

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, JULY 20, 2021**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on July 20, 2021 at 6:00 P.M.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 Secretary Scarbin called the roll and the following Councilpersons were in
12 attendance: DeWitt, Chamberlain, Hunt, Wallace, Saunders, S. Wood and Mayor
13 David Wood. Also present were City Manager Healy, Attorney White, Secretary
14 Scarbin, Finance Director Ankrom, and Chief Mitchell. City Clerk Hewitt on
15 vacation.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of July 6, 2021.**

20 Councilman Saunders moved to approve the minutes of the regular council
21 meeting of July 6, 2021, seconded by Councilwoman S. Wood. Motion carried
22 unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25 * David Gorby, 11364 Fork Ridge Road, graduate of Jobs & Hope WV program
26 gave a presentation on how the program aided him in his success. The program has
27 positively impacted his life and allowed him to return to the workforce and be a
28 positive example in the community.

29 * Laura Smith, 225 Mulberry Avenue, said she was concerned with flooding in her
30 basement and back yard. She has done everything financially possible to remedy
31 the problem. She asked for someone to come to her residence to check on her
32 situation. City Manager Healy stated he met with her neighbor along with the City
33 Engineer and Sanitary Interim Superintendent regarding the flooding in her area.
34 City Manager Healy stated the city will be doing a study to see what can be done.
35 He also stated he will meet with the Public Works Director to look at the alley.

36 * Brianna Hickman, 2306 Center Street, spoke on behalf of the Juneteenth
37 Committee. She explained the committee partnered with the Historical Society for
38 a joint event on June 19th for WV Day and Juneteenth. The committee had a
39 project table for residents to paint a canvas square with what freedom meant to
40 them. The squares will then be placed onto a piece of plywood to create a flag. Ms.

1 Hickman stated there are extra canvas squares for people to take and paint if they
2 would like to be a part of the art. City Manager Healy stated he would take the
3 supplies to keep at the City Clerk's office if anyone is interested.

4 *Phil Remke, 1509 Eighth Street, stated he obtained multiple signatures from
5 people that would like a "Welcome to Moundsville" sign placed on Rt. 2 going
6 south, which also tells drivers where the historical district is. Vice Mayor Hunt
7 stated City Council will be discussing placing welcome signs at the Rt. 2 entrances
8 into Moundsville as well as from Rt. 250.

9 *Sarah Kimble, 1905 2nd Street, stated her neighborhood is a drug haven. She can
10 see a lot of drug activity from her porch. She asked what is being done in the high
11 drug activity areas around town? City Manager Healy stated to call the police
12 department when she sees the activity.

13
14 **CITY MANAGER ITEMS:**

15 City Manager Healy provided the following report to council:

16 **Personnel**

- 17 • The Fire Department lost two members, one due to personal reasons, and the
18 other to employment with the Wheeling Fire Department. Testing is
19 scheduled for July 31st.
 - 20 • One Police Department member left for employment in the Wheeling Police
21 Department. Testing will be done on August 7th.
 - 22 • Three new desk clerks and one new lifeguard have been hired in the Parks &
23 Recreation Department. Applications are still being accepted for these
24 positions.
- 25 1. With the review delay from the State Fire Marshal's Office, the Bid Opening
26 has been delayed until July 29 or 30. That date is still tentative, determined
27 by the outcome of this review. The asbestos assessment and testing were
28 completed at the current building and the report will be available in two to
29 three weeks.
 - 30 2. We have assisted two more residents with the CDBG COVID assistance
31 grant. Reminder that the city still has grant funds to assist residents with
32 mortgage, rental, and/or utility costs that have fallen behind as a result of
33 COVID. Residents must meet income guidelines and produce proper
34 documentation. Applications are available at the City Building, Four
35 Seasons Pool, and on the website. Belomar Regional Council is handling
36 the application intake and processing, and any questions can be directed to
37 Natalie Hamilton of Belomar at 304-242-1800 or call the City Clerk's Office

1 at 304-845-3394. Assistance can be given to residents while completing the
2 forms.

- 3 3. In front of you tonight is the list of potential demolition projects to be
4 completed with the grant. The implementation meeting has not yet been
5 scheduled by the Development Office.
- 6 4. I informed all by e-mail, but the second quarter Municipal Sales Tax was
7 received, and it was a record number, being the highest amount since we
8 started collecting this tax in the third quarter of 2017. The amount received
9 is \$532,696.21, and I will hand out the breakdown to each category. This is
10 a great start to the new fiscal year.
- 11 5. Also in front of you is the summation of our original workshop listing the
12 areas that, be consensus, Council would like to see funded with the
13 American Rescuer Plan funds.
- 14 6. The installation of the components for the Splash Pad started yesterday.
15 Those will be completed this week, and the final work to be done is
16 electrical. We are still hoping for an end of July completion. Because of
17 this project, Moundsville has been selected by The Thrasher Group for a
18 promotional video to be debuted at the Municipal League Conference next
19 month.
- 20 7. The Municipal League Conference is scheduled at Oglebay from August 3 to
21 August 6. Reservations and registration have been made for everyone. If
22 there are changes, please contact City Clerk Hewitt early next week. It is
23 important that we cancel if someone cannot attend or will be leaving early.
- 24 8. Wander Out Wednesday for tomorrow has been cancelled. It will return on
25 August 4th.
- 26 9. David Lash of Cast & Baker Paving has reported that all streets are
27 completed except for Cherokee Drive and North Highland. The Sanitary
28 Department is close to installing a new line from Grand Vue Park in North
29 Highland, and we wanted this complete before it was paved. When the
30 schedule was done, those two streets were included together, so neither is
31 complete, but will be done this year. Additionally, as Council discussed
32 previously, three more streets were added, those being Magnolia and Myrtle
33 to the southern dead end, and Penn Street from Curtis to Juniper. No streets
34 have had a final inspection completed yet.
- 35 10. The first Business After Hours, sponsored by the Chamber of Commerce is
36 this Thursday, July 22, from 5-7 at Grand Vue Park. Please contact
37 Secretary Scarbin if you would like to attend. Also, the Expo is scheduled

1 for August 13th and 14th. It will kick off this year with a Business After
2 Hours on August 12th.

3 11.The Home and Business Expo is August 13th and 4th. I have applied for at
4 least one booth this year, more pending department assistance. We will need
5 one person, preferable two, to attend to the booth on Friday, as I will be
6 assisting Arts & Culture with Jefferson Friday. I will attend all day
7 Saturday. Please get with Kim to schedule.

8 12.The asbestos abatement advertisement will be out this week fore the Sanford
9 Center. My final attempt to discuss the rest of the outcome with the Board
10 was made today. If I get no response, I will direct Attorney White to take
11 over.

12 13.This past Saturday, the Recycling Center had a great turnout, with 35
13 vehicles through, including 6 first timers. The roll off was topped off and
14 will be exchanged this week. We filled this roll off in six weeks, three
15 weeks quicker than the first one.

16 14.I spoke to the Lion’s Club today and updated them on all of the great things
17 going on in the city. After those speaking events were taken away in 2020,
18 it is a pleasure to get back out and spread the good news about Moundsville.

19 15.Remember our small businesses and restaurants are our backbone. Keep
20 supporting them.

21
22 **OLD BUSINESS:**

23
24 **Other Items to be Discussed by Council.**

25 Councilwoman S. Wood provided an update for the Jefferson Friday event.
26

27 **NEW BUSINESS:**

28 **Discussion and Approval of the 2021-2022 General Fund Budget Revision #1.**

29 Vice Mayor Hunt moved to approve the 2021-2022 General Fund Budget Revision
30 #1. Seconded by Councilman Chamberlain. Motion carried unanimously.
31

32 **Discussion and Approval of a Resolution Authorizing the City Manager to**
33 **Enter into a Contractual Agreement with Engineering Firm Burgess and**
34 **Niple.**

35 Councilwoman DeWitt moved to approve the authorization of the City Manager to
36 enter into a contractual agreement with engineering firm Burgess and Niple.

37 Seconded by Vice Mayor Hunt. Motion carried unanimously.
38

1 **Discussion and Approval of Two (2) Resolutions Authorizing the city**
2 **Manager to Enter a Contractual Agreement with AEP for Rights of Way.**

3 Councilman Saunders moved to approve authorizing the City Manager to enter a
4 contractual agreement with AEP for Rights of Way. Manager Healy noted that the
5 three presented to the sub-committee, included one that needs Building
6 Commission approval. Seconded by Councilman Chamberlain. Motion carried
7 unanimously.

8
9 **Discussion and Approval of a \$50 Donation to the Sons of the American**
10 **Legion Annual Gold Scramble.**

11 Councilman Saunders moved to approve a \$50 donation. Seconded by Vice Mayor
12 Hunt. Motion carried unanimously.

13
14 **Discussion and Approval to Direct the City Attorney to Draft an Ordinance to**
15 **Abandon Three (3) Paper Alleys Between Tomlinson Avenue and Morton**
16 **Avenue.**

17 Councilman Saunders moved to approve directing the City Attorney to draft the
18 ordinance. Seconded by Councilwoman S. Wood. Motion carried unanimously.

19
20 **Discussion and Approval of Moving the Next City Council Meeting to**
21 **Monday, August 2, 2021 due to Municipal League Conference.**

22 Councilman Saunders moved to approve the next City Council meeting to August
23 2, 2021. Seconded by Councilwoman S. Wood. Motion carried unanimously.

24
25 **Other Items to be Discussed by Council.**

26 *Councilman Saunders asked City Manager if they (along with Stormwater Interim
27 Superintendent Minor) will be going to look at the issue on Kanawha Street? City
28 Manager Healy stated yes.

29 *Councilwoman DeWitt asked the traffic committee members if they had a chance
30 to look at the alley between 1026 and 1028 Morton Avenue to take to the next
31 traffic committee meeting?

32 *Councilwoman DeWitt said the alley behind her house has a tree blocking traffic
33 from being able to drive through. City Manager Healy stated he would look into it.

34 *Councilman Chamberlain stated he wanted everyone to be cautious when looking
35 at abandoning alleys. Make sure the abandoned alleys do not block driveway
36 access.

37 *Vice Mayor Hunt stated people are noticing the progress Moundsville is making
38 with events, paving, and the Splash Pad.

39
40 **MAYOR ITEMS:**

1 *Mayor Wood stated there will be a softball and baseball camp July 26-27 for ages
2 6 through 8.

3 *Mayor Wood stated the growth with the 1% sales tax is wonderful.

4 *Mayor Wood stated he spoke with City Manager in regards to scheduling a
5 workshop to discuss progress and suggestions on American Rescue Plan funding
6 spending.

7 *Mayor Wood stated it's interesting to read the department head reports.

8 *Mayor Wood stated the City Manager provided a breakdown of the 1% sales tax
9 collection. Vice Mayor Hunt asked if council could have total balances for the 1%
10 sales tax.

11 **COMMITTEE REPORTS:**

12 **Reports by the Finance Committee**

13 Vice Mayor Hunt reviewed the minutes of the July 13, 2021 Finance Committee:
14 Timm Utt and Mike Davis from Burgess & Niple introduced themselves and
15 presented the engineering agreement.

16 Financial Summary for June 2021 was reviewed.

17 Committee recommended approving the 2021-2022 General Fund budget revision
18 #1.

19 Committee recommended authorizing the City Manager to enter into a contractual
20 agreement with AEP.

21 Committee recommended no action be taken on combined billing for utilities.

22 Assistant Fire Chief Kimple and Marshall County EMS Instructor John Williams
23 provided an impressive presentation on ALS equipment.

24

25 **Reports by the Traffic Committee**

26 Councilman Saunders reviewed the minutes of the July 13, 2021 Traffic
27 Committee:

28 Committee recommended City Manager and Public Works Director design and
29 construct reasonable signage at three entrances into the city.

30 Committee recommended directing the City Attorney to draft an ordinance
31 abandoning three alleys that border Mr. Arnold's property.

32 Council also discussed other paper alleys in the city that could be abandoned.

33

34 **Reports by the Policy Committee**

35 The Policy Committee had no items to discuss.

36

37 **COUNCIL ITEMS:**

38 Councilwoman DeWitt asked about the table and chairs sitting on the edge of the
39 fence at Four Seasons Pool. City Manager Healy said he would contact Parks and
40 Recreation Director White to have them put away.

1 Vice Mayor Hunt asked how the garage sale went? City Manager Healy said he
2 will find out from Parks and Recreation Director White.
3 Councilman Wallace commended Councilwoman S. Wood for the job she did with
4 Mr. Gorby.

5
6 Councilwoman DeWitt moved to adjourn, seconded by Councilman Wallace.
7 Motion carried unanimously.

8
9 Meeting adjourned at 7:39 P.M.

10 _____
11 Kimberly Scarbin, Secretary

David Wood, Mayor