief Mitchell and his officers and
20 all of the volunteers. Our second Jefferson Friday will be July 15 with music
21 provided by Jukebox. Vice Mayor Wood-Shaw noted more business stay open
22 with extended shopping than in the past.
23 * Vice Mayor Wood-Shaw announced the second movie night is scheduled for
24 July 9, 2022 at East End Park. The movie showing will be Encanto.
25 * Councilman Chamberlain thanked Mrs. Turner for her kind comments to city
26 council.
27 * Councilman Saunders said he turned in Annadale Avenue on his paving list but
28 did not see it listed on the 2022 list. Manager Healy said Annadale Avenue is
29 concrete which has to be repaired with concrete. They will not repair or resurface
30 the street with asphalt.
31 * Councilman Chamberlain reported the manhole on Third Street east of Cedar
32 Avenue needs the ring around it repaired. The asphalt is crumbling around it.
33 Manager Healy will provide a work order to the Stormwater Board.
34 * Councilwoman DeWitt reported Thompson Avenue at 10th Street is in need of
35 repair and suggested if Klug’s had extra from other streets maybe they could add
36 Thompson Avenue.
37 * Councilwoman DeWitt announced Thursday, June 23, 2022 is Councilman
38 David Wood birthday.
39 * Councilman Saunders asked for an update on the three houses he has complained
40 about? Manager Healy said they are being addressed.

1 **NEW BUSINESS:**

2
3 **Discussion to Receive and File Water Board 2022-2023 Operating Budget.**

4 Councilman Wood moved to receive and file the Water Board 2022-2023
5 Operating Budget, seconded by Councilwoman DeWitt. Motion carried
6 unanimously.

7
8 **Discussion of Appointment to Arts & Culture Commission.**

9 Councilman Wood moved to re-appoint David Bougher to the Moundville Arts &
10 Culture Commission, seconded by Vice Mayor Wood-Shaw. Motion carried
11 unanimously.

12
13 **Discussion of Appointment to Library Board.**

14 Councilman Wood moved to re-appoint James Stultz to the Library Board,
15 seconded by Councilman Chamberlain. Motion carried unanimously.

16
17 **Discussion of Appointment to Board of Zoning Appeals.**

18 Councilman Chamberlain moved to appoint David Oiler to the Board of Zoning
19 Appeals, seconded by Councilwoman DeWitt. Motion carried unanimously.

20
21 **Discussion of City Manager Evaluation and Compensation.**

22 Councilman Wood moved to have an executive session for personnel matters
23 following the regular council meeting, seconded by Councilman Chamberlain.
24 Motion carried unanimously.

25
26 **Discussion of Employee Compensation Increase for 2022-2023.**

27 Councilman Chamberlain moved to approve the employee increases, seconded by
28 Vice Mayor Wood-Shaw. Motion carried unanimously.

29
30 **Discussion and Approval of a Resolution Authorizing the City Manager to**
31 **Enter into a Renewal Agreement with The Health Plan for Employee Health**
32 **Benefits.**

33 Vice Mayor Wood-Shaw moved to approve the resolution for renewal of the
34 employee health benefits, seconded by Councilwoman DeWitt. Motion carried
35 unanimously.

36
37 **Discussion and Approval of a Resolution Authorizing City Manager to Enter**
38 **into Contractual Agreement with Principal Insurance for Dental, Vision, and**
39 **Life for Employee Benefits.**

40 Councilwoman DeWitt moved to approve the resolution for renewal of the

1 employee health benefits, seconded by Vice Mayor Wood-Shaw. Motion carried
2 unanimously.

3
4 **Discussion and Approval of Reallocating 1% Municipal Sales Tax**
5 **Distribution.**

6 Councilman Chamberlain moved to approve reallocating 1% funds, seconded by
7 Councilwoman DeWitt. Motion carried unanimously.

8
9 **Discussion and Approval of 2022 Paving Project Award.**

10 Councilman Wood moved to award the paving bid to Klug Brothers in the amount
11 of \$575,310.69, seconded by Councilman Chamberlain. Motion carried
12 unanimously.

13
14 **Discussion and Approval of a Resolution Authorizing the City Manager to**
15 **Enter into Contractual Agreements for Lease Purchases.**

16 Vice Mayor Wood-Shaw moved to approve the resolution entering into an agreement
17 for lease purchases, seconded by Councilwoman DeWitt. Motion carried
18 unanimously.

19
20 **Discussion and Approval of \$50 Donation to Wreaths Across America.**

21 Councilman Chamberlain moved to donate \$50 to Wreaths Across America,
22 seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

23
24 **Discussion and Approval of \$80 Donation to John Marshall Football Program**
25 **for Half Page Ad.**

26 Councilwoman DeWitt moved to donate \$80 to JM Football program, seconded by
27 Councilman Chamberlain. Motion carried unanimously.

28
29 **Discussion and Approval of Amended Stormwater Fee Ordinance (First**
30 **Reading).**

31 Attorney White read the following ordinance by title only to be passed by council
32 on first reading:

33
34 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
35 **WEST VIRGINIA, AMENDING THE CODE OF THE CITY OF**
36 **MOUNDSVILLE BY AMENDING AND REENACTING SECTIONS 922.05**
37 **AND 922.06 BY PROVIDING A FORMULA FOR COMPUTING FEES ON**
38 **MULTI-LEVEL RENTAL STRUCTURES. (FIRST READING)**

39 Councilwoman DeWitt moved to approve above ordinance, seconded by
40 Councilman Chamberlain. Mayor Hunt called for a voice vote. City Clerk Hewitt

1 announced the following tally. 6 years. Motion carried unanimously.

2
3 **Discussion of Personnel.**

4 City Manager Healy noted this personnel matter will be discussed before City
5 Manager evaluation.

6
7 **Other Items to be Discussed by Council.**

8 * Vice Mayor Wood-Shaw suggested asking Mr. Nick Burke, who submitted a letter
9 to serve on the Library Board, to serve on other city commissions or boards.

10
11 **Receive and File Legal Advertisements.**

12 Attorney White presented legal advertisements published in the local newspapers to
13 be received and filed by council. Councilman Chamberlain moved to receive and
14 file the legal ad, seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

15
16 **MAYOR ITEMS:**

17 * Mayor Hunt received a request from Artworks Around Town for a donation to help
18 sponsor the event. The group will be in Moundsville on Friday, September 30, 2022.
19 Mayor Hunt said the Arts & Culture Commission donated \$250.00 to last years
20 event. Councilman Chamberlain moved to send this matter to the Finance
21 Committee on July 12, 2022, seconded by Councilman Wood. Motion carried
22 unanimously.

23 * Mayor Hunt said Jefferson Friday was a huge success and very enjoyable.

24 * Mayor Hunt attended a meeting on Thursday, June 16, 2022 with City Manager
25 Healy, Councilman Wood, Municipal Judge Artimez, Building Inspectors
26 Richmond, Smith and Wilson-Long and City Attorney White to discuss dilapidated
27 structures in the city.

28 * Mayor Hunt said she met with Rev. C.J. Plogger of the Ash Avenue Church of God
29 who provided a tour of the youth center. Rev. Plogger said the youth center is in
30 need of volunteers. They plan to demolish the building that houses Wellspring which
31 will be relocated on the property.

32
33 **COUNCIL ITEMS:**

34 * **Chamberlain** – Commended the crews from AEP who worked to restore
35 everyone’s power during the storm last week.

36 * **DeWitt** – Noted that when Wellspring first came to Moundsville, she was
37 operating out of yard sale type of event. Councilwoman DeWitt along with
38 Councilmen Wood & Saunders rented a room at the Sanford Center for her so she
39 could continue giving out items until she found permanent residency at the Ash
40 Avenue Church of God.

1 Vice Mayor Wood-Shaw moved to recess before going into an executive session for
2 personnel matters, seconded by Councilman Chamberlain. Motion carried
3 unanimously.

4
5 Meeting recessed at 6:44 p.m.
6 Meeting reconvened at 6:49 p.m.
7 Executive session began at 6:49 p.m.
8 Executive session recessed at 7:38 p.m.
9 Regular session reconvened at 7:38 p.m.

10
11 Councilman Chamberlain moved to approve a rate increase of 5% to City Manager
12 Healy, \$1,000 incentive pay from the ARP Fund and a family swimming pass at Four
13 Seasons Pool, seconded by Councilman Wood. Motion carried unanimously.

14
15 Councilman Chamberlain moved to adjourn, seconded by Vice Mayor Wood-Shaw.
16 Motion carried unanimously.

17
18 Meeting adjourned at 7:40 p.m.

19
20
21 _____
22 Sondra J. Hewitt, City Clerk

Judy Hunt, Mayor