

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, NOVEMBER 16, 2021**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on November 16, 2021 at 6:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Vice Mayor Hunt, Saunders, Wallace, S. Wood
13 and Mayor David Wood. Also present were City Manager Healy, City Clerk
14 Hewitt, Finance Director Ankrom, Treasurer Williams, Chief Mitchell and
15 Attorney White.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of November 2, 2021.**

20 Councilman Chamberlain moved to approve the minutes of the regular council
21 meeting of November 2, 2021, seconded by Vice Mayor Hunt. Motion carried
22 unanimously.

23
24 **PUBLIC HEARING:**

25
26 **Public Hearing Pertaining to Refinancing USDA Bonds for the Moundsville**
27 **Water Department.**

28 Mayor D. Wood entertained a motion to open the public hearing for comments.
29 Moved and seconded by Councilwoman S. Wood and Vice Mayor Hunt. Motion
30 carried unanimously. Since there was no public present for the public hearing,
31 Vice Mayor Hunt moved to close the public hearing, seconded by Councilwoman
32 S. Wood. Motion carried unanimously.

33
34 **Public Hearing Pertaining to the Comcast Franchise Agreement.**

35 Mayor D. Wood entertained a motion to open the public hearing for comments.
36 Moved and seconded by Councilman Chamberlain and Councilwoman S. Wood.
37 Motion carried unanimously. Since there was no public present for the public
38 hearing, Vice Mayor Hunt moved to close the public hearing, seconded by
39 Councilwoman S. Wood. Motion carried unanimously.

1 **MANAGER ITEMS:**

2 City Manager Healy provided the following report to council:

3 Personnel

- 4 • The Fire Department testing provided two potential candidates, and
- 5 interviewing will begin soon.
- 6 • The Police Department testing did not produce a potential candidate. The
- 7 Civil Service Commission will likely schedule another test in January.
- 8 • Applications are still being accepted for part-time dispatcher, and desk clerk
- 9 and lifeguards at the pool. One part-time clerk has been hired.

10 1. The 2021 paving program has been completed, with Cherokee Drive and North
11 Highland completed last week. There is still some sealing and manhole work to be
12 done, hopefully finished next week.

13 2. Parks & Recreation Director White informed me today that the Dectron unit at
14 the pool has been under repair and hopes to be fully operational as of Thursday.

15 3. I am working with Belomar on another Land & Water Conservation Grant
16 Application for the Riverfront Park Revitalization. Preliminary plans are to
17 include some additional fencing, a concrete pad for basketball/pickleball court,
18 new playground equipment, install fitness workout stations, new picnic tables and
19 trash cans, a dog park, and possible upgrades to the kitchen and restroom. This
20 application is due December 31, with awards mid-2022. The 2021 awards have
21 still not been announced. Apparently, they are delayed due to a Tribal Historic
22 Preservation Office review for the Park View Project.

23 4. The Christmas Parade is this Saturday, starting at 2:00 PM. Lineup will start at
24 1:00. I have three Council members who notified me to participate. Let me know
25 if anyone else wishes to join us. Chief Mitchell is presenting the Safety Meeting
26 tonight and will get our place number.

27 5. Tomorrow, our employees are anticipating their lunch as the Employee
28 recognition Committee is providing pizza. We all thank you so much for that
29 gesture.

30 6. Our Employee Christmas Luncheon will be take-out box lunches again this
31 year. This will be on Friday, December 17, at noon. Council is welcome to stop
32 and join us here in Council Chambers.

33 7. The Chamber of Commerce is promoting "Support your local restaurant day"
34 on Thursday. Try to eat-in or order from a local restaurant that day. As the
35 Christmas shopping season begins, please remember to shop local!

36

37

1 **OLD BUSINESS:**

2
3 **Discussion and Approval of an Ordinance Pertaining to Refinancing USDA**
4 **Bonds for the Moundsville Water Department. (Third & Final Reading)**

5 Attorney White read the following ordinance by title only to be passed by council
6 on third and final reading:

7
8 **AN ORDINANCE AUTHORIZING THE REFUNDING OF THE ISSUER'S**
9 **OUTSTANDING WATER REVENUE BONDS, SERIES 2005 A AND THE**
10 **FINANCING OF THE COST THEREOF, NOT OTHERWISE PROVIDED,**
11 **AND PAYING COSTS OF ISSUANCE AND RELATED COSTS,**
12 **THROUGH THE ISSUANCE OF WATER REFUNDING REVENUE**
13 **BONDS, SERIES 2021 A (BANK QUALIFIED) OF THE CITY IN THE**
14 **AGGREGATE PRINCIPAL AMOUNT OF NOT MORE THAN \$4,300,000**
15 **PROVIDING FOR THE RIGHTS AND REMEDIES OF, AND THE**
16 **SECURITY FOR, THE REGISTERED OWNERS OF SUCH BONDS;**
17 **AUTHORIZING THE PREPARATION AND DISTRIBUTION OF A**
18 **PRELIMINARY OFFICIAL STATEMENT; AUTHORIZING THE**
19 **EXECUTION AND DELIVERY OF A TAX CERTIFICATE, AN OFFICIAL**
20 **STATEMENT, A BOND PURCHASE AGREEMENT, A CONTINUING**
21 **DISCLOSURE AGREEMENT AND OTHER DOCUMENTS;**
22 **AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND**
23 **PROVISIONS OF SUCH BONDS AND ADOPTING OTHER PROVISIONS**
24 **RELATING THERETO. (THIRD & FINAL READING)**

25 Councilman Chamberlain moved to approve the above ordinance, seconded by
26 Councilwoman S. Wood. Mayor D. Wood called for a voice vote. City Clerk
27 Hewitt announced the following tally. 7 yeas. Motion carried unanimously.

28
29 **Discussion and Approval of Ordinance to Adopt the Comcast Franchise**
30 **Contract. (Second Reading)**

31 Attorney White read the following ordinance by title only to be passed by council
32 on second and final reading:

33
34 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
35 **GRANTING A FRANCHISE TO COMCAST OF ILLINOIS/WEST**
36 **VIRGINIA, LLC TO CONSTRUCT, MAINTAIN AND REMOVE A**
37 **TELEVISION SIGNAL RECEPTION AND DISTRIBUTION SYSTEM**
38 **UPON, ALONG AND ACROSS THE PUBLIC ALLEYS AND STREETS OF**
39 **THE CITY OF MOUNDSVILLE. (SECOND READING)**

1 Councilwoman S. Wood moved to approve the above ordinance, seconded by Vice
2 Mayor Hunt. Mayor D. Wood called for a voice vote. City Clerk Hewitt
3 announced the following tally. 7 yeas. Motion carried unanimously.
4

5 **Other Items to be Discussed by Council.**

6 * Councilwoman S. Wood announced Christmas on the Avenue event will be held
7 on Saturday, December 18, 2021 from 5-8 at the Truist (BB&T) parking lot at 5th
8 Street & Jefferson Avenue. There will be ornament & cookie decorating, hot
9 chocolate, hay rides and carriage rides.
10

11 **NEW BUSINESS:**

12
13 **Discussion and Approval of an Ordinance Pertaining to Refinancing Bonds
14 for the Moundsville Sewer Department. (First Reading)**

15 Attorney White read the following ordinance by title only to be passed by council
16 on first reading:
17

18 **ORDINANCE AUTHORIZING THE REFUNDING OF ALL OR A
19 PORTION OF THE OUTSTANDING SEWER REVENUE BONDS, SERIES
20 2011 A AND SEWER REVENUE BOND, SERIES 2021 OF THE CITY OF
21 MOUNDSVILLE THROUGH THE ISSUANCE BY THE CITY OF
22 MOUNDSVILLE OF NOT MORE THAN \$4,000,000 IN AGGREGATE
23 PRINCIPAL AMOUNT OF SEWER REFUNDING REVENUE BONDS,
24 SERIES 2021 B (BANK QUALIFIED) AND NOT MORE THAN \$1,000,000 IN
25 ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF SEWER
26 REFUNDING REVENUE BONDS, SERIES 2021 C (BANK QUALIFIED);
27 PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY
28 FOR THE HOLDER OF SUCH BONDS; AUTHORIZING THE SALE AND
29 PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS
30 AND ADOPTING OTHER PROVISIONS RELATING THERETO (FIRST
31 READING)**

32 Councilwoman S. Wood moved to approve the above ordinance, seconded by Vice
33 Mayor Hunt. Mayor D. Wood called for a voice vote. City Clerk Hewitt
34 announced the following tally. 7 yeas. Motion carried unanimously.
35

36 **Discussion and Approval to Proceed with Premium Pay to Employees Using
37 American Rescue Plan Funds as Required by ARP Standards Over a Six Month
38 Period.**

39 Vice Mayor Hunt moved to proceed with premium pay to employees, seconded by
40 Councilman Chamberlain. Mayor D. Wood called for a voice vote. City Clerk

1 Hewitt announced the following tally. 7 yeas. Motion carried unanimously.

2
3 **Discussion and Approval of Additional Clothing Allowance of \$325 to Full Time**
4 **Employees and \$125 to Part Time Employees.**

5 Vice Mayor Hunt moved to provide an additional clothing allowance to employees,
6 seconded by Councilwoman DeWitt. Motion carried unanimously.

7
8 **Discussion Sponsoring the House Decorating Contest in the Amounts of \$100,**
9 **\$50 & \$25.**

10 Councilwoman S. Wood moved to sponsoring the house decorating contest,
11 seconded by Councilman Chamberlain. Motion carried unanimously.

12
13 **Discussion and Approval of Donating \$500 to Kids, Cops, Christmas Event.**
14 **(Shop with a Cop).**

15 Chief Mitchell informed council the Moundsville FOP will not sponsor the Kids,
16 Cops, Christmas event due to COVID.

17
18 **Discussion and Approval of Using American Rescue Plan Funds to Pay for the**
19 **Fostoria Avenue Water and Sanitary Sewer, Stormwater Sewer Utility**
20 **Relocation Project.**

21 Councilwoman S. Wood moved to approve using ARP funds to pay for the Fostoria
22 Avenue utility relocation project, seconded by Councilman Chamberlain. Motion
23 carried unanimously.

24
25 **Discussion and Approval of Donating \$100 for Wreaths Across America**
26 **Project.**

27 Councilman Chamberlain moved to donate \$100 to the Wreaths Across America
28 Project, seconded by Vice Mayor Hunt. Motion carried unanimously.

29
30 **Discussion and Approval of Donating \$50 to the Monarch Basketball Program.**

31 Councilman Saunders moved to donate \$50 to the Monarch Basketball Program,
32 seconded by Vice Mayor Hunt. Motion carried unanimously.

33
34 **Discussion and Approval of Directing the City Attorney to Draft an Ordinance**
35 **to Abandon the Alley Between Properties on Filbert Avenue Owned by Bobbi**
36 **& Mike Renzella.**

37 Councilman Saunders moved to direct the City Attorney to draft an abandonment
38 ordinance for properties on Filbert Avenue, seconded by Councilwoman DeWitt.
39 Motion carried unanimously.

1 **Discussion and Approval of Free Parking During 2021 Holiday Season from**
2 **November 26 through December 31 in the City’s Business District Excluding**
3 **the Area Around the Marshall County Courthouse.**

4 Councilman Saunders moved to approve free parking during holiday season
5 excluding the area around the Marshall County Courthouse, seconded by
6 Councilwoman S. Wood. Motion carried unanimously.

7
8 **Discussion and Approval of Adopting the Towing Policy and Regulations.**

9 Councilwoman S. Wood moved to adopt the Towing Policy and Regulations for the
10 City of Moundsville, seconded by Vice Mayor Hunt. Motion carried unanimously.

11
12 **Discussion and Approval of Directing the City Attorney to Draft an Ordinance**
13 **Abolishing the Parks & Recreation Advisory Board.**

14 Councilwoman DeWitt moved to direct the City Attorney to draft an ordinance to
15 abolish the Parks & Recreation Advisory Board, seconded by Vice Mayor Hunt.
16 Mayor D. Wood called for a voice vote. City Clerk Hewitt announced the following
17 tally. 5 yeas, 2 nays. Saunders and Wallace voting nay. Motion carried.

18
19 **Discussion and Approval of an Ordinance Pertaining to Compensation of**
20 **Boards and Commission Members. (First Reading)**

21 Attorney White read the following ordinance by title only to be passed by council
22 on first reading:

23
24 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
25 **WEST VIRGINIA, TO PROVIDE FOR PAYMENTS TO MEMBERS OF**
26 **CERTAIN CITY BOARDS AND COMMISSIONS FOR ATTENDANCE AT**
27 **MEETINGS THERETO. (FIRST READING)**

28 Councilman Chamberlain moved to approve the above ordinance, seconded by
29 Councilwoman S. Wood. Mayor D. Wood called for a voice vote. City Clerk Hewitt
30 announced the following tally. 7 yeas. Motion carried unanimously.

31
32 **Discussion of Personnel Matters.**

33 Councilwoman DeWitt moved to go into an executive session for personnel matters
34 following the regular meeting, seconded by Councilwoman S. Wood. Motion
35 carried unanimously.

36
37 **Discussion and Approval of a Resolution to Enter Into a Lease Purchase**
38 **Agreement with Truist for Purchase of Police Cruisers.**

1 Councilwoman DeWitt moved to approve the resolution for the lease purchase with
2 Truist for police cruisers, seconded by Vice Mayor Hunt. Motion carried
3 unanimously.

4
5 **Other Items to be Discussed by Council.**

6 * Vice Mayor Hunt commended the paving company for the great job on Cherokee
7 Drive.

8
9 **MAYOR ITEMS:**

10 * Mayor D. Wood commended City Manager and staff for designing the “New
11 Business Welcome Packet”.

12 * Mayor D. Wood reminded council members a new Mayor & Vice Mayor will be
13 elected at the December 21, 2021 council meeting.

14 * Mayor D. Wood wished everyone a Happy Thanksgiving.

15 * Mayor D. Wood reminded council members of the scheduled tour of the
16 Northwood facility Thursday, December 18, 2021 at 5:00 p.m.

17 * Mayor D. Wood received a thank you card from the Knights of Columbus Irish
18 Road Bowling committee thanking council for their donation to the annual event.

19 Councilwoman DeWitt moved to receive and file the card, seconded by
20 Councilwoman S. Wood. Motion carried unanimously.

21
22 **Publication of Legal Ads.**

23 Attorney White submitted legal ads that were published in the Moundsville Daily
24 Echo to be received and filed by council. Councilwoman DeWitt moved to receive
25 and file the publications, seconded by Councilwoman S. Wood. Motion carried
26 unanimously.

27
28 **COMMITTEE REPORTS:**

29 **Reports by the Finance Committee.**

30 Vice Mayor Hunt presented the finance report to council.

31 **Reports by the Traffic Committee.**

32 Councilman Saunders presented the traffic report to council.

33 **Reports by the Policy Committee.**

34 Councilwoman S. Wood presented the policy report for council.

35
36 **COUNCIL ITEMS:**

37 * Councilwoman DeWitt commented that part time employees should receive the
38 same additional clothing allowance as the full time employees.

39 * Councilman Chamberlain asked to discuss abolishing the Design Review Board
40 at the December policy sub-committee meeting.

1 * Vice Mayor Hunt expressed a big thank you to the Moundsville Honor Guard for
2 their service to the community.

3 * Councilman Saunders asked for an update of the Sanford Center. City Manager
4 said demolition bid has been awarded and demo may start by the end of the year.

5 * Mayor D. Wood announced that Councilman Gene Saunders will be the Grand
6 Marshal of the Moundsville Christmas Parade.

7

8 Council members recessed before the Executive Session at 6:55 p.m.

9 Meeting reconvened at 7:00 p.m.

10 Executive session began at 7:00 p.m.

11 Executive session recessed at 7:35 p.m.

12 Regular session reconvened at 7:35 p.m.

13

14 Councilman Saunders moved to adjourn, seconded by Councilman Chamberlain.

15 Motion carried unanimously.

16

17 Meeting adjourned 7:36 p.m.

18

19

20

21 _____
Sondra J. Hewitt, City Clerk

David Wood, Mayor

22

23

24