

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, MARCH 19, 2019**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on March 19, 2019 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Phil Remke who also gave the invocation.

8
9 City Clerk Hewitt called the roll and the following Councilpersons were in
10 attendance: Dewitt, Haynes, Saunders, Vice Mayor David Wood, Sara Wood and
11 Mayor Remke. Absent: Hunt. Also present were City Manager Healy, Public
12 Works Director Stocklask, Asst. Fire Chief Kimple, Building Inspector Wilson,
13 Parks & Recreation Director White, CPA Goddard, Attorney White and City Clerk
14 Hewitt.

15
16 **MINUTES:**

17
18 **Regular Council Meeting of March 5, 2019.**

19
20 Councilperson DeWitt made a motion to accept and approve the minutes of the
21 regular council meeting of March 5, 2019, seconded by Councilperson S. Wood.
22 Motion carried unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25
26 Audience did not wish to address council.

27
28 **CONSIDER A PUBLIC HEARING:**

29
30 **A Public Hearing Concerning the Proposed 2019-2020 City of Moundsville**
31 **General Fund Budget.**

32
33 Mayor Remke closed the public hearing.

34
35 **OLD BUSINESS:**

1 **Discussion and Approval of an Ordinance Pertaining to Alcohol Consumption**
2 **on City Property. (Second Reading)**

3
4 Attorney White read the following ordinance by title only to be passed by council
5 on second and final reading:

6
7 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
8 **WEST VIRGINIA, PROVIDING A PROCEDURE FOR PERMITTING**
9 **ALCOHOL ON CITY PROPERTY BY OBTAINING A PERMIT FOR**
10 **APPROVED EVENTS ON PREMISES OWNED OR CONTROLLED BY**
11 **THE CITY OF MOUNDSVILLE. (SECOND READING)**

12
13 Councilperson Saunders made a motion to approve the above ordinance, seconded
14 by Councilperson Haynes for discussion.

15
16 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
17 tally. 4 yeas, 2 nays. DeWitt & D. Wood voting nay. Motion carried.

18
19 **Other Items to be Discussed by Council.**

20
21 * Councilperson Haynes commended the WV DOT and Triton Engineering for
22 stripping Rt. 2 and cleaning it off while construction continues. He asked
23 Manager Healy to advised them of such.

24
25 * Councilperson Saunders asked why the budget wasn't published in the local
26 paper. CPA Goddard noted the budget will be published after it is passed by
27 council.

28
29 * Councilperson S. Wood asked Manager Healy if he was able to provide Shelly
30 Thomas of Wesbanco the information she requested in order to provide the city
31 with better services and rates? Manager Healy said he was able to provide Ms.
32 Thomas with the information. However, United was able to provide Manager
33 Healy with even better services and rates so he feels the city should stay with the
34 current provider at this point.

35
36 **NEW BUSINESS:**

1 **Discussion and Adoption of the 2019-2020 City of Moundsville General Fund**
2 **Budget.**

3
4 Councilperson DeWitt made a motion to approve the 2019-2020 General Fund
5 Budget, seconded by Vice Mayor S. Wood. Motion carried unanimously.

6 **Discussion and approval of a Zone Change at 1513 Third Street from R-1**
7 **“Residential Single Family to M “Mixed Use. (Former Berry’s Market) (First**
8 **Reading)**

9
10 Attorney White read the following ordinance by title only to be passed by council
11 on first reading:

12
13 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
14 **WEST VIRGINIA, PROVIDING TO CHANGE A CERTAIN DESIGNATED**
15 **AREA AT THIRD STREET AND CEDAR AVENUE IN THE CITY OF**
16 **MOUNDSVILLE FROM A RESIDENTIAL SINGLE-FAMILY ZONE TO A**
17 **MIXED USE ZONE. (FIRST READING)**

18
19 Councilperson Saunders made a motion to approve the zone change ordinance,
20 seconded by Councilperson DeWitt.

21
22 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
23 tally. 6 yeas. Motion carried unanimously.

24
25 **Discussion and Approval of an Ordinance Pertaining to Sanitation. (First**
26 **Reading)**

27
28 Attorney White read the following ordinance by title only to be passed by council
29 on first reading:

30
31 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
32 **WEST VIRGINIA, AMENDING SECTION 953.10 OF THE CITY CODE**
33 **TO PROVIDE FOR A DECREASE IN GARBAGE COLLECTION BAG**
34 **LIMITS; FEES FOR BAGS OVER LIMIT; FEES FOR GRASS**
35 **CLIPPINGS; AND FEES FOR TWIGS AND TREE BRANCHES. (FIRST**
36 **READING)**

1 Councilperson Haynes made a motion to table the ordinance, seconded by
2 Councilperson Saunders. Motion carried unanimously.

3
4 **Discussion and Approval of a Resolution Authorizing the City Manager to**
5 **Enter into a Contract with CMS Bancard Services for an ATM Machine.**

6
7 Councilperson DeWitt made a motion to approve the resolution for an ATM
8 Machine, seconded by Councilperson Saunders. Motion carried unanimously.

9
10 **Discussion and Approval of a Resolution Authorizing the City Manager to**
11 **Enter into a Contract with BB&T for Financial Funding of a Garbage Truck.**

12
13 Councilperson Saunders made a motion to approve the resolution contracting with
14 BB&T for financial funding, seconded by Councilperson Haynes. Motion carried
15 unanimously.

16
17 **Discussion and Approval of a Resolution Authorizing the City Manager to**
18 **Enter into a Contract with Thrasher Engineering for a Preliminary Cost**
19 **Estimate and Design not to Exceed \$5,000.**

20
21 Councilperson DeWitt made a motion the approve the resolution with Thrasher
22 Engineering, seconded by Vice Mayor D. Wood. Motion carried unanimously.

23
24 **Other Items to be Discussed by Council.**

25
26 * Vice Mayor D. Wood reported the cross walk at 5th Street & Lafayette Avenue
27 cycles very quick that pedestrians have to run across Rt. 2. He asked Manager
28 Healy to contact DOH.

29
30 * Councilperson DeWitt made a motion to discuss at the finance meeting request
31 for a donation for the annual Appalachian Outreach fund raiser, seconded by
32 Councilperson S. Wood. Motion carried unanimously.

33
34 **MANAGER ITEMS:**

35
36 City Manager Healy provided the following report to council:
37

1. WV DOH Traffic Engineers are monitoring the new light arrows at 12th Street. They will make adjustments that they feel are appropriate.

2. I have sent out memos to Department Heads to determine their needs and quantities used for janitorial supplies. I would like to create a more centralized ordering process in the hopes of reducing the number of vendors and reducing overall cost of these products.

3. Yesterday, I met with engineer Jack Tush and Sanitary Superintendent Larry Bonar, and the resident on Second Street, to see the two areas of concern that he has been talking about. More work to be done on that, and I hope a resolution on the paving end of things within a month or so.

4. Our employee health evaluation forms have been completed. Thanks to the City Clerk and Department Heads for their attention to this, and the employees for complying. This 100% rate of completion will allow the Broker to shop our coverage with other carriers.

5. I have set up a Robert's Rules of Order class for April 8. Details are being mailed to you. Class will be for all of council, and all Moundsville Boards and Commissions.

6. Marshall County Chamber of Commerce Business after Hours will be held Thursday, March 28 at Moundsville Country Club, from 5 to 8 PM. Attendance is \$10.00 per person if reserved ahead of time, \$12.00 at the door. Please contact Marilyn if you want to attend.

MAYOR ITEMS:

* Mayor Remke made a motion to go into an executive session for real estate matters, seconded by Councilperson Haynes. Motion carried unanimously.

COMMITTEE ITEMS:

Discussion of Recommendations by the Finance Committee.

1. Discussion of Sound System Specifications for Council Chambers. Committee recommends to put the specs out for bid.

1 Vice Mayor D. Wood made a motion to authorize City Manager Healy to put the
2 sound system specs out for bid, seconded by Councilperson S. Wood.

3
4 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
5 tally 5 yeas, 1 nay. DeWitt voting nay. Motion carried.

6
7 2. Discussion of Options for Police Department Building. Committee
8 recommends City Manager to obtain a cost estimate for the Brick Layers Union
9 Apprentice program to repair the Police Department Building. Also, committee
10 recommends to move forward with the proposed plan by City Manager and to
11 contract with Thrasher Engineers for a preliminary cost estimate and design not to
12 exceed \$5,000.

13
14 Vice Mayor D. Wood made a motion to authorize Manager Healy to obtain a cost
15 estimate for repairs to the Police Department building, seconded by Councilperson
16 Haynes. Motion carried unanimously.

17
18 3. Discussion of Installing Playground on Ruby Street & Garfield Avenue.
19 Committee recommends City Manager to obtain and secure the quote which would
20 include the installation.

21
22 Vice Mayor D. Wood made a motion to obtain and secure quotes for playground
23 equipment and installation, seconded by Councilperson S. Wood. Motion carried
24 unanimously.

25
26 4. Discussion of Request from Cub Scouts Pack 78 for Cake Auction. Committee
27 recommends donating \$100 to the Cake Auction in memory of former Councilman
28 Dude Haynes.

29
30 Vice Mayor D. Wood made a motion to donate to Cub Scout #78 in the amount of
31 \$100, seconded by Councilperson Saunders. Motion carried unanimously.

32
33 5. Discussion of Donation to Good Times Event Planning for Billy Decker
34 Benefit. Committee recommends donating \$100 to United Bank for the Billy
35 Decker Benefit.

1 Vice Mayor D. Wood made a motion to donate \$100 to the Billy Decker memorial
2 benefit, seconded by Councilperson DeWitt. Motion carried unanimously.

3
4 **Discussion of Recommendations by the Policy Committee.**

5
6 1. Discussion of Revised Employee Policy Regulations. Committee recommends
7 making the following changes to the Employee Policy Regulations: (1) Page 22,
8 155.05 (2)c Should include, “charged with or on bond for a felony”& “employees
9 that are under the restriction of a Domestic Violence or Protective Order” should
10 also be subject to review; (2) Page 50, 155.11 Should include, “without first
11 complying with registration process with City Manager”; (3) Page 89 (b) Should
12 say, “authorized by City Manager, not Department Head” & include definition of
13 “personal use” and “is described as any use other than normal transportation to
14 and from their assigned work location”. (4) Section 157 of the City Code: Officers
15 and Employees Generally should be repealed from the city’s code.

16
17 Councilperson DeWitt noted after speaking with Councilperson Hunt, Ms. Hunt
18 was opposed to repealing section 157.

19
20 Vice Mayor D. Wood made a motion to approve the employee policy regulation
21 changes and to repeal section 157 of the city code, seconded by Councilperson
22 Haynes. Motion carried unanimously.

23
24 2. Discussion of Establishing Goals for 2019-2020. Committee recommends
25 Councilperson S. Wood create a “goals” form for council members and receive
26 feedback.

27
28 Vice Mayor D. Wood made a motion to assign Councilperson S. Wood the task of
29 creating a form to compile goals for council members, seconded by Councilperson
30 DeWitt. Motion carried unanimously.

31
32 **Discussion of Recommendations by the Traffic Committee.**

33
34 1. Discussion of Request from Ash Avenue Church of God to Install “Church
35 Parking Only” Sign from the Corner of Center Street Intersecting with Ash

1 Avenue to Alley on South Side. Committee recommends to approve the request.

2
3 Councilperson Saunders made a motion to install a “Church Parking Only” sign on
4 Center Street, seconded by Councilperson S. Wood. Motion carried unanimously.

5
6 **COUNCIL ITEMS:**

7
8 * **Haynes** - Nothing at this time.

9
10 * **DeWitt** - Asked if the paving list has been updated by City Manager Healy and
11 Public Works Director Stocklask? Manager Healy reported he and Frank have
12 been looking at the streets and will compile a priority list and present the list to
13 council.

14
15 * Stated after looking over the break down of the sanitation charges she feels the
16 businesses, who are producing more tonage, be charged for the overage of
17 sanitation and not residents.

18
19 * **Saunders** - Noted the sanitation committee was trying to cut down on the
20 household garbage. Mr. Stocklask noted the issue is not to raise the garbage bill
21 but to have residents creating more garbage will have to pay more.

22
23 * Announced he was working with the Parks & Rec Director White to get fields
24 ready for spring and summer games. They hope to expand recreation throughout
25 the city by building a playground on the baseball side, possibly basketball
26 tournaments as well as 5 K race and women’s softball league.

27
28 * **D. Wood** - Made comment to the tonage of sanitation which has significantly
29 increased. He suggested increasing the dumpster fees by \$2-\$3. Mayor Remke
30 suggested discussing this at a sub committee meeting.

31
32 Councilperson S. Wood made a motion to recess before going into executive
33 session, seconded by Councilperson Haynes. Motion carried unanimously.

34
35 Regular meeting recessed at 7:58 p.m.

1 Regular meeting reconvened at 8:04 p.m.

2
3 Executive session began at 8:04 p.m

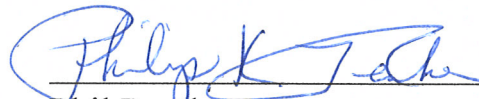
4
5 Executive session recessed at 8:34 p.m.

6
7 Regular meeting reconvened at 8:34 p.m.

8
9 Councilperson Haynes made a motion to adjourn, seconded by Councilperson S.
10 Wood. Motion carried unanimously.

11
12 Meeting adjourned at 8:35 p.m.

13
14
15
16 _____
17 Sondra J. Hewitt, City Clerk



Phil Remke, Mayor