

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**  
2 **MOUNDSVILLE, DECEMBER 17, 2019**

3  
4 The Council of the City of Moundsville met in Regular Session in the Council  
5 Chambers on December 17, 2019 at 7:00 p.m.

6  
7 Meeting was called to order by Mayor Phil Remke who also gave the invocation.

8  
9 City Clerk Hewitt called the roll and the following Councilpersons were in  
10 attendance: DeWitt, Hunt, Saunders, Vice Mayor David Wood, S. Wood and  
11 Mayor Remke. Absent: Haynes. Also present were City Manager Healy, Police  
12 Chief Mitchell, Fire Chief Brandon, Public Works Foreman Wallace, Building  
13 Inspector Richmond, Parks & Recreation Director White, CPA Goddard, Attorney  
14 White and City Clerk Hewitt. Absent: Public Works Director Stocklask.

15  
16 **MINUTES:**

17  
18 **Regular Council Meeting of December 3, 2019.**

19  
20 Councilperson S. Wood moved to accept and approve the minutes of the regular  
21 council meeting of December 3, 2019, seconded by Councilperson DeWitt.  
22 Motion carried unanimously.

23  
24 **GENERAL PUBLIC HEARING:**

25  
26 **Presentation to the Moundsville Honor Guard.**

27  
28 Moundsville Honor Guard was presented an award by City Manager Healy, Mayor  
29 Remke and Moundsville City Council.

30  
31 **Presentation of the House Decorating Winners.**

32  
33 City Manager Healy and Mayor Remke presented awards to the following citizens:  
34 First Place – Heather Timmins, 1011 Tomlinson Avenue; Second Place – Brian  
35 Whitecotton, 18 Hickory Avenue; Third Place – Paul & Carol Musilli, 301 Pine  
36 Avenue.

37  
38 \* Carl Boso, 305 10<sup>th</sup> Street, asked why the police department has so many  
39 unmarked police vehicles? Chief Mitchell said the Sergeants each have an  
40 unmarked explorer, as well as the Investigator and the Drug Task Force. Mr. Boso

1 asked when the Police Department was going to fine Mr. Kudlak for illegal  
2 burning? Attorney White said council will not be discussing this issued with him.

3  
4 \* Sidney Wood, 659 Roberts Ridge, Moundsville, presented council with copies of  
5 a Circuit Court Order from an Appeal in which Mr. Wood was charged and found  
6 guilty of in Municipal Court for Property Maintenance Violation and Building  
7 Maintenance Violation. He said the city is not doing anything about other  
8 properties in Moundsville that in violations of the code. And reported a lot of  
9 RV's parked in driveways and on properties in Moundsville. He said curbs need  
10 painted on Second Street also.

11  
12 **MANAGER ITEMS:**

13  
14 City Manager Healy presented the following report to council:

15 1. Sanitary Department Superintendent Larry Bonar has given me an update on the  
16 7th & Lockwood manhole project. Before they can even begin to replace the  
17 manhole, they have to install bypasses for the sewage. This line takes in  
18 approximately 60 to 70 percent of the Moundsville flow, 100 % of Glen Dale's  
19 flow and the 3 other laterals coming from different directions. That coupled with  
20 the depth of the line (25 to 30 feet deep), and the condition of the soil, it has been  
21 difficult. Late Friday, they were able to have an 8" submersible pump placed and  
22 are waiting on two 4" pumps to be delivered. One of those pumps will service the  
23 high line on 7<sup>th</sup> Street, which will have to be dug up, as well. The Western Avenue  
24 pump station will have to be pumped daily by the Sanitary Board's H-Vac truck,  
25 and dumped at the plant. Sanitary employees will also be monitoring the bypass  
26 from 7 AM to 7 PM, with an outside contractor monitoring overnight. There will  
27 be some overtime, but the pumps need watched in case something happens. The  
28 actual digging to replace the manhole began yesterday. The project may take two  
29 more weeks to complete.

30 2. We had our first winter weather condition that caused the call out for the Street  
31 Department Sunday night into Monday morning. As usual, they responded well.  
32 We do have a small issue with the new dump/spreader, that was addressed today  
33 with the dealer.

34 3. The Municipal League Mid-Winter Conference is scheduled for January 26 and  
35 January 27, 2020. City Clerk Hewitt has made reservations for Council. Please  
36 advise her as soon as possible as to whether you will be attending. More  
37 information will follow.

38 4. Since the last Council Meeting, I attended two Ribbon Cuttings, along with the  
39 Mayor, at Perkin's Restaurant, as they had an interior remodel completed, and to  
40 open the Elizabethtown Festival. I also attended the Christmas Party at Four

1 Seasons Pool as a guest to Friends of Parks and Rec. I want to thank them for  
2 inviting me. It was attended by many patrons, and included music, lunch, door  
3 prizes, and a visit by Santa. I heard many positive comments about the progress at  
4 the pool and parks.

5 5. I also participated in the First Annual Employee gift exchange at the pool. I  
6 have to say that the energy level and attitude is excellent at the pool. These little  
7 events are morale boosters, and it's just another sign of the resurgence in  
8 Moundsville, and I'm glad to be a part of it.

9 6. Reminder that the Annual Christmas Employee Luncheon is December 20, at  
10 noon, at the Sanitation Plant.

11 7. I would like to thank City Council for their confidence in me during 2019. It  
12 was one-year ago yesterday that I was introduced as City Manager, and that year  
13 has moved quickly. I think with the common vision, teamwork of City Council,  
14 myself, Department Heads, and all of the employees, we have completed a  
15 successful year. Thank you to all of the employees who work so hard every day to  
16 achieve that vision. I appreciate each and every one of you. Listening to Council's  
17 goals report from Councilperson Wood, I think together we have made great  
18 strides, and accomplished much. The possibilities for Moundsville are limitless,  
19 and 2020 looks to be another exciting year, especially with the construction of a  
20 new Municipal/Public Safety Building. I am preparing a year-end report outlining  
21 our accomplishments that will be presented to Council sometime in January.

22 8. Finally, I want to wish every Council Member, and all of our employees and  
23 families a very Merry Christmas. Enjoy your family over the holidays, because  
24 time is valuable.

25  
26 **OLD BUSINESS:**

27  
28 **Other Items to be Discussed by Council.**

29  
30 \* Vice Mayor D. Wood asked for an update of the properties on the demolition list.  
31 Manager Healy will provide a list to council.

32  
33 \* Vice Mayor D. Wood asked if the 2019 paving projects were completed and  
34 paid? Manager Healy said they were.

35  
36 \* Vice Mayor D. Wood thanked Manager Healy for the Department Head reports,  
37 they are very informative.

38  
39 \* Councilperson DeWitt thanked Mayor Remke for providing contact information  
40 so the JM Archery students could practice in Armory.

1 \* Councilperson Hunt asked for an update on the Moundsville entrance sign on Rt.  
2 250 she reported as needed repaired. Manager Healy said he will meet with Public  
3 Works Director Stocklask and Foreman Wallace to have sign repaired and updated.  
4

5 \* Councilperson Hunt asked for update on slip at 110 Highland Avenue. Manager  
6 Healy said the repairs to the slip will be made in early spring of 2020.  
7

8 \* Councilperson S. Wood asked for a cost estimate on each event organized by the  
9 Moundsville Arts & Culture Committee.  
10

11 \* Councilperson S. Wood asked Manager Healy if, in the new year, he was  
12 planning a “State of the City Address”. Manager Healy said would set something  
13 up.  
14

15 **NEW BUSINESS:**  
16

17 **Election of Mayor & Vice Mayor for 2020.**  
18

19 Mayor Remke opened the nominations for Mayor. Councilperson DeWitt  
20 nominated David Wood for Mayor. With no other nominations presented, Mayor  
21 Remke closed the nominations.  
22

23 Mayor Remke opened the nominations for Vice Mayor. Councilperson DeWitt  
24 nominated Judy Hunt. Vice Mayor D. Wood nominated Phil Remke. With no  
25 other nominations presented, Mayor Remke closed the nominations.  
26

27 Mayor Remke called for a voice vote on Judy Hunt as Vice Mayor. 6 yeas. Judy  
28 Hunt was nominated as Vice Mayor.  
29

30 **Other Items to be Discussed by Council.**  
31

32 \* Councilperson S. Wood moved to give city employees Christmas Eve off as a  
33 holiday since Governor Justice gave state employees the whole day, seconded by  
34 Councilperson Hunt. Motion carried unanimously.  
35

36 \* Councilperson S. Wood moved for an executive session for personnel and real  
37 estate matters after the regular meeting, seconded by Councilperson DeWitt.  
38 Motion carried unanimously.  
39  
40

1 \* Councilperson Hunt thanked Manager Healy for the Department Head reports  
2 they are very informative.

3  
4 \* Councilperson Hunt appreciated the delinquent tax & fee report provided by the  
5 Revenue Collector.

6  
7 \* Councilperson Saunders asked why the RV Park is emptying? Parks Director  
8 White said this is the time of the year the jobs are done. Everyone is moving back  
9 home for the winter.

10  
11 \* Councilperson DeWitt thanked Manager Healy for the Department Head reports.

12  
13 \* Councilperson DeWitt said the Kids, Cops and Christmas was held this past  
14 weekend was a great and amazing event provided by the Moundsville Police  
15 Department.

16  
17 \* Vice Mayor David Wood ask council to consider the purchase of a new street  
18 sweeper in the next budget.

19  
20 **MAYOR ITEMS:**

21  
22 \* Mayor Remke asked for an update on the Fostoria Bridge project. Manager  
23 Healy said everything has been signed and approve. It is now up to the State of  
24 WV to draft the design and bid the project out. Mayor Remke moved to rename  
25 the Fostoria Bridge the David Haynes Bridge. With no second on the motion, the  
26 motion dies.

27  
28 \* Mayor Remke said the Department Head reports were great but expected more  
29 from the Police Department.

30  
31 \* Mayor Remke thanked City Manager Healy for the delinquent fee & tax report.  
32 He suggested writing off twenty years of uncollectable fees.

33  
34 \* Mayor Remke asked if AccuFund is applying late fees to bills? Manager Healy  
35 said yes.

36  
37 \* Mayor Remke would like to discuss at budget time the purchase of a new street  
38 sweeper.

39  
40

1 \* Mayor Remke asked for an update of a building at 905 Seventh Street. Building  
2 Inspector Richmond will look into the request.

3  
4 **COMMITTEE REPORTS:**

5  
6 **Discussion of Recommendations by the Finance Committee.**

7  
8 1. Discussion of Request By Knights of Columbus for Food Drive Donation.  
9 Committee recommends donating \$50.00 for the food drive.

10  
11 Councilperson Hunt moved to the donation of \$50.00, seconded by Vice Mayor D.  
12 Wood. Motion carried unanimously.

13  
14 **Discussion of Recommendations by the Policy Committee.**

15  
16 1. Discussion of Recommendations by the Planning Commission to Establish a  
17 Maximum Limit to the Number of Licensed Premises That Can Operate Video  
18 Lottery Machines Within the City of Moundsville. Committee recommends to  
19 direct Attorney White to amend the zoning ordinance to allow LVL establishments  
20 as “conditional uses” in the C-1 & C-2 districts. This means the applicant would  
21 petition the Zoning Board for approval.

22  
23 Vice Mayor D. Wood moved to direct Attorney White to draft an ordinance,  
24 seconded by Councilperson Saunders. Motion carried unanimously.

25  
26 2. Discussion of Limiting Bulk Items from One Large Item Per Week to One Per  
27 Month with Additional Large Items at a Charge of \$12.00 Each. Committee  
28 recommends Attorney White to draft amendments to the city’s refuse regulations  
29 ordinance section 953.10(a)(1).

30  
31 Vice Mayor D. Wood moved to direct Attorney White to draft an ordinance,  
32 seconded by Councilperson DeWitt. Motion carried unanimously.

33  
34 3. Discussion of Dumpster Use Being Limited to Household Items and  
35 Construction Materials Being Referred to Rent a Roll Off. Committee  
36 recommends referring the homeowner to a couple other companies that would  
37 provide a dumpster for construction materials. This would be considered a policy  
38 measure. City Manager Healy will implement a policy.

1 4. Discussion of Definition of Tow Yards and Zoning. Committee recommends  
2 Attorney White to draft an ordinance amending the zoning code to include Tow  
3 Yards in the City of Moundsville.

4  
5 Vice Mayor D. Wood moved to direct Attorney White to draft an ordinance,  
6 seconded by Councilperson Saunders. Motion carried unanimously.

7  
8 5. Discussion of Procedure & Format for Annual City Manager Evaluations.  
9 Committee recommends Attorney White to draft a resolution for City Manager's  
10 annual evaluations.

11  
12 Vice Mayor D. Wood moved to direct Attorney White to draft a resolution,  
13 seconded by Councilperson S. Wood.

14  
15 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following  
16 tally. 5 yeas, 1 nay. Saunders voting nay. Motion carried.

17  
18 **Discussion of Recommendations by the Traffic Committee.**

19  
20 1. Discussion of Request for Abandonment of Alley Between Route 2 & Purdy  
21 Avenue and Twelfth & Thirteenth Streets. Committee recommends to direct  
22 Attorney White to draft an ordinance for the requested abandonment.

23  
24 Councilperson Saunders moved to direct Attorney White to draft an ordinance,  
25 seconded by Councilperson DeWitt for discussion. Councilperson DeWitt said,  
26 between "12<sup>th</sup> & 13<sup>th</sup> Street" needs to be removed from ordinance.

27  
28 **COUNCIL ITEMS:**

29  
30 \* **Hunt** – Requested dura patching on Cherokee Drive and Sandy Avenue.

31 \*2019 was a great year, the city made progress and accomplished goals. City  
32 Manager Healy is a good leader; the city also has good Department Heads and  
33 staff. She feels Moundsville is heading the right direction. 2020 will be the best  
34 year to come.

35 \* Merry Christmas & Happy New Year!

36 \* Thanks Phil Remke as Mayor, his heart is in Moundsville!

37 \* Special thanks to Councilperson Sara Wood and Ginger DeWitt for organizing  
38 the city events in 2019. Thanked Councilperson Saunders for bringing back the  
39 Basketball program. Commended the City Clerk and Office Staff for a great job  
40 and appreciates their hard work.

- 1 \* **Saunders** – Pays tribute to Councilperson David Haynes, who was a great  
2 Councilman and excellent committee member.
- 3 \* Commended City Manager Healy who is a great leader for Moundsville;  
4 commended John White for the great work he does in Parks & Recreation.
- 5 \* Merry Christmas & Happy New Year.
- 6 \* Asked if council was going to appoint a committee to hire the unexpired term for  
7 Councilperson Haynes? Vice Mayor D. Wood said council and City Manager can  
8 asked for letters of interest and narrow the applicants down to three. Those three  
9 can be interviewed by council.
- 10 \* **Sara Wood** – Thanked Councilperson Haynes for his service on council.
- 11 \* Commended Mayor Remke and announced that he and his family rented a  
12 charter bus for 25 special needs children and took them to the Polar Express.
- 13 \* **DeWitt** – Asked if the signs were made for Central School. Manager Healy  
14 advised they were and will be installed.
- 15 \* 2019 was a fantastic year and thanked Mayor Remke & Manager Healy for their  
16 hard work. Congratulations to David Wood and Judy Hunt as Mayor & Vice  
17 Mayor.
- 18 \* Merry Christmas & Happy New Year.
- 19 \* **D. Wood** – Thanked Mayor Remke and City Manager Healy for a great job for  
20 the City of Moundsville. Their work has been very productive.
- 21 \* Thanked all employees for hard work.
- 22 \* Merry Christmas & Happy New Year.
- 23 \* Best Wishes to Mr. Haynes and good health.
- 24 \* **Remke** – Wished David Haynes good health and prayers for him.
- 25 \* Merry Christmas & Happy New Year.
- 26 \* Thanked council for appointing him as Mayor for 2019.

27  
28 Mayor Remke moved to recess before executive session for personnel & real estate  
29 matters, seconded by Councilperson DeWitt. Motion carried unanimously.

30  
31 Meeting recessed at 8:12 p.m.  
32 Regular session reconvened at 8:25 p.m.  
33 Executive session began at 8:25 p.m.  
34 Executive session recessed at 8:52 p.m.  
35 Regular session reconvened at 8:53 p.m.  
36 Regular session adjourned at 8:53 p.m.

37  
38 Councilperson DeWitt moved to adjourn, seconded by Councilperson S. Wood.  
39 Motion carried unanimously.

40



1 Meeting adjourned at 8:54 p.m.

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Sondra J. Hewitt, City Clerk

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Phil Remke, Mayor