

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**  
2 **MOUNDSVILLE, MAY 17, 2022**

3  
4 The Council of the City of Moundsville met in Regular Session in the Council  
5 Chambers on May 17, 2022 at 6:00 P.M.

6  
7 Meeting was called to order by Mayor Judy Hunt.

8  
9 Invocation by Reverend C.J. Plogger.

10  
11 City Clerk Hewitt called the roll and the following Councilpersons were in  
12 attendance: Chamberlain, DeWitt, Saunders, Vice Mayor Wood-Shaw, D. Wood  
13 and Mayor Hunt. Absent: Wallace. Also present were City Manager Healy, City  
14 Clerk Hewitt, Finance Director Ankrom, Chief Mitchell and City Attorney White.  
15 Absent: Secretary Scarbin.

16  
17 **MINUTES:**

18 **Regular Council Meeting of May 3, 2022.**

19 Councilman Chamberlain moved to approve the minutes of the regular council  
20 meeting of May 3, 2022, seconded by Vice Mayor Wood-Shaw. Motion carried  
21 unanimously.

22  
23 **GENERAL PUBLIC HEARING:**

24 \* Penny Haynes, 2104 2<sup>nd</sup> Street, commended City Manager Healy and the Street  
25 Department for addressing and correcting a problem she reported.

26  
27 \* Elizabeth Rosier, 110 Mulberry Avenue reported dogs continue to bark all night  
28 and all day at 2015 2<sup>nd</sup> Street. She said officers responded but did not make the  
29 owners take the dog into the house. She said she should not have to live like this.

30  
31 \* Connie Huff, 112 Cypress Avenue, said she has lived at this property for 28  
32 years and reported the neighbors at 108 Cypress Avenue have garbage in their yard  
33 causing a rat problem. She has paid for an exterminator twice for the roaches. She  
34 trapped a large rat in her basement. She asked for the city to help correct this  
35 problem and feels the city should be able to make these people clean up their  
36 property.

37  
38 \* Mike Patrello, 403 11<sup>th</sup> Street, reported seeing a rat wondering around the  
39 intersection of 2<sup>nd</sup> Street & Cypress Avenue. He said Ms. Huff should not have to  
40 live next to this mess.

1 **CITY MANAGER ITEMS:**

2 Personnel

- 3 • Applications are still being accepted for Part-Time Summer help on the  
4 Street Department.  
5 • The next Police Department testing is scheduled for June 4, 2022.  
6

7 1. The Mandatory Pre-Bid for the building is scheduled for tomorrow morning at  
8 10:30. Any contractor wanting to bid must be in attendance. The meeting will be  
9 held here in Council Chambers.

10 2. The Marshall County Commission is putting out an RFQ for a Housing Needs  
11 and Assessment Study. This will be a county-wide study and include all five  
12 municipalities. Once completed, the study will be forwarded to me and I will share  
13 with Council. Items to be included are things like: Population and Demographic  
14 Review and Projections through 2050, Housing Market Analysis, Housing  
15 Conditions, and Economic Profiles, among other things. The County will pay for  
16 the report in its entirety.

17 3. Last week, I attended the Semi-Annual Meeting of the Region X Coordinated  
18 Transportation Committee. Council may remember that I was asked to begin a  
19 discussion with OVRTA concerning bus service to Moundsville. Due to COVID,  
20 this was the first meeting since that request. One of the goals of this Committee is  
21 to expand operating hours and service areas. OVRTA did start a trial run to  
22 WVU/Reynolds in early 2020. COVID halted ridership, so the trial was stopped.  
23 The Committee has asked OVRTA to consider this again, and possible add the  
24 DMV in Moundsville. The other option is to put full service on the ballot to pass a  
25 levy. The last time this was voted on was in November of 2012. There was a total  
26 of 3,021 votes cast, with 1,701 (56.31%) in favor. This vote requires a 60%  
27 margin, so the levy failed. The next meeting will be September of this year.

28 4. I received a letter from the Home Rule Board (copy in Council packets), noting  
29 that the \$2,000 annual assessment fee has been waived due to the Operations Fund  
30 being above \$200,000. There is belief that this should not drop below that level  
31 anytime soon.

32 5. I reached out the Tony Clark with the Division of Highways concerning  
33 Councilwoman DeWitt's request for a traffic light study at Wal Mart Drive and  
34 Route 250. They will have their district traffic engineer place traffic counters to  
35 determine whether a signal is warranted. The DOH will assume the cost of that,  
36 however, it will probably be a few weeks before he can place them due to a couple  
37 of other areas needing them. He will report the findings to me. An additional

1 comment he made was that with the completion of the Parris Camp Bridge project  
2 (which is taking longer to get to contract than expected), there will probably be  
3 additional truck traffic utilizing the Jefferson Avenue Extension. If the signal isn't  
4 warranted currently, it may be at that time.

5 6. The Press Release announcing the American Rescue Plan Programs has been  
6 delayed due to a question of eligibility for homeowners. Late this afternoon, I  
7 received the guidance, and will release the information this week.

8 7. The Street paving program has been released to the newspaper, and one bid  
9 package has already picked up. The bid opening will be June 9<sup>th</sup>, at 10:00 AM.

10 8. Data Max collections for April were \$12,918.75, resulting in a net of \$6,459.38.  
11 To date collections have resulted in a net of \$197,388.64 to the city.

12 9. Two successful ribbon cuttings were held last week. The Dunkin' opening was  
13 May 9<sup>th</sup>, and the Burke's Outlet opening was May 12<sup>th</sup>. The opening day for  
14 Dunkin' was the second largest opening for the Franchisee Heartland Restaurant  
15 Group. I was also told at the opening that they were impressed with the city and  
16 the entire process of opening. Burke's has continued to be busy since their  
17 opening. Two great additions to the city.

18 10. To kick off the Splash Pad, we are planning a Business After Hours for June  
19 23<sup>rd</sup>, to be held at the Splash Pad. More details on this later but hold the date open.  
20 The event will be followed by a free parking lot concert at East End, sponsored by  
21 Friends of Parks & Recreation.

22 11. Openings still remain on the Board of Zoning Appeals, Historic Landmarks,  
23 and the Building Commission. Please reach out to anyone that you think may be  
24 interested in applying and ask them to contact me.

25

26 Mayor Hunt asked council for questions to the City Manager:

27 \* Councilman Wood mentioned the possibility of a bus transportation levy on the  
28 General Election ballot. He went on to say that the levy must pass by 60% plus 1  
29 vote in order for Moundsville to receive bus service. Attorney White agreed.

30 \* Councilman Wood asked the official day for opening the Splash Pad? City  
31 Manager Healy said Memorial Day Weekend.

32 \* Vice Mayor Wood-Shaw asked when can council expect the property  
33 demolitions through the grant? Manager Healy mentioned receiving the title  
34 exams from the City Attorney which were forwarded to BelOMar. Building  
35 Inspector Richmond will be meeting with Natalie from BelOMar on Thursday and  
36 site visits will be conducted. The properties have been approved by the state as of  
37 Monday.

1 \* Vice Mayor Wood-Shaw asked for an update on the Bicycle program. Manager  
2 Healy reported the bicycles have been ordered including graphics of the city's  
3 logo. The software has been set up for the password. They should be up and  
4 running this summer.

5 \* Councilman Wood said there was drilling by Four Seasons Pool today, can  
6 Manager Healy explain? Manager Healy said the Stormwater Board is getting  
7 elevations on the city's pipe for the replacement pipe project. The project will  
8 eliminate flooding at the intersection of Mulberry Avenue & Jackson Street. The  
9 replacement will go from the intersection of Railroad & Jackson, diagonally across  
10 the parking lot to the pool's front parking lot, run across that lot and empty into the  
11 large drain pipe near the playground.

12 \* Councilman Chamberlain asked for an update on the grant the city received from  
13 the county. Manager Healy said he applied for funds from the Marshall County  
14 Commission's Community Development Committee for scoreboards, and recently  
15 received \$6,000.00. This covers the installation costs.

16 \* Councilman Chamberlain asked if there was an update on cleaning of Rt.2?  
17 Manager Healy said he was not had the opportunity to discuss this with DOH Tony  
18 Clark but will follow up with him.

19 \* Mayor Hunt asked concerning the bus levy, will council have to approve placing  
20 the bus levy on the ballot with two readings of an ordinance? Attorney White  
21 confirmed the question. Manager Healy asked what type of a time frame does the  
22 city have to put that request on the ballot for the November election? Attorney  
23 White said take does take some time. City Clerk Hewitt reported numbers have to  
24 come from the Marshall County Assessor's Office Valuation form.

25  
26 **OLD BUSINESS:**

27 **Discussion and Approval of an Ordinance to Abandon an Alley by the Ash**  
28 **Avenue Church of God. (Second Reading)**

29 Attorney White read the following ordinance by title only to be passed by Council  
30 on second and final reading:

31  
32 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**  
33 **WEST VIRGINIA, VACATING, ABANDONING AND ANNULLING A**  
34 **PORTION OF AN ALLEY BETWEEN CENTER STREET AND SECOND**  
35 **STREET TO THE WEST OF AND PARALLEL TO ASH AVENUE IN THE**  
36 **CITY OF MOUNDSVILLE. (SECOND READING)**

1 Councilman Saunders moved to approve the above ordinance, seconded by  
2 Councilman Chamberlain. Mayor Hunt called for a voice vote. City Clerk Hewitt  
3 announced the following tally. 6 yeas. Motion carried unanimously.

4  
5 **NEW BUSINESS:**

6  
7 **Discussion and Approval of a Resolution for the 2021-2022 General Fund  
8 Budget #4.**

9 Councilman Saunders moved to approve the budget revision resolution, seconded  
10 by Councilwoman DeWitt. Motion carried unanimously.

11  
12 **Discussion and Approval of a Resolution for the 2021-2022 Coal Severance  
13 Fund Budget Revision #2.**

14 Councilman Saunders moved to approve the budget revision resolution, seconded  
15 by Councilwoman DeWitt. Motion carried unanimously.

16  
17 **Discussion and Approval of Sanitary Board Rate & Resale Rate Increase.**

18 City Manager Healy explained the Sanitary Rate Tariff: the domestic rate which is  
19 what we charge our residents, the commercial-industrial rate is for the businesses  
20 and industry and the resale rate which is to the City of Glen Dale. The domestic and  
21 commercial rates can be viewed as retail rates and the resale rates can be viewed as  
22 wholesale rates. Domestic rates are currently \$5.10 per thousand gallons 25%  
23 increase will increase the rate to \$6.38 per thousand gallons. Commercial is \$7.18  
24 increasing to \$8.98 and resale is \$3.71 to \$4.64. The increase will be shared by  
25 everyone. Councilman Wood moved to approve the Sanitary Board rate increase,  
26 seconded by Councilman Chamberlain. Councilwoman DeWitt commented that she  
27 is never in favor of rate increases or tax increases, however, the City of  
28 Moundsville's infrastructure is very old and more residents are having trouble with  
29 flooding in their basements, that she feels the water & sewer systems need repaired.  
30 Mayor Hunt asked for council member in favor of the motion. 6 yeas. Motion  
31 carried unanimously.

32  
33 **Discussion and Approval of a Donation for Manager's Choice \$30 and Mayor's  
34 Choice \$30 for the Annual Chamber of Commerce Car Show on June 3, 2022.**

35 Councilwoman DeWitt moved to approve the donations to the car show, seconded  
36 by Councilman Chamberlain. Motion carried unanimously.

37  
38 **Discussion and Approval of a \$50 Donation to the Annual Lupe Hewitt  
39 Memorial Golf Scramble.**

40 Councilman Saunders moved to approve the donation to the golf scramble, seconded

1 by Councilwoman DeWitt. Motion carried unanimously.

2  
3 **Discussion and Approval of Paying Employees 8 hrs. Holiday Pay for**  
4 **Juneteenth (June 19<sup>th</sup>) Holiday Without Additional Day Off.**

5 Councilwoman DeWitt moved to approve holiday pay for June 19, 2022, seconded  
6 by Vice Mayor Wood-Shaw. Motion carried unanimously.

7  
8 **Discussion and Approval of Fostoria Avenue Bridge Utility Relocation Bid.**

9 City Manager Healy explained that under the agreement with the Department of  
10 Highways (DOH) for the Off-System Bridges, the city is responsible for the cost of  
11 all utility relocation. He reminded council that the city’s share in the bridge cost is  
12 only 10%. Councilman Wood made a motion to approve the bid from Ohio-WV  
13 Excavating to install water, sanitary, and stormwater infrastructure for \$232,469.00,  
14 seconded by Councilman Chamberlain. Motion carried unanimously.

15  
16 **Discussion of Personnel Issue.**

17 Councilman Saunders moved to have an executive session for personnel matters at  
18 the end of the regular council meeting, seconded by Councilman Chamberlain.  
19 Motion carried unanimously.

20  
21 **Other Items to be Discussed by Council.**

22 **Legal Publications by Attorney White.**

23 Attorney White presented legal ads published in the local newspaper to be received  
24 and filed by council. Councilwoman DeWitt moved to receive and file the legal ads,  
25 seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

26  
27 **MAYOR ITEMS:**

28 \* Mayor Hunt announced that she attended the ribbon cutting at Dunkin but was  
29 unable to attend the ribbon cutting at Burke’s Outlet.

30  
31 **COMMITTEE REPORTS:**

32 **Reports by the Finance Committee.**

33 Councilman Chamberlain reviewed the minutes of the May 11, 2022 finance  
34 meeting.

35 **Reports by the Traffic Committee.**

36 Councilman Saunders reviewed the minutes of the May 11, 2022 traffic meeting.

37 **Reports by the Policy Committee**

38 Vice Mayor Wood-Shaw reviewed the minutes of the May 11, 2022 policy meeting.

39  
40

1 **COUNCIL ITEMS:**

2 \* **Saunders** – Asked what was going on behind Connie’s Castle on Jefferson  
3 Extension? Manager Healy said the owner was clearing some trees.

4 \* **Wood-Shaw** – Announced June 4 is Movie Night at East End starting at 8:30 p.m.,  
5 Sing 2 will be showing. Also, June 17 is Jefferson Friday with Unified Bank as the  
6 Title Sponsor.

7 \* **Saunders** – Thanked City Manager Healy for installing Food Truck signs on  
8 Jefferson Avenue.

9  
10 Council members recessed at 7:16 p.m., for a 5 minute break before the Executive  
11 Session.

12  
13 Meeting reconvened at 7:27 p.m.

14 Executive session began at 7:27 p.m.

15 Executive session recessed at 7:45 p.m.

16 Meeting reconvened at 7:45 p.m.

17  
18 Councilman Chamberlain moved to approve compensation changes as  
19 recommended by the City Manager, seconded by Councilwoman DeWitt. Motion  
20 carried unanimously.

21  
22 Councilman Saunders moved to adjourn, seconded by Councilman Chamberlain.  
23 Motion carried unanimously.

24  
25 Meeting adjourned at 7:46 p.m.

26  
27  
28 \_\_\_\_\_  
29 Sondra J. Hewitt, City Clerk

\_\_\_\_\_

Judy Hunt, Mayor