

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,
JULY 2, 2019**

The Council of the City of Moundsville met in Regular Session in the Council Chambers on July 2, 2019 at 7:00 p.m.

Meeting was called to order by Mayor Phil Remke who also gave the invocation.

City Clerk Hewitt called the roll and the following Councilpersons were in attendance: Dewitt, Haynes, Saunders, Vice Mayor David Wood, S. Wood and Mayor Remke. Absent: Hunt. Also present were City Manager Healy, Public Works Laborer Doug Allman, Police Chief Mitchell, Building Inspector Richmond, Parks & Recreation Director White, CPA Goddard, Attorney White and City Clerk Hewitt. Absent: Fire Chief Brandon (spraying debris from Jefferson Avenue sidewalks)

MINUTES:

Regular Council Meeting of June 18, 2019.

Councilperson Haynes moved to accept and approve the minutes of the regular council meeting of June 18, 2019, seconded by Councilperson DeWitt. Motion carried unanimously.

GENERAL PUBLIC HEARING:

* Andrew Simmons, 1500 Fifth Street, presented council with Thank You cards for the new playground installed on Ruby Street & Garfield Street. He hopes that all children play safe on the playgrounds.

Councilperson DeWitt moved to receive and file the thank you cards, seconded by Councilperson S. Wood. Motion carried unanimously.

* Carl Boso, 305 10th Street, asked if Kudlak ever received a ticket for illegal burning? Mayor Remke informed Mr. Boso this incident is an on going investigation and will not be discussed by council.

* Ryan Herrington, Appliance Connection, 263 Jefferson Avenue, said they were in the process of restoring their store front and hoped council would sponsor a grant program that helps other business owners restore their fronts as well by funding \$5,000 to the program.

MANAGER ITEMS:

City Manager Healy presented the following report to council:

1. Update on the new software system: As reported last meeting, the front office has been accepting payments using the new software since June 3. There are still things that pop up daily that require contact with Mountaineer Computer Systems. The overall implementation of the entire system continues to be slow. We will be doing payroll for the second time this week. I have requested an in-person visit from MCS to answer the list of questions that we are compiling. Late this afternoon, I did get that visit confirmed. I am very anxious to see more modules come on line.
 2. We had a ribbon cutting at the new playground at East End on June 20. The playground continues to be busy, and we have decided to add a toddler zone to the playground, as well. This came from parent requests.
 3. The Garfield and Ruby Street playground will also be receiving some additional equipment, as a tw- swing unit will be added soon. We have also received quotes to revitalize the equipment at Riverfront, and replace some at Park View. This assures that all of our playgrounds will be updated, and more importantly, safe for the kids.
 4. I discussed the delineators/reflective markers with Dave Brabham who in turn discussed them with Paul Hicks, the Traffic Engineer. He advised the best course of action would be to wait until the final striping is done for this intersection. When the project is complete and the traffic lanes get back to normal, there will not be the appearance of such a sudden left turning movement (from US 250 southbound onto Jefferson Avenue). He believes we can make the situation more comfortable for drivers with pulling the stop bars back (towards downtown Moundsville) that will give the presence of a much wider intersection for turning vehicles, if that makes sense. Anyway, he felt it best to evaluate this later this summer/fall when the project is complete then to try and do something now, and maybe have to adjust later.
 5. The new Highway Commissioner has approved (again) the 10% cost share for the Fostoria Bridge project and an agreement is coming our way, finally.
 6. Chief Brandon and three of his staff are cleaning the sidewalks on Jefferson Avenue this evening.
 7. I attended a ribbon cutting today at the CBD Shop, located at 5th and Lafayette Avenue. Congratulations and welcome another new business to Moundsville.
 8. There is another ribbon cutting next week on Wednesday at 11:00 at Campbell's Signs.
 9. The July Business After Hours is Thursday, July 25, at Rutenbuck's starting at 5:00. Please call Marilyn if you want to attend.
- * Councilperson DeWitt asked for an update on the Recycling Grant. Manager Healy reported submitting the grant application to the Department of Environmental Protection in the amount of \$75,000 for a 2 year program.
- * Councilperson Haynes asked if the computer programmer's are working with the office to make the transition better? Manager Healy said the conversion is coming along slowly.
- * Vice Mayor D. Wood commended City Manager Healy and Parks & Recreation Director White for installing the new playground at East End and Ruby & Garfield Street.

OLD BUSINESS:

Items to be Discussed by Council.

- * Vice Mayor D. Wood asked for the information showing other municipalities use for the 1% Sales & Use Tax. Councilperson S. Wood received the information and will email council.
- * Councilperson DeWitt asked if Manager Healy received the list of businesses not registered with the City of Moundsville from Data Max? Manager Healy reported not receiving the list at this time.
- * Councilperson DeWitt made comment to the city getting through this computer conversion.
- * Councilperson Saunders asked for update on the First Street property. Manager Healy reported the owner has been summoned to Municipal Court.
- * Councilperson S. Wood asked for any further updates of 1921 Second Street. Manager Healy reported the owner was summoned to Municipal Court.
- * Councilperson S. Wood said the Arts & Culture Meeting will be held July 15, 2019 at 6:00 pm in the Moundsville City Building. She announced the Arts & Culture will sponsor a Family Friendly Movie Night at the Riverfront Park, August 30, 2019. "Like" the facebook page: City of Moundsville Arts and Culture Committee. Vote for a movie you would like to see on "Movie Night".
- * Mayor Remke asked for an update on renovation of the Police Department. Manager Healy reported all paper work was completed. They will now schedule a date.
- * Mayor Remke reported weeds need removed from the curb at 1403 Third Street.

NEW BUSINESS:

Discussion and Approval of An Ordinance Concerning Term Clarification on the Historic Landmarks Design Review Board 159.08(b).

Attorney White read the following ordinance by title only to be passed by council on first reading:

AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA, AMENDING SECTION 159.08(b) OF THE CODE OF THE CITY OF

MOUNDVILLE TO PROVIDE FOR AND CLARIFY THE TERMS OF APPOINTMENT OF THE CITY DESIGN REVIEW BOARD.

Councilperson DeWitt moved to approve the above ordinance, seconded by Vice Mayor D. Wood.

Mayor Remke called for a voice vote. City Clerk Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

Discussion of Moving the Regular Council Meeting of Tuesday, August 6 to Monday August 5 due to WVML Summer Conference.

Vice Mayor D. Wood moved to change the regular council meeting of Tuesday, August 6 to Monday, August 5, 2019, seconded by Councilperson DeWitt. Motion carried unanimously.

Discussion and Award of the 2019 Paving Bids.

Councilperson Haynes moved to award the 2019 Paving Bids to Wilson Blacktop of Martins Ferry OH in the amount of \$585,843.00, seconded by Councilperson DeWitt.

Mayor Remke called for a voice vote. City Clerk Hewitt announced the following tally 5 yeas, 1 nay. Saunders voting nay. Motion carried.

Appointment to the Moundsville Water Board.

Manager Healy presented a letter from the Moundsville Water Board requesting the re-appointment of Jim Stultz to the board. Councilperson DeWitt moved to appoint Jim Stultz to the Moundsville Water Board, seconded by Mayor Remke. Motion carried unanimously.

Other Items to be Discussed by Council.

* Councilperson S. Wood announced Corner Stone Health Care mobile health unit will be seeing individuals in need of medical attention at the Simpson Church lot on September 25 & October 23 from 10 a.m. to 3 p.m., and tentatively August 7 or 14, 2019. Corner Stone Health Care has obtained a federal grant and hope to cover areas in Marshall and Wetzel counties. The unit will see individuals by appointments or walk ins. Flyers will be available soon.

* Councilperson S. Wood asked Parks & Rec Director White if he would speak with Lindsey Skuler who teaches paddle board yoga but is unable to find a place to teach in the winter months.

* Councilperson Saunders reported the Panther football team will be practicing at East End starting Thursday.

* Councilperson Saunders reported high grass on Third Street. Manager Healy said the grass was cut but weeds have grown in sections.

* Councilperson DeWitt welcomed new business to Moundsville owned by Korrie O'Donnell, CBD Store on Rt. 2 and Fifth Street.

* Councilperson Haynes commended Manager Healy on his involvement in all the events and news throughout the city.

MAYOR ITEMS:

* Mayor Remke asked council to consider discussing strategic planning at the August sub-committee meeting instead of the July sub-committee meeting to allow for an Impact Study.

After a lengthy discussion, Mayor Remke said he will leave the sub-committee agenda as it is and continue with strategic planning.

* Mayor Remke moved to discuss at the finance meeting a TIF program for the City of Moundsville, seconded by Vice Mayor D. Wood. Motion carried unanimously.

* Mayor Remke moved discuss at the finance meeting sponsoring a commercial facade improvement grant, seconded by Councilperson S. Wood for discussion.

Councilperson DeWitt said council can look at the program in the future, but for right now, council needs to focus on city projects first.

Vice Mayor D. Wood said he does not have enough information on the program at this time.

Mayor called for a voice vote. City Clerk Hewitt announced the following tally. 4 nays, 2 yeas. S. Wood and Mayor Remke voting yea. Motion failed.

* Mayor Remke moved to discuss at the finance meeting the purchase of a drone for city departments. Motion failed for lack of a second.

* Mayor Remke moved to discuss at the finance meeting to install 20-30 additional camp sites at the Riverfront Park. Motion failed for lack of a second.

* Mayor Remke suggested authorizing the Moundsville Fire Department to demo nuisance

properties as part of their training sessions. Attorney White and Council discussed liability issues for such training. Attorney White will research further.

* Mayor Remke moved to discuss at the finance meeting increasing council's salary for newly elected members, seconded by Vice Mayor D. Wood for discussion.

After discussion, Mayor Remke called for a voice vote. City Clerk Hewitt announced the following tally. 3 yeas, 3 nays. DeWitt, Haynes and Saunders voting nay. Motion failed.

Vice Mayor D. Wood asked City Manager Healy to research what surrounding city council's are paid.

* Mayor Remke moved to discuss at policy meeting regulations and taxes for food trucks, seconded by Vice Mayor D. Wood.

Mayor Remke feels a need for food truck vendors to have certain regulations and pay some sort of tax. City Manager Healy said food truck vendors pay a city license and pay B&O Tax. Manager Healy does not feel this type of business impedes other city businesses.

Mayor Remke called for a voice vote. City Clerk Hewitt announced the following tally. 5 nay, 1 yea. Mayor Remke voting yea. Motion failed.

* Councilperson DeWitt moved to receive and file the legal ads published in the Moundville Daily Echo, seconded Councilperson S. Wood. Motion carried unanimously.

* Mayor Remke moved for an executive session to discuss real estate and personnel matters, seconded by Councilperson DeWitt. Motion carried unanimously.

COMMITTEE REPORTS:

Discussion and Approval of Recommendations by the Finance Committee.

Finance committee will meet on July 9, 2019 at 5:00 pm.

Discussion and Approval of Recommendations by the Policy Committee.

Policy committee will follow the finance meeting.

Discussion and Approval of Recommendations by the Traffic Committee.

Traffic committee will follow the policy meeting.

COUNCIL ITEMS:

* **Haynes** - Nothing at this time.

* **S. Wood** - Commended City Clerk Hewitt for doing a great job while the City Manager was on

vacation.

* **D. Wood** - Nothing at this time.

* **Saunders** - Asked if gravel was placed in alley near Cedar Avenue? Manager Healy said it was.

* **DeWitt** - Was hoping Mr. Boso would have stayed for the rest of the meeting. She explained that council does not vote to authorize the Police Department to issue anyone a citation. Ms. DeWitt asked that Attorney White explain the process to him so he understands.

* Expressed concern to Mayor Remke for asking council to decrease the amount of items they provide for the sub committee meetings when she listened to his items for sub committees for half an hour. Where is the fairness?

Mayor Remke moved to adjourn for a 5 minute recess, seconded by Councilperson S. Wood. Motion carried unanimously.

Meeting recessed at 8:37 p.m.

Meeting reconvened at 8:40 p.m.

Executive Session began at 8:41 p.m.

Executive Session recessed at 8:57 p.m.

Regular Session reconvened at 8:58 p.m.

Councilperson Haynes moved to adjourn, seconded by Councilperson S. Wood. Motion carried unanimously.

Meeting adjourned at 8:58 p.m.

Sondra J. Hewitt, City Clerk

Phil Remke, Mayor