

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE**
2 **DECEMBER 3, 2019**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on December 3, 2019 at 7:00 pm.

6
7 Meeting was called to order by Mayor Phil Remke, who also gave the invocation.

8
9 Acting City Clerk Ankrom called the roll and the following Councilpersons were in
10 attendance: Dewitt, Haynes, Hunt, Saunders, Vice Mayor David Wood, Sara Wood, and
11 Mayor Remke. Also present were City Manager Healy, Building Inspector Richmond,
12 Public Works Director Stocklask, Recreation Director White, Fire Chief Brandon, Police
13 Chief Mitchell, Attorney White, and CPA Goddard.

14
15 **MINUTES:**

16 **Regular Council Meeting of November 19, 2019**

17 Councilman Haynes made a motion to accept as presented the November 19, 2019
18 Regular Meeting minutes, which was seconded by Councilwoman Dewitt and carried
19 unanimously.

20
21 **GENERAL PUBLIC HEARING:**

22 Chad Colson on behalf of Bill's Towing Service introduced himself and confirmed that
23 his company has purchased the former Chinese Restaurant on Route 2 at the Jefferson
24 Avenue Extension "Y" intersection. Mr. Colson explained the company's intention to use
25 the existing structure, but eventually tear it down to build a new facility. The company
26 has been in contact with the Building Inspector and will comply with zoning guidelines
27 and property upkeep.

28
29 H Carl Boso Jr of 305 10th Street has been in touch with the Public Service Commission
30 about his removal from the City of Moundsville's "tow list." Mr. Boso also asked about
31 the burning issue at Kudlak's, which City Council cannot discuss, as they are not a part of
32 criminal matters. Mr. Boso wants the guardrail removed at South Park Trailer Park;
33 however, the City of Moundsville does have an easement. Mr. Boso intends to request a
34 refund of the illegal burning citation, with interest, that he paid.

35
36 Earl Wood of 1434 Pearl Street explained that he called about burning at the Marshall
37 County Fairgrounds, however only Marshall County law enforcement officials responded.
38 Mr. Wood contacted the Environmental Protection Agency about the burning of wooden
39 skids, which is not permitted.

40
41 No one else wished to address Council.

42

1 **MANAGER ITEMS:**

2 1. The City Manager, three members of Council, three of my family members, the Public
3 Works Superintendent and Working Foreman, City Police Department, and the City Fire
4 Department all participated in the annual Christmas Parade last week. It was a little soggy,
5 but the crowd enjoyed the parade. I'd like to thank the Street Department employees who
6 put a lot of work into making this parade happen and cleaning up after, as well as
7 decorating two vehicles. I drove along Jefferson Avenue on Sunday and you never would
8 have known there was a parade the previous night. Kudos to the Police Department for
9 their massive effort on crowd and traffic control! Great job to everyone in those
10 departments!

11 2. Speaking of the Fire Department, I also attended their Christmas event held prior to
12 the parade. This was the second year for this event, and I understand that around 200
13 children visited the department. All gifts and food were donated; monetary gifts will be
14 donated to the Shriners.

15 3. Speaking for all of the City employees, I'd like to thank Council for the extra holiday
16 last Wednesday. It is very much appreciated!

17 4. I won't speak in depth about this, rather let Sara Wood discuss it, but we enjoyed the
18 Christmas on the Avenue event held this past Saturday. Great job to the Committee, and
19 all who helped and attended!

20 5. As part of American Education Week, I participated in Reading Day, and read to Mrs.
21 Lori Healy's fifth grade class at Washington Lands. Also present to read at Washington
22 Lands were Firefighters Wendi Wentzell-Cuc and Matt Earnest, and Vice-Mayor Wood.

23 6. Reminder that the Annual Christmas Employee Luncheon is December 20 at noon at
24 the Sanitation Garage.

25 7. Reminder that nominations for Mayor and Vice-Mayor will be at the Council Meeting
26 on December 17.

27
28 **OLD BUSINESS:**

29 **Other Items to be Discussed by Council**

30 * Councilwoman Dewitt concurred that Christmas on the Avenue was a nice and very
31 enjoyable event!

32
33 * Vice Mayor David Wood asked about the meeting with McKinley and Associates;
34 Manager Healy will have an informational meeting with a representative tomorrow
35 afternoon.

- 1 * Vice Mayor Wood asked when more demolition will be done; Secretary Kaufman will
2 be prepping bids when she returns from vacation.
3
- 4 * Vice Mayor Wood reminded about the report on delinquent fees, which Manager Healy
5 has almost completed and will provide before the next Regular Council Meeting.
6
- 7 * Councilwoman Sara Wood asked about the website, which Manager Healy hopes to be
8 ready for launch right after the new year.
9
- 10 * Councilwoman Sara Wood asked about the manhole at 7th Street and Lockwood Avenue.
11 Manager Healy explained the line is very deep, and work will take two to three weeks.
12
- 13 * Councilwoman Sara Wood thanked all the City Departments and volunteers who helped
14 with Christmas on the Avenue. Without so many helpers, the event could not have been
15 so successful!
16
- 17 * Councilwoman Sara Wood updated Council on her quarterly Goals meeting with
18 Manager Healy, which covered July, August, and September 2019: work continues on
19 infrastructure improvements, including the new City Building; paving work continues
20 throughout the City; upgrades continue at the City's recreational facilities; the Fire
21 Department has received new bunker gear and the exhaust system, and the Police
22 Department will soon be getting two new cruisers; new computers have been installed in
23 the City Clerk's Office; camera surveillance at various locations has been installed and
24 linked with the Police Department; Council continues to be more engaged with the
25 community through the Arts & Culture events, and future applications and website
26 services will enhance that communication; a workshop on the façade program will be held
27 after the holidays, which encourages vitalization and investment in local business districts;
28 and five-year capital improvement plans continue to be discussed by Manager Healy and
29 City Department Heads. Councilwoman Wood will provide a written report, once editing
30 is complete.
31
- 32 * Councilwoman Hunt agreed that Christmas on the Avenue was "spectacular!" She is
33 happy to see tax dollars going back into the community. She thanked the Street
34 Department for their fabulous work and all of the volunteers for coming together.
35
- 36 * Councilwoman Hunt was at Four Seasons Pool on "Black Friday," and was pleased to
37 see Manager Healy's wife, Beth, serving refreshments during the special event. She
38 expressed special thanks to Mrs. Healy and acknowledged how important that support is
39 for the Manager to accomplish his goals. Councilwoman Hunt is proud to say she lives
40 in Moundsville, in light of all that has been accomplished this year!
41
- 42 * Councilwoman Hunt thanked Manager Healy for his quick response in getting the street

1 cleaned for a resident.

2

3 * Councilwoman Hunt reminded the Route 250 sign looks bad and needs replaced.

4

5 * Councilman Saunders informed that he directed traffic in the rain during the Christmas
6 Parade.

7

8 * Councilman Saunders regretted missing Christmas on the Avenue; however, he was
9 ringing bells at WalMart for the Salvation Army Kettle Drive.

10

11 * Councilman Saunders is working with Recreation Director White to bring baseball back
12 to East End.

13

14 **NEW BUSINESS:**

15 **Other items to be Discussed by Council**

16 * Councilman Haynes commented on Ohio Valley Recovery Inc, which is a good
17 organization and beneficial to our community. He encouraged support for the Unity
18 Center.

19

20 * Councilwoman Sara Wood asked about the “Dead End” sign at Wesley Park, which can
21 be moved, per Manager Healy.

22

23 * Councilwoman Sara Wood asked about the Black Friday Special held at Four Seasons
24 Pool. Manager Healy explained discounts of 25% were offered on all passes, refreshments
25 were served, and admission was half price. Director White confirmed 441 pool passes
26 were sold on that day, amounting to \$5,960.00.

27

28 Director White confirmed the first ever Paddleboard Yoga class went very well and
29 everyone appeared to have a great time. This will be held twice per month through
30 January, February, and March.

31

32 * Councilwoman Sara Wood made a motion to discuss at Finance Committee the email
33 from the Fire Department, which requests a washer and dryer to clean gear. Motion was
34 seconded by Councilwoman Hunt and carried unanimously. Chief Brandon and/or
35 Assistant Chief Kimple will provide more information.

36

37 * Vice Mayor David Wood opined that he would like to see the Manager evaluation
38 process formalized, with a standard scoring instrument utilized. Attorney White
39 confirmed this is a procedural matter, not requiring an ordinance or Charter change. He
40 made a motion to discuss this procedure at the Policy Committee, which was seconded by
41 Councilwoman Dewitt. Councilwoman Sara Wood recommended keeping a uniform
42 evaluation instrument in order to accurately measure progress. Mayor Remke called for

1 a roll call vote, to which Acting Clerk Ankrom announced the following tally: four yeas,
2 three nays; Haynes, Saunders, and Mayor Remke voting nay. Motion carried.

3
4 * Councilwoman Hunt asked for the Moundsville Honor Guard to be recognized for their
5 community service. Manager Healy will arrange to have a presentation at the December
6 17, 2019 Council meeting.

7
8 * Councilwoman Dewitt expressed gratitude that City Council didn't give up on Four
9 Seasons Pool, although it received a lot of negative comments in the past. It is great to
10 see the improvements and increased activity.

11
12 * Councilwoman Dewitt made a motion to go into Executive Session for Real Estate
13 matters, at the end of the Regular Meeting. Motion was seconded by Mayor Remke and
14 carried unanimously.

15
16 * Councilman Saunders is happy to see Bill's Towing Service coming into town. He
17 wishes them much success!

18
19 * Councilman Saunders asked that a Sanitation Committee meeting be held soon.

20
21 **MAYOR ITEMS:**

22 Mayor Remke applauded the Arts & Culture Committee for the great job they are doing!
23 He also commended the City Departments for their assistance.

24
25 **COMMITTEE REPORTS:**

26 ***Discussion of Recommendations by the Finance Committee***

27 The Finance Committee will meet December 10, 2019 at 5:00 PM.

28
29 ***Discussion of Recommendations by the Policy Committee***

30 The Policy Committee will meet immediately following the Finance Committee.

31
32 ***Discussion of Recommendations by the Traffic Committee***

33 The Traffic Committee will meet immediately following the Policy Committee.

34
35 **COUNCIL ITEMS:**

36 * **Haynes** – Asked something be done with the garage at 12 Elm Avenue; his wife is
37 constantly cleaning up debris blown from the roof. Manager Healy confirmed this
38 structure is on the demolition list.

39
40 * **Vice Mayor Wood** – Thanked the Arts & Culture Committee and all the City
41 Departments for their diligent work during Christmas on the Avenue.

42 - Congratulated Councilwoman Sara Wood for the good job keeping up with Council's

1 goals and the “all-out effort” to keep moving forward!

2

3 * **Dewitt** – Had nothing at this time.

4

5 * **S Wood** – Had nothing at this time.

6

7 * **Hunt** – Commented on the Ohio Valley Recovery Inc’s Unity Center and all of the many
8 good non-profit organizations in Marshall County; she encouraged financial donations
9 and volunteer support.

10

11 * **Saunders** – Asked about progress on the Volunteer Fire Department RV Park. Manager
12 Healy stated that, from a City standpoint, all is well. Obviously, fencing will be the last
13 part of the project.

14 - Asked for consideration of putting in a Dog Park in an empty field near the Prima Marina.

15

16 It was noted the dinner sponsored by Governor Justice has been rescheduled for December
17 12, 2019 at the White Palace in Wheeling.

18

19 Councilwoman Dewitt made a motion to receive and file legal ads:

20 120 Arlington Avenue Zone Change

21 605 11th Street Variance for Fence

22 19-City-95 Macy Howard

23 Motion was seconded by Councilwoman Sara Wood and carried unanimously.

24

25 Regular Session ended at 7:50 PM.

26

27 Executive Session began at 7:58 PM.

28

29 Executive Session ended at 8:23 PM.

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31 Regular Session resumed at 8:24 PM.

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33 Councilman Haynes made the motion to adjourn, which was seconded by Councilwoman
34 Sara Wood. Meeting adjourned at 8:24 PM.

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38 _____
Karen L Ankrom, Acting City Clerk

Phil Remke, Mayor