

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, APRIL 5, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on April 5, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Saunders, Vice Mayor Wood-Shaw, D. Wood
13 and Mayor Hunt. Absent: Wallace. Also present were City Manager Healy, City
14 Clerk Hewitt, Finance Director Ankrom, Secretary Scarbin, Chief Mitchell and
15 City Attorney White.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of March 15, 2022.**

20 Councilman Chamberlain moved to approve the minutes of the regular council
21 meeting of March 15, 2022, seconded by Vice Mayor Wood-Shaw. Motion carried
22 unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25 * Elizabeth Rosier, 110 Mulberry Avenue reported her neighbors on Second Street
26 has a couple of dogs that bark all day long. She reported it to the police
27 department but didn't see anyone respond. She also reported the neighbors at 2100
28 Second Street had two dogs outside all day and night, in the snow and cold without
29 shelter. Police did respond.

30
31 **PUBLIC HEARING:**

32
33 **Public Hearing on 2022-2023 Budget with Proposed Tax Increase.**

34 Councilman Saunders moved to close the public hearing, seconded by Councilman
35 Chamberlain. Motion carried unanimously.

36
37 **CITY MANAGER ITEMS:**

38 Personnel

- 1 • There were two applicants for the Firefighter test, which is on-going right
2 now. If both applicants pass the test, we will have a sufficient list to hire
3 from.

4 1. The city, partnering with the Marshall County FRN, held the first Food
5 Giveaway of 2022, on March 23rd. Over 200 vehicles came through the line, and
6 were given boxes of miscellaneous food, often including milk, eggs, bread, canned
7 goods, fruits and vegetables, and more. Our fine city employees came through
8 again with assistance given from City Hall, Street Department, Police Department,
9 and Parks & Recreation. This partnership has allowed Moundsville to be the
10 beneficiary of multiple giveaways the last three years. While the giveaway does
11 create limited traffic issues around the pool, the benefit to our citizens is great.
12 The next giveaway is scheduled for April 27th.

13 2. At the request of the Water Board, Chief Mitchell and I toured the plant and
14 grounds last week. This request was brought about by an illegal dumping incident.
15 In addition to looking at security measures, Superintendent Terry Roberts gave us a
16 complete tour of the plant. I had been in the office and control room previously,
17 but never had a full tour of the plant. Immediately, I was impressed at the
18 cleanliness of the plant. Second, I was amazed at the process that our water goes
19 through from wells to faucets. The plant is nearing 15 years old and still looks
20 new. I discussed the possibility of a full Council tour with Superintendent Roberts,
21 and he would be happy to set something up. I think it would be advantageous to
22 see the operation.

23 3. I met with a gentleman last week who performs the maintenance on the bicycles
24 for Wheeling. He is supplying me a quote to take care of five for Moundsville, and
25 I will have a total quote from him and Movatik ready for the April 12th Sub-
26 Committee Meeting.

27 4. Belomar Regional Council is in the process of updating the Hazard Mitigation
28 Plan for Marshall, Ohio and Wetzel Counties. This plan must be adopted by the
29 City of Moundsville so we can receive mitigation grant assistance from FEMA, if
30 needed. This plan is also a key step in coordinating mitigation strategies
31 throughout the region. Thursday morning, Mayor Hunt, Floodplain Coordinator
32 Richmond, and I will meet at Belomar to discuss the natural and manufactured
33 hazards that affect Moundsville. We will also review the goals/objectives that
34 were stated in the 2017 Hazard Mitigation Plan to see what progress has been
35 made and if any obstacles have been encountered. When completed, this regional
36 plan will be presented to Council for approval.

1 5. Last Saturday, the Parks & Recreation Department hosted a Drive-Thru Easter
2 Event at the Four Seasons Pool parking lot. The exact number is unknown, but at
3 least 200 bags were handed out to kids, and most stopped to visit the Easter Bunny,
4 as well. Comments were great, as everyone enjoyed the event. United Bank
5 partnered with the city again this year and supplied the bags for the event.

6 6. Along the lines of the New Business Welcome Packet, another project that my
7 office has been working on that I am really excited about is the kick-off of a Social
8 Media Spotlight Program. Letters are being mailed to all of the for-profit
9 businesses in Moundsville explaining this free program and how it can benefit
10 them. The first batch of letters were mailed today. If they choose to participate, a
11 business will be “spotlighted” on the city’s Facebook page and will include
12 pictures and a story about their business. This is another effort to assist our
13 businesses as they continue to bounce back from COVID and create a connection
14 with my office and the businesses. With the current followers and potential shares,
15 this will reach thousands of people at no cost to the business. I expect this to make
16 a real impact with our businesses and become a popular program. As always,
17 thanks to my staff for working on this project.

18 7. While we await a new training for the Planning and Zoning Boards, we have
19 also developed a booklet that each member will get that will help them make
20 decisions while performing their duties.

21 8. Openings still remain on the Board of Zoning Appeals, Historic Landmarks,
22 and the Building Commission. Please reach out to anyone that you think may be
23 interested in applying and ask them to contact me.
24

25 Mayor Hunt asked for any questions directed to the City Manager?

26 * Mayor Hunt reported receiving great feedback on the food giveaway event. City
27 Manager Healy thanked Finance Director Ankrom, Street Department staff, Parks
28 & Recreation, Police and Fire Department for their assistance during the food
29 giveaway.

30 * Councilwoman DeWitt asked Manager Healy if the parking lot for the bicycle
31 rental was going to be paved or gravel? Manager Healy hopes to have it paved.

32 **OLD BUSINESS:**
33

34 **Discussion and Approval of Proposed 2022-2023 General Fund Budget with**
35 **12.5% Tax Rate.**

36 Councilman Wood moved to approve the proposed 2022-2023 General Fund
37 Budget with 12.5% tax rate, seconded by Councilman Saunders. Councilman

1 Wood asked for clarification of no tax increase to the citizens. Manager Healy
2 confirmed the rate is the same as the current fiscal year. Motion carried
3 unanimously.

4
5 **Other Items to be Discussed by Council.**

6 * Councilman Saunders reported people still loitering in the house on Thorn
7 Avenue. Manager Healy said that property is on our list of dilapidated structures.
8 The property is also on the delinquent tax list therefore the city can not do anything
9 to correct the problem at this time.

10 * Councilman Saunders made comment that food trucks parking on Jefferson
11 Avenue are too wide. Manager Healy said we are in the process of designating
12 specific areas for food truck vendors.

13 * Councilman Saunders said they are doing a nice job demolishing Sanford
14 Center. He also said some citizens were asking for bricks from the building.
15 Manager Healy said if there are citizens interested in a brick they can ask the
16 equipment operator who will gladly allow them to do so.

17
18 **NEW BUSINESS:**

19
20 **Discussion and Approval of Allocation of American Rescue Plan Funds.**

21 Councilman Chamberlain moved to approve the ARPA fund allocations, seconded
22 by Councilman Wood for discussion. Councilman Wood said he has concerns
23 about #7 Survivor Benefits causing a lot of headaches especially since the state has
24 misidentified 122 COVID deaths. Manager Healy agreed by saying if you only
25 had a surviving spouse there would not be an issue. But there would be difficulty
26 when determining which heir to pay. After some brief discussion, Councilman
27 Chamberlain moved to amend his motion to move \$25,000.00 from the Survivor
28 Benefits category to remaining ARP Balance of \$158,847.28, seconded by Vice
29 Mayor Wood-Shaw. Motion carried unanimously. Mayor Hunt called for a vote
30 on the original motion. Motion carried unanimously.

31
32 **Discussion and Approval of an Ordinance Prohibiting the Feeding of Wild
33 Animals and Fowl in the City (FIRST READING).**

34 Attorney White read the following ordinance by title only to be passed by council
35 on first reading:

36
37 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,
38 WEST VIRGINIA PROHIBITING THE FEEDING OF WILDLIFE IN THE
39 CITY, WITH LIMITED EXCEPTIONS (FIRST READING).**

40 Councilman Wood moved to approve the above ordinance, seconded by Vice

1 Mayor Wood-Shaw. 6 yeas. Motion carried unanimously.
2

3 **Discussion and Approval of Bids for the Purchase of a Mini Excavator.**

4 City Manager Healy said we budgeted \$55,000.00 based on a quote in January
5 2021, so the remaining balance of \$26,900.00 could be taken from the Street
6 Department's 1% account if approved by council. Councilman Saunders moved to
7 award the bid to Southeastern Equipment Company in the amount of \$81,900.00,
8 seconded by Councilman Chamberlain. Motion carried unanimously.
9

10 **Other Items to be Discussed by Council.**

11 * Councilman Wood asked when demolition will start on those properties chosen
12 for the demolition grant. Manager Healy reported there were some changes in
13 regulations. All the paperwork has been turned into the state for their approval.
14 Once they are approved, we will put them out for bid.
15

16 **MAYOR ITEMS:**

17 * Annual games for Special Olympics will be held April 12, 2022 at 10:00 a.m. All
18 council members are invited.

19 * Relay for Life is promoting "Paint the Town Purple" May 14, 2022 until the
20 scheduled Relay for Life event on June 17, 2022 in the John Marshall High School
21 parking lot. Businesses & citizens are encouraged to show purple flags and ribbons
22 during that time.

23 * Appalachian Outreach will have their annual community craft & vendor fair on
24 April 9, 2022 from 10 a.m.-3 p.m., at the Moundsville Center WV, Penitentiary, 818
25 Jefferson Avenue.

26 * Mayor Hunt stopped by the Farmhouse Peddler, 1401 First Street, their soft
27 opening was April 1. She encourages everyone to visit their shop.

28 * The quarterly WV Ethics informational sheet was provided which included 2022
29 Legislation, new Ethics Acts Advisory Opinions as well as Executive Session Q&A.
30

31 **COMMITTEE REPORTS:**

32 **Reports by the Finance Committee.**

33 The finance committee will meet on April 12, 2022 at 5:00 p.m.

34 **Reports by the Traffic Committee.**

35 The traffic meeting will follow the finance meeting.

36 **Reports by the Policy Committee.**

37 The policy meeting will follow the traffic meeting.
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1 **LEGAL PUBLICATIONS:**

2 Attorney White submitted legal ads that were published in the Moundsville Daily
3 Echo to be received and filed by council. Councilman Chamberlain moved to
4 receive and file the legal publications, seconded by Vice Mayor Wood-Shaw.
5 Motion carried unanimously.

6
7 **COUNCIL ITEMS:**

8 * **Chamberlain** - Asked if Manager Healy was able to speak with the individual
9 who is planning to build a new car wash at the property adjacent to the Kroger Fuel
10 Center, owned by MPH Hotels.

11 * Asked when can council expect the employee Health Insurance figures?
12 Manager Healy reported receiving an initial non-binding amount in the 10-12%
13 range, possibly lower. He is projecting the final numbers within the month.

14 * Asked if the code states a time frame for noise violations? Chief Mitchell
15 reported there are separate ordinances for dog barking complaint. The noise
16 ordinance is somewhat subjective as to what is allowable noises. So, citizens can
17 still complain if there is dog barking in the middle of the afternoon.

18 * **Saunders** – Asked for an update concerning the junk vehicle and garbage in rear
19 of property on 6th Street. Manager Healy reported the owner received a citation for
20 the junk vehicle and the garbage has been cleaned up.

21
22 Councilman Saunders moved to adjourn, seconded by Vice Mayor Wood-Shaw.
23 Motion carried unanimously.

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25 Meeting adjourned at 6:58 p.m.

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28 _____
29 Sondra J. Hewitt, City Clerk

Judy Hunt, Mayor