

**STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,
APRIL 2, 2013**

The Council of the City of Moundsville met in regular session in the Council Chambers on April 2, 2013 at 7:00 p.m.

Meeting was called to order by Mayor Eugene Saunders.

Invocation by Councilperson Mark Simms.

City Clerk Hewitt called the roll and the following councilpersons were in attendance: DeWitt, D. Haynes, P. Haynes, Remke, Simms, Wood and Mayor Saunders. Also present: City Manager Hess, Fire Chief Clarke, Police Chief Mitchell, Street Foremen Stocklask, Building Inspector Schneider, Attorney Thomas White, CPA Kathryn Goddard and City Clerk Hewitt.

PRESENTATION:

Presentation to Former House of Delegate Scott Varner.

Mayor Saunders presented Scott Varner with an plaque expressing councils appreciation for everything he has done for the City of Moundsville.

MINUTES:

Regular Council Meeting of March 19, 2013.

Councilperson P. Haynes moved to accept and approve the minutes of the regular council meeting of March 19, 2013, seconded by Councilperson DeWitt. Motion carried unanimously.

Councilperson D. Haynes asked Chief Mitchell if he had followed up on the complaint from Mr. Allen of 308 Jefferson Avenue concerning vandalism of his rear parking lot. Chief Mitchell noted that he did speak with Mr. Allen.

GENERAL PUBLIC HEARING:

* Sandra Yoho, 416 Annadale Avenue, mentioned that Simpson United Methodist Church will honor and support Tom Knopp of Kenova WV for his mission walk through counties of WV to raise money for food banks. Mr. Knopp will be at the Simpson Church on April 29, 2013 at 7:00 p.m. to begin his 25 mile walk through Marshall County. Mrs. Yoho encouraged council and the City of Moundsville to participate.

* Bob Conner, 248 Curtis Avenue, reported the trees at the East End need trimmed or topped, fence needs repaired on the west side of the Park. Mr. Conner suggested a walking trail around the perimeter of the park so that citizens don't have to walk in the high grass.

* Glen Yutzey, 2218 Fourth Street, asked where citizens responsibility lies for water line breaks or sanitary line breaks.

Councilperson Simms informed Mr. Yutzey that home owners are responsible for their sewer line from the curb to their house. Councilperson Haynes also noted that citizens are responsible for water lines from the water meter to their home.

OLD BUSINESS:

Discussion and Approval of a Zone Change Ordinance Concerning Property on Water Street Between 15th & 16th Street. (Second Reading)

Attorney White read the following zoning ordinance by title only to be passed by council on second and final reading:

AN ORDINANCE OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA, PROVIDING TO CHANGE A CERTAIN BOUNDED ON THE NORTH BY 15TH STREET, ON THE SOUTH BY 16TH STREET, ON THE WEST BY WATER STREET, AND ON THE EAST BY THOMPSON AVENUE, FROM A RESIDENTIAL ZONE TO AN INDUSTRIAL ZONE. (SECOND READING) (BETTINAZZI PROPERTY)

Attorney White explained that when drafting this ordinance he included Lot #84 which is Mr. Walter Rhome's property. But if council does not want to include Mr. Rhome's property in this ordinance they may table the ordinance and direct Attorney White to redraft the ordinance excluding Mr. Rhome's property.

Having no further discussion, Mayor Saunders asked for a roll call vote. City Clerk announced the tally. DeWitt, D. Haynes, P. Haynes, Remke, Simms and Wood voting yea. Saunders voting nay. Motion carried.

Other Items to be Discussed by Council.

* Councilperson Remke asked where the City stands on the paving projects. He was informed this will be discussed at the Traffic Meeting.

* Councilperson Remke asked for an update on the city's website. Manager Hess the website is being addressed.

* Councilperson Remke requested the Vacant Building Registration Ordinance be discussed again at the Policy Meeting.

* Councilperson Wood asked to discuss at the Finance Meeting the remaining \$4,000 per year that was proposed in the first budget draft for the MVFD.

* Councilperson DeWitt reported the trailer on Pearl Street is being tore down.

* Councilperson Wood asked Manager Hess if the letters concerning Home Rule have been sent to the Governor and Delegates in Charleston. She advised they have been sent.

NEW BUSINESS:

Other Items to be Discussed by Council.

* Councilperson Haynes presented copies of “Work Order” forms suggesting that council members fill these forms out when they see something that needs addressed, drop them off in the mailbox at the city building for the City Manager to distribute. Mr. Haynes noted that council needs to have a bit more structure.

Councilperson Remke moved that council members use the “Work Order” forms to report problems/jobs to the City Manager, seconded by Councilperson DeWitt. Motion carried unanimously.

* Councilperson Haynes also read Section 11 of the City Charter concerning Council Not to Interfere in the Appointments and Removals. Citing that council members are not to interfere in the hiring & firing nor in the day to day operations of the city. Council member hired a city manager to perform the day to day operations and council should let the city manager do her job.

* Councilperson Wood submitted an update on the Comprehensive Plan. He noted that WVU School of Law will meet at the Training Center at the former prison on Monday, April 15, 2013 at 7:00 p.m., to discuss finalizing the plan.

* Councilperson Haynes commended Councilperson Wood for his time and work in redeveloping the city’s Comprehensive Plan.

* Councilperson Wood spoke to council on “Town 180” which is a weekly competition show where 2 Teams within a town will put into action an idea that could turn our town around 180 degrees and bring back jobs, people and a whole new economy. Further discussion will be at the Policy Meeting.

* Councilperson Remke asked for an update on the Jefferson Avenue sidewalk project. Mayor Saunders advised that Manager Hess and Sanitary Department Superintendent will be meeting on the project Wednesday, April 3, 2013 morning.

* Councilperson Remke asked that the city be released from the Liability Insurance for the Fostoria Property. Attorney White noted the city has to remain a co-applicant until GAB received the Certificate of Completion.

* Councilperson Remke requested the language in the Municipal Fee Ordinance be revised to include sidewalk repairs. (Traffic Committee)

* Councilperson Remke requested the city purchase the templates for the sidewalks on Jefferson Avenue. (Finance Committee)

* Councilperson Remke asked for the property values at East End.

* Councilperson Remke requested discussion to hire Jim Hunt (former councilperson of Clarksburg) as a consultant for the City of Moundsville. (Finance & Policy Committee)

* Councilperson Remke requested discussion of the “Wetlands” on Jefferson Extension. (Traffic Committee)

* Councilperson Remke asked to discuss new banners for Jefferson Avenue. (Traffic Committee)

* Councilperson Remke suggested that council begin filling out information for the Home Rule Application. (Policy Committee)

MANAGER ITEMS:

* City Manager Hess announced after attending the Belomar Meeting the Jefferson Avenue bridge project will not start until 2015.

MAYOR ITEMS:

* Mayor Saunders asked for a motion and second to have an Executive Session for personnel matters after the regular session. Motion was made by Councilperson D Haynes and seconded by Councilperson P Haynes. Motion carried unanimously.

COMMITTEE MEETINGS:

Discussion of Recommendations by the Finance Committee.

Finance Meeting at 5:00 p.m.

Discussion of Recommendations by the Traffic Committee.

Traffic Meeting will be held after the Policy Meeting.

Discussion of Recommendations by the Policy Committee.

Policy Meeting will be held after the Finance Meeting.

COMMITTEE ITEMS:

* **Wood** - Commended Mayor Saunders on his monthly report to citizens.

* **Haynes, P.** - Wished to thank Manager Hess for the cleanup at the lower end of the Fostoria Property.

* **Haynes, D.** - Nothing at this time.

* **Remke** - Wished to thank the Street Department and Recreation Department for assisting the Moundsville Activities Committee with the Easter Egg Hunt & Easter Bonnet Parade on Saturday.

* Noted that Ponzani's Landscaping will be replacing the rocks around the trees on Jefferson Avenue starting Saturday, April 6, 2013.

* **Simms** - Questioned the type of jobs that council writes on the Work Orders.

* **DeWitt** - Nothing at this time.

Councilperson DeWitt moved to adjourn and move into executive session for personnel matters, seconded by Councilperson P Haynes. Motion carried unanimously.

Meeting recessed at 8:02 p.m.

Meeting reconvened at 8:10 p.m.

Executive Session began at 8:10 p.m.

Executive Session recessed at 8:45 p.m.

Councilperson Simms moved to adjourn, seconded by Councilperson D. Haynes. Motion carried unanimously.

Meeting adjourned at 8:46 p.m.

Sondra J. Hewitt, City Clerk

Eugene Saunders, Sr., Mayor