

1 STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE  
2 JUNE 4, 2019

3  
4 The Council of the City of Moundsville met in regular session in the Council  
5 Chambers on June 4, 2019 at 7:00 pm.

6  
7 Meeting was called to order by Mayor Phil Remke, who also gave an  
8 invocation.

9  
10 Acting City Clerk Ankrom called roll and the following Councilpersons were  
11 in attendance: DeWitt, Haynes, Hunt, Saunders, Vice Mayor David Wood, Sara  
12 Wood, and Mayor Remke. Also present were City Manager Healy, Building  
13 Inspector Richmond, Fire Chief Brandon, Public Works Director Stocklask,  
14 Recreation Director White, CPA Goddard, and Attorney White. Absent were  
15 City Clerk Hewitt and Police Chief Mitchell, who were on vacation.

16  
17 **MINUTES:**

18 **Regular Council Meeting of May 21, 2019**

19 Councilman Haynes made a motion to accept the May 21, 2019 minutes, which  
20 was seconded by Councilwoman Dewitt.

21  
22 Councilwoman Hunt noted that numbers were transposed on page 5, line 2; the  
23 amount of insurance savings should be \$194,000.00 to be moved to the Capital  
24 Improvement Account.

25  
26 Motion to approve the minutes as amended carried unanimously.

27  
28 **GENERAL PUBLIC HEARING:**

29 **A. Bob Blazer, Sons of the American Legion**

30 Bob Blazer, of 1306 Center Street, on behalf of Sons of the American Legion  
31 Post 3 encouraged attendance at the Flag Day Parade and Flag Disposal  
32 Ceremony to commence at 6:30 PM on June 14, 2019, beginning and ending  
33 on Grant Avenue, at the Altmeyer Funeral Home parking lot, unless there is a  
34 funeral that day. Afterward, refreshments will be served at the VFW Post. Mr.  
35 Blazer informed that City Manager Healy, during his tenure as SAL Squadron  
36 Commander, was instrumental in growing this event and encouraging  
37 participation. Moundsville Police and Fire Department personnel, along with

1 Brothers of the Wheel, assist with traffic control at intersections. Acting Clerk  
2 Ankrom read the National Flag Day Proclamation, which was signed by Mayor  
3 Remke. Motion to receive and file was made by Councilwoman Hunt,  
4 seconded by Councilwoman Dewitt, and carried unanimously.

5

### 6 **B. H Carl Boso Jr, Moundsville Issues**

7 After Mayor Remke informed him that no progress has been made on issues  
8 presented at the last Council meeting, H Carl Boso Jr of 305 10<sup>th</sup> Street  
9 proceeded to comment on wrecker services that do business in Moundsville  
10 City limits but do not pay license fees or Business & Occupation Taxes.  
11 Manager Healy explained the City is contracting with a company that will track  
12 down such businesses and assess the appropriate fees and taxes. Mr. Boso then  
13 commented on residents illegally burning in the City.

14

15 \* David Seum of 112 Elm Avenue, and founder of Good Times Event Planning,  
16 encouraged collaboration with the Arts & Culture Committee and wants to see  
17 citizen involvement with cultural events. Mr. Seum reviewed upcoming  
18 activities sponsored by his group and thanked City Council for realizing the  
19 potential of such events. Councilwoman Sara Wood informed that Arts &  
20 Culture Committee meetings are advertised and open to the public; the next  
21 meeting is June 17, 2019 at 6:00 PM.

22

23 \* David Voithoffer, Manager of the Marshall County Co Op on 11<sup>th</sup> Street,  
24 informed that the Co Op's large propane tank will be moving toward the 10<sup>th</sup>  
25 Street side of the Co Op property, and a second large propane tank will be  
26 added. He will be in contact with Inspector Richmond to make sure they stay  
27 Code compliant.

28

29 Mr. Voithoffer noted that water used for last year's Dock Dogs event was dirty,  
30 and he would like to have access to cleaner water, before he pursues purchasing  
31 several thousand gallons from another company. Mr. Voithoffer suggested  
32 that, since Dog Docks will be an annual event, it could be coordinated with  
33 other events going on in the City, including the annual 4<sup>th</sup> of July fireworks  
34 display. Coordination among entities planning community events will benefit  
35 the City and its residents. Mayor Remke thanked Mr. Voithoffer for his  
36 continued effort to improve the community.

1 **MANAGER ITEMS:**

2 Mayor Remke asked for Manager Healy to give his report before Old Business  
3 and asked Council to consider discussion on making this a permanent change.  
4 No Council members were opposed to this change.

5  
6 Manager Healy then presented the following report:

- 7 1. I'd like to start by saying that there are all kind if good things happening in Mounds-  
8 ville!
- 9 2. Paving Update: All streets included in the 2018 paving contracts have now been  
10 completed, with the exception of Tomlinson Avenue between 10<sup>th</sup> & 11<sup>th</sup>. When  
11 getting ready to start the paving, one of the truck's front end started sinking in the  
12 middle of the street. They were able to back out, but a large sink hole developed.  
13 The Sanitary Board believes it is a sewer lateral that has caused the problem.
- 14 3. The front office started yesterday accepting payments using the new computer soft-  
15 ware. It was a rough day for the cashier at the window, and numerous staff worked  
16 overtime last night to balance the drawer out. More modules will be brought on  
17 line the rest of the month. This is a huge change and will advance the office tech-  
18 nologically. This will shorten the time it takes to accomplish certain tasks, and  
19 allow real-time reporting, which gives me the opportunity stay up to date finan-  
20 cially. Now I can act rather than react.
- 21 4. The Parks & Recreation Department is holding a Summer Sports Camp starting on  
22 June 11<sup>th</sup> and running once a week for five weeks. This is for kids entering third,  
23 fourth, and fifth grade. Teamwork and sportsmanship will be emphasized. Sign-  
24 ups can be done at the pool. Cost is only \$10, and that includes a t-shirt.
- 25 5. Update on the East End project: the shelter rehab is complete and now available for  
26 rent for \$25.00. That rental is good for an afternoon rental (10-3) or an evening  
27 rental (3-8). The new playground installation was completed today. The play-  
28 ground will be open for use, but I am planning a ribbon cutting of the new equip-  
29 ment later this month. We want to get some landscaping completed before that.  
30 The cameras are up and running and have already proven to be helpful with an  
31 employee situation. They are not connected to the Police Station, but that will be  
32 completed soon. The removal and relocation of some of the skate park items started  
33 today. We were able to save money by not milling and repaving the courts, rather  
34 filling cracks, sealing, and re-striping them. Once completed, the skate park pieces  
35 will be reinstalled and the hockey nets installed.
- 36 6. Last week I presented Moundsville Middle School student Luke McCauley (who  
37 happens to be Councilman Haynes grandson) a Good Samaritan Award for assisting  
38 his friend Carl Cochran after a biking accident. Luke did everything the right way,

1 and most likely saved Carl's life. I would like to have Luke at the next Council  
2 Meeting to recognize him again.

- 3 7. I also attended an award ceremony at the federal building in Wheeling last week  
4 with Chief Mitchell. The Drug Task Force received an award for exemplary work  
5 on a specific investigation. Congratulations to these guys who work tirelessly to  
6 keep drugs off our streets!
- 7 8. Central Elementary School brought 300 kids to East End for an end-of-year field  
8 trip. Although the playground was not complete, Director White had games set up  
9 for them, and the teachers and principal raved about the experience. We hope to  
10 attract more of these type of events in the future.
- 11 9. You have information about the Municipal League Conference in your packets.  
12 Sondra has booked rooms for everyone, so you can get with her if you need to  
13 change anything. There is still time to think about it.
- 14 10. We are still in need of two summer workers for the Street Department, and the Water  
15 Department is advertising for full-time laborers.
- 16 11. Today, I attended the Grand Re-Opening of Nana's Pie and Pizza on Jefferson Av-  
17 enue, along with Mayor Remke and Councilperson DeWitt. Glad to see a locally-  
18 owned business doing well and making a commitment to Moundsville.
- 19 12. We had a minor incident at Four Seasons Pool today, and I'm glad to report that our  
20 employee handled everything the right way. EMS was called to double check the  
21 condition of the youngster and reported all well. Thanks to Ciara Farris who erred  
22 on the side of caution and handled the situation properly.
- 23 13. Reminder about the Car Show this Friday night starting at 5:00, and the Flag Day  
24 Parade next Friday, June 14.
- 25 14. I'll defer the remainder of my report to Fire Chief Brandon, who asked if he could  
26 have a few moments to talk about some of the things they have accomplished over  
27 the last few weeks.

28 Fire Chief Brandon reviewed Fire Department activities from the last two  
29 weeks, including another Blood Drive, which garnered 26 usable units of  
30 blood; fire hose testing, which resulted in 13 failed 50' sections of 1¾" hose;  
31 attendance at the Marshall County Fire Responder Event at John Marshall  
32 High School; and the MDA "Fill the Boot" Drive, during which the Mounds-  
33 ville Fire Department and IAFF Local #543 donated \$8,000.00, which was the  
34 second highest total in the State of West Virginia. IAFF Local #543 continues  
35 to hand out smoke detectors, swimmies, and bicycle helmets as part of their  
36 "Keep Kids Safe Program." In the future, Chief Brandon would like to report  
37 to City Council at least once per month. Mayor Remke, Manager Healy, and

1 Councilwoman Sara Wood all congratulated and thanked the Moundsville Fire  
2 Department for their work and service.

3

4 **A. Appointment to the Moundsville Historic Landmarks Design Review Board**

5 Manager Healy appointed Cassie Clark, Curator of the Fostoria Glass Mu-  
6 seum, as one of two citizen members on the Historic Landmarks Commission  
7 Design & Review Board.

8

9 **OLD BUSINESS:**

10 **A. Discussion of an Ordinance Concerning Zoning Codes in a C-1**  
11 **Corridor Commercial District (Second Reading)**

12

13 Attorney White read the ordinance by title only:

14 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF**  
15 **MOUNDSVILLE, TO AMEND THE ZONING CODE TO PERMIT**  
16 **RESIDENTIAL HOUSING IN A C-1 CORRIDOR COMMERCIAL**  
17 **DISTRICT AS CONDITIONAL USE (SECOND READING)**

18

19 Councilwoman Dewitt motioned to approve the ordinance on second reading,  
20 which Vice Mayor David Wood seconded. Mayor Remke called for a roll call  
21 vote, to which Acting Clerk Ankrom announced the following tally: 7 yeas.  
22 Motion carried unanimously.

23

24 **Other Items to be Discussed by Council**

25 \* Councilwoman Hunt asked about the proposed employee wage increases for  
26 the 2019-2020 Fiscal Year Budget. Manager Healy will have figures available  
27 at the next Council meeting.

28

29 \* Councilwoman Sara Wood informed the Arts & Culture Committee  
30 formulated goals and a mission statement, and will be conducting a community  
31 survey. She also encouraged collaboration between entities in order to bolster  
32 tourism and economic development through cultural events. The next meeting  
33 is June 17, 2019 at 6:00 PM.

34

1 \* Vice Mayor Wood would like to have a workshop to discuss various issues.  
2 Manager Healy commented that some of the topics will be discussed at next  
3 week's Committee meetings, then a workshop can be scheduled, if still desired.  
4

5 \* Councilman Haynes expressed sorrow over the passing of former Water  
6 Board member Tom Ferris, who was instrumental in the design of the new  
7 water plant.  
8

9 \* Councilman Saunders made a motion to discuss, at the Policy Committee,  
10 naming a baseball field after long-time John Marshall Monarch Baseball  
11 Coach Bob Montgomery. Motion was seconded by Councilman Haynes and  
12 carried unanimously. Coach Montgomery was very involved in athletics  
13 throughout Marshall County.  
14

15 \* Councilman Saunders has heard rumors that a dog park was going in at  
16 Riverfront Park. These rumors are unfounded.  
17

18 \* Councilman Saunders asked about the names that were listed at the old horse  
19 shoe pits at Riverfront Park. This will take some research.  
20

21 \* Manager Healy had addressed the Department of Highways, on behalf of  
22 Mayor Remke, about various concerns:

23 1. The Parrs Run Bridge at the Jefferson Avenue Extension is on schedule  
24 to be put out for contract in August 2020, with completion expected in August  
25 2021.

26 2. Moving a traffic pole at 1<sup>st</sup> Street and Jefferson Avenue will take  
27 further investigation.

28 3. Concern about moving heavy commercial vehicles away from the  
29 Jefferson Avenue Historic Business District will take further evaluation.

30 4. Additional highway lighting was recommended, after a study was  
31 done at WV Route 2 and US Route 250; three poles have been added, and one  
32 more is forthcoming.

33 5. Standards have not been met requiring a guardrail at the WV Route 2  
34 and US Route 250 interchange.

35 6. US Route 250 signs on 7<sup>th</sup> Street and Jefferson Avenue will be  
36 removed, as the truck route will be altered after the Parrs Run Bridge project

1 is completed.

2 7. Parking configuration at 5<sup>th</sup> Street and Jefferson Avenue will have to  
3 be changed if a 4-way stop is installed. Eighteen parking spots would be lost,  
4 ten of which are metered spaces. Councilman Haynes is not in favor of a 4-  
5 way stop at that intersection. Chief Mitchell will be asked to review accidents  
6 in that area before further discussion is held by the Traffic Committee.

7

8 **MAYOR UNFINISHED BUSINESS:**

9 Mayor Remke asked about fencing around the future campground on the  
10 Moundsville Volunteer Fire Department property at Fostoria and Ash Avenues.  
11 Manager Healy has talked with Trevor Goode of the VFD and was assured that  
12 fencing will be installed once work is completed.

13

14 Mayor Remke asked about the Fostoria Avenue Bridge, for which there is no  
15 update.

16

17 Mayor Remke asked about the Bricklayers Union. Manager Healy received  
18 an email from the Union, with a list of necessary materials and the agreement.  
19 Manager Healy was also informed that MPH Hotels intends to use out-of-town  
20 laborers.

21

22 Mayor Remke asked Director Stocklask to provide extensions for the Veteran  
23 banners on Jefferson Avenue.

24

25 Mayor Remke asked about cleaning Jefferson Avenue; the Moundsville Fire  
26 Department will take care of this, per Manager Healy.

27

28 **NEW BUSINESS:**

29 **A. Discussion and Approval of an Ordinance Amending the Sanitation**  
30 **Code (First Reading)**

31

32 Attorney White read the ordinance by title only:

33 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF**  
34 **MOUNDSVILLE, WEST VIRGINIA, AMENDING SECTION**  
35 **953.10 OF THE CITY CODE TO PROVIDE FOR AN INCREASE**  
36 **IN FEES AND IMPOSITION OF A DUMPSTER RENTAL FEE**

1           **FOR CERTAIN COMMERCIAL CUSTOMERS (FIRST**  
2           **READING)**

3  
4 Vice Mayor David Wood made a motion to approve the ordinance on first  
5 reading, which was seconded by Councilwoman Dewitt. Manager Healy  
6 explained the changes in Class III and Class IV Commercial rates, which  
7 increase by \$2.00 per cubic yard and institute an annual \$100.00 dumpster  
8 rental fee.

9  
10 After discussion, Vice Mayor Wood motioned to amend the ordinance by also  
11 increasing Class I and Class II Commercial rates by \$2.00 per month. Motion  
12 was seconded by Councilwoman Hunt. Mayor Remke called for a roll call  
13 vote, to which Acting Clerk Ankrom announced the following tally: 4 yeas, 3  
14 nays; Haynes, Saunders, and Mayor Remke voting nay. Motion carried.

15  
16 Mayor Remke then called for a roll call vote on the original motion, to which  
17 Acting Clerk Ankrom announced the following tally: 4 yeas, 3 nays; Haynes,  
18 Saunders, and Mayor Remke voting nay. Motion carried.

19  
20 Councilwoman Sara Wood made a motion to discuss at Policy Committee the  
21 time limit and rates for individual dumpster rentals. Motion was seconded by  
22 Councilwoman Dewitt. Mayor Remke called for a roll call vote, to which  
23 Acting Clerk Ankrom announced the following tally: 5 yeas, 2 nays; Haynes  
24 and Saunders voting nay. Motion carried.

25  
26 **B. Receive and File the 2019-2020 Moundsville Sanitary & Stormwater**  
27 **Board Budgets**

28 Councilwoman Sara Wood made a motion to receive and file the 2019-2020  
29 Fiscal Year Budgets from the Moundsville Sanitary and Stormwater Utility  
30 Boards. Motion was seconded by Councilwoman Dewitt and carried  
31 unanimously.

32  
33 **Other items to be Discussed by Council**

34 \* Councilman Saunders asked about 2103 1<sup>st</sup> Street. The property owner has  
35 been summoned to appear in Municipal Court on June 19, 2019, which is a  
36 special Court session for nuisance and problem locations, which the Building



1 Inspectors will attend.

2

3 \* Councilwoman Hunt received a complaint about the property adjacent to 91  
4 Highland Avenue, which may already have been reported. Manager Healy  
5 noted the new process, for addressing high grass issues, appears to be working.

6

7 \* Councilwoman Sara Wood asked about the vacant property registry.  
8 Inspector Richmond informed that billings will go out this month to  
9 uninhabitable building owners.

10

11 \* Councilwoman Sara Wood would like to have a copy of the Better Buildings  
12 documentation; Manager Healy will forward copies of the “Top 10 List.”

13

14 \* Councilman Haynes thanked Manager Healy for the award presentation to  
15 his grandson, Luke McCauley; and he thanked Randy Chamberlain for the  
16 newspaper article. Randy Chamberlain explained that Tony from the Board of  
17 Education deserves credit for the write-up.

18

19 \* Vice Mayor David Wood will forward to Manager Healy and Inspector  
20 Richmond addresses of vacant Second Ward properties.

21

22 \* Vice Mayor David Wood complimented Director Stocklask and his men for  
23 the great work done at Riverfront Park!

24

25 \* Vice Mayor David Wood was impressed by the seminar recently held at  
26 Grave Creek Mound Museum. It was very informative. Mayor Remke is still  
27 actively seeking investors and developers.

28

29 \* Councilwoman Dewitt confirmed the date for the Fireworks display, which  
30 will be on July 4, 2019. Only one baseball field will be affected, and there  
31 should be no conflict with the Beast of the East Tournament.

32

33 \* Councilwoman Dewitt noticed an uninhabitable house listed for \$99,999.00  
34 on Zillow. Inspector Richmond informed the seller is responsible for notifying  
35 prospective purchasers about needed repairs.

36

1 \* Councilwoman Dewitt clarified the sanitation ordinance fee increase will  
2 affect the businesses contributing most of the garbage, and not individual  
3 residents.

4  
5 \* Councilwoman Dewitt asked about 18 Park Street. Manager Healy explained  
6 that City crews took care of removing vegetation to appease the neighbors;  
7 however, the property owner will be billed for those services. A demolition  
8 lien will also be filed against the property.

9

10 **MAYOR ITEMS:**

11 Mayor Remke made a motion to discuss at Policy Committee making a  
12 permanent change to the Council Agenda by moving “Manager Items” right  
13 after the “General Public Hearing.” Motion was seconded by Councilwoman  
14 Sara Wood and carried unanimously.

15

16 Mayor Remke wants to discuss advertising for strategic planning. Since the  
17 bidding process was not required, Manager Healy contacted three companies,  
18 and only one responded. Bruce Decker, owner of Collective Impact LLC,  
19 attended last month’s subcommittee but was left waiting while other business  
20 was taken care of. Mr. Decker will be in town again next week and is listed  
21 first on the Policy Committee agenda.

22

23 Mayor Remke wants the Policy Committee to discuss problems with junk  
24 vehicles and wrecking yards. This prompted debate on prioritizing  
25 subcommittee agenda items. Vice Mayor Wood pointed out that previous  
26 discussions have been held on allowing Manager Healy and City Clerk Hewitt  
27 set the order of Committee Agenda items.

28

29 Mayor Remke desired to schedule a Manager’s Workshop for June 11, 2019 at  
30 4:00 PM to discuss the Thrasher proposal for the new City Building Complex.  
31 Manager Healy will have more information at the subcommittee meeting and,  
32 therefore, thinks it would be appropriate to schedule a workshop after that.

33

34 Mayor Remke made a motion to discuss at the July 9, 2019 Policy Committee  
35 Section 525.05 Curfew. Motion was seconded by Councilwoman Sara Wood.  
36 Mayor Remke called for a roll call vote, to which Acting Clerk Ankrom

1 announced the following tally: 6 yeas, 1 nays; Saunders voting nay. Motion  
2 carried.

3

4 Mayor Remke made a motion to discuss, at July 9, 2019 Policy Committee,  
5 the rental property ordinance. Motion was seconded by Councilwoman Sara  
6 Wood and carried unanimously.

7

8 Mayor Remke made a motion to discuss, at July 9, 2019 Policy Committee,  
9 Code Enforcement Officer parameters. Manager Healy is looking at other  
10 Home Rule cities and found that most success is achieved by authorizing the  
11 issuance of on-site citations. Councilwoman Sara Wood seconded the motion,  
12 which carried unanimously.

13

14 Mayor Remke asked about Sanitary Board minutes, which are provided  
15 monthly, as that Board does not meet as often as the Water Board.

16

17 **COMMITTEE REPORTS:**

18 *Discussion of Recommendations by the Policy Committee*

19 The Policy Committee will meet June 11, 2019 at 5:00 PM.

20

21 *Discussion of Recommendations by the Finance Committee*

22 The Finance Committee will meet immediately following the Policy  
23 Committee.

24

25 *Discussion of Recommendations by the Traffic Committee*

26 The Traffic Committee will meet immediately following the Finance  
27 Committee.

28

29 **COUNCIL ITEMS:**

30 \* **Haynes** – Had nothing at this time.

31

32 \* **David Wood** – Nothing at this time.

33

34 \* **DeWitt** – Thanked the Fire Department for all they do for the community!

35 \* Opined that the Volunteer Fire Department will look very nice after  
36 construction is complete and the fence is erected.

1 \* **Hunt** – Conveyed sympathetic thoughts and prayers for those affected by the  
2 Virginia Beach incident; many of the victims were municipal officials.  
3 \* Is glad to be part of the tremendous improvements at Four Seasons Pool and  
4 playground!  
5 \* Offered “Thanks!” for the pothole patched at Cherokee Drive.  
6 \* Thanked Chief Brandon for his report and the Fire Department’s community  
7 involvement.  
8  
9 \* **Sara Wood** – Reminded the “Hunger Doesn’t Take a Summer Vacation”  
10 food drive ends on June 11, 2019, when items can be dropped off at the  
11 Marshall County FRN office.  
12 \* Encouraged Council involvement and support for the upcoming Community  
13 Day. Manager Healy confirmed his staff can take care of obtaining any needed  
14 supplies.  
15  
16 \* **Saunders** – Informed there will be a basketball tournament, at Four Seasons  
17 Pool, on Community Day.  
18 \* Asked about security cameras at Four Seasons Pool. Manager Healy and  
19 Director White are able to monitor the 13 cameras installed at East End; and  
20 they will eventually be linked to the Police Department.  
21 \* Commented the girls’ softball teams have started playing. Mayor Remke  
22 commended the Diamond Chix on their recent tournament; it was a great  
23 event!  
24 \* Mayor Remke complimented all City Departments and staff for their great  
25 effort, which is very much appreciated!  
26  
27 Mayor Remke made the motion to adjourn, which was seconded by  
28 Councilman Saunders. Meeting adjourned at 8:56 PM.  
29  
30

31 \_\_\_\_\_  
32 Karen L Ankrom, Acting City Clerk

\_\_\_\_\_  
Philip Remke, Mayor