

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE,**
2 **FEBRUARY 3, 2015**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on February 3, 2015 at 7:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.
8 Invocation was given by Councilperson K Mark Simms.

9
10 Acting City Clerk Ankrom called roll and the following councilpersons were in
11 attendance: DeWitt, David Haynes, Paul Haynes, Hendershot, Saunders, Simms, and
12 Mayor Wood. Also present: City Manager Hess, Police Chief Mitchell, Assistant Fire
13 Chief Walker, CPA Goddard, and Attorney White. Absent was City Clerk Hewitt and
14 Public Works Director Richmond.

15
16 **MINUTES:**
17 **Regular Council Meeting of January 20, 2015**
18 Councilman Paul Haynes made a motion to accept the minutes of the regular Council
19 meeting of January 20, 2015, which was seconded by Councilman Simms; motion carried
20 unanimously.

21
22 **GENERAL PUBLIC HEARING:**

23
24 **Dr David Hess, Kevin Britt, & Rich Wilson – Reynolds Rapid Care Center**
25 Kevin Britt, Chief Operating Officer at Reynolds Memorial Hospital, and Rich Wilson,
26 Director of Facilities, were in attendance and apologized that Dr David Hess was kept
27 away by a patient emergency. They explained Reynolds Rapid Care Center will be
28 opening in the former pet store at the plaza across from WalMart in Moundsville. Mr.
29 Britt stated the “retail medicine” trend will continue to expand in the future, mostly due
30 to the “millennial generation,” who don't seem to connect with a primary care doctor as
31 older generations have; and, in this area, the influx of non-resident workers push the
32 demand for urgent care facilities. Work will begin March 1, with plans to have the facility
33 open by July 4, 2015. The facility will be open every day, during limited hours, with the
34 capability to do x-rays and lab work, and it will be staffed with local nurses and doctors.

35
36 **Presentation of Mayor Plaque to Vice Mayor Eugene Saunders**
37 Mayor Wood noted Vice Mayor Saunders was not honored at the previously-held Mayors
38 reception, as he was still the active Mayor at that time. Therefore, Mayor Wood presented
39 a certificate and plaque to recognize and thank Vice Mayor Saunders for his diligent
40 service to the city of Moundsville.

41
42 * Carolyn Duffy of 5 Brockuner Street notified Council heaters in the women's locker

1 room at 4 Seasons Pool are not working properly, and gaps in the windows allow cold air
2 inside the pool area. She is aware of several people who have stopped using the facility
3 and do not plan to return. Manager Hess confirmed the heating system is being addressed.
4 Recommendations were made to keep the pool water between 82 and 84 degrees.

5
6 * H Carl Boso Jr of 305 10th Street asked to be considered for an exemption, from the
7 Vacant Building Registration Fee, for his properties on Fostoria and Poplar Avenues. He
8 was informed to request the exemption from the City Manager. Mr. Boso also asked about
9 permits needed for ATVs shoveling just on the sidewalk, which is required.

10
11 **OLD BUSINESS:**

12 **Other Items to be Discussed by Council**

13 * Councilwoman DeWitt commented the ATV ordinance needs updated on the City
14 website. Attorney White noted Walter H Drane codifies ordinances annually, therefore
15 updates will be done after codification. Discussion was held on whether insurance
16 coverage is required for ATVs. Attorney White will have to check the ordinance; but
17 Chief Mitchell commented citations have been issued for ATVs, operating on city streets,
18 with no proof of insurance.

19
20 * Councilwoman DeWitt discussed the boat docks with Delegate Ferro and Senator
21 Kessler, who promised to push for progress.

22
23 **NEW BUSINESS:**

24
25 **Discussion of Applying for Grant to Brownfields Abandoned & Dilapidated Building
26 Funds and Letter of Support**

27 Rick Healy of BelOMar reviewed the process for applying for the Brownfields
28 Abandoned & Dilapidated (BAD) Technical Assistance Grant. Mr. Healy feels
29 Moundsville is a great candidate for the grant, and BelOMar is eager to work with City
30 officials throughout the process. The grant is competitive, awarded based on a scoring
31 process, and does not include monetary funds but is a services grant valued at up to
32 \$10,000.00.

33
34 One of the main principles of the program is to re-introduce a dilapidated property into
35 the local market. “Stakeholders” from various facets of the community, along with City
36 officials, are needed to work throughout the process to identify and prioritize dilapidated
37 properties. The team members will be trained on issues and opportunities pertaining to
38 redevelopment; how to identify and survey buildings to develop a bad building inventory
39 and create a redevelopment plan; and how to research absentee owners and approach
40 them.

41
42 Grant applications are due by February 13, 2015. Mayor Wood prepared a draft

1 application, which was forwarded to the Brownfields Assistance Program for comments;
2 and BelOMar is working on a final draft of the grant application. Grants will be awarded
3 on February 27, 2015, and eight cities in West Virginia will be chosen. Mr. Healy
4 reviewed a timeline of events that will take place between now and next spring, should
5 the City receive the grant.

6
7 Councilman Simms asked about having the Municipal Building Commission involved,
8 which Council agreed would be acceptable.

9
10 Mr. Healy briefly explained the “land banking” process, which BelOMar has been
11 working on with Belmont County officials.

12
13 Councilman Hendershot made a motion to move forward with applying for the
14 Brownfields Abandoned & Dilapidated (BAD) Technical Assistance Grant and providing
15 a letter of support. Councilman Simms seconded the motion, which carried unanimously.

16
17 Mayor Wood read the resolution by title only:
18 **Recommendation by the Moundsville Planning Commission Approving a Zone**
19 **Change at 1014 Thompson Avenue from Residential Multi-Family (R-M) to**
20 **Combined Central Business & Highway Commerical (C-C-C-H)**

21
22 Councilman Simms made a motion to direct the City Attorney to draft an ordinance for
23 the zone change at 1014 Thompson Avenue. Motion was seconded by Councilman Paul
24 Haynes. Planning Commission Chairman John Icard, who was in attendance, confirmed
25 the Commission's continued work, with the WVU College of Law Land Use &
26 Sustainable Development Law Clinic, on updating the City's Zoning Code. Mr. Icard
27 explained the owner of 1014 Thompson Avenue intends to build a storage shed on the
28 property. Motion carried unanimously.

29
30 **Other Items to be Discussed by Council**
31 * Councilman David Haynes informed Tom Ferris has resigned from the Moundsville
32 Water Board. Mr. Ferris' term expires in July, and the City Manager will advertise the
33 vacancy.

34
35 * Councilwoman DeWitt provided copies of a brochure to be handed out at the 2015 Home
36 & Business Expo. She would appreciate any comments or changes, and has a sign-up
37 sheet for workers.

38
39 **MANAGER ITEMS:**
40 **Appointment to the Historic Landmark Commission**
41 Manager Hess explained Deanna McDowell moved out of the area and, therefore,
42 resigned from the Historic Landmark Commission. Manager Hess is appointing Jim

1 Cochran to the seat, as he was the only person to submit a letter of interest.

2

3 **Re-Appointment to the Moundsville Planning Commission**

4 Manager Hess received notification from Denny Kidd that he wished to remain on the
5 Moundsville Planning Commission. Mr. Kidd will serve a three-year term.

6

7 Manager Hess also received a letter from William McConnell, expressing his desire to
8 remain on the Moundsville Planning Commission.

9

10 **Other Items to be Discussed by Manager**

11 Manager Hess explained Building Inspector Richmond attended a meeting about the
12 Jefferson Avenue bridge extension work, which will begin in March 2015 and continue
13 through June 2016.

14

15 Attorney White asked for time to present legal ads:

16 Sealed Quotes for an Aerial Display Presentation of Fireworks

17 1109 Purdy Avenue Zone Change

18 Alley Abandonment between Purdy & Lockwood Avenues and Route 2 &
19 11th Street

20 1109 Purdy Avenue Zone Change

21 Civil Action 14-M25C-00465

22 Councilman Simms made a motion to receive and file the legal ads. Councilwoman
23 DeWitt seconded the motion, which carried unanimously.

24

25 **MAYOR ITEMS:**

26 • Mayor Wood provided a summary of information discussed at the recent WV
27 Municipal League Conference in Charleston, as well as funding requests presented to
28 our local legislators. Discussion was held on the prospective Home Rule Program
29 extension. Council believes Moundsville will have favor, since we were at the top of
30 the list of cities rejected in the last expansion. If the extension passes in the legislature,
31 applications would have to be turned in by July 1. Mayor Wood has the plaque, check,
32 and certificate for Moundsville's essay contest winner, who was unable to attend the
33 conference.

34

35 • Mayor Wood reminded members about the Mayors' meeting in Benwood tomorrow at
36 noon.

37

38 • Mayor Wood wants to discuss Council's 2015 goals at next week's Policy Committee
39 meeting.

40

41 • Mayor Wood prompted discussion on the prospective changes to the Hotel/Motel Tax
42 regulations, which would affect the amount of funds given to Tourism and/or Visitors

1 Bureaus.

- 2
3 • Mayor Wood commended Vice Mayor Saunders for receiving a Community
4 Assistance Award from Wheeling Jesuit University.

5
6 **COMMITTEE REPORTS:**

7 **Discussion and Approval of Recommendations by the Finance Committee.**

8 The Finance Committee will meet February 10, 2015 at 5:00 PM.

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10 **Discussion and Approval of Recommendations by the Policy Committee.**

11 The Policy Committee will meet immediately following the Finance Committee.

12
13 **Discussion and Approval of Recommendations by the Traffic Committee.**

14 The Traffic Committee will meet immediately following the Policy Committee.

15
16 **COUNCIL ITEMS:**

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18 * **Hendershot** – Commented Tom Ferris was great to work with and would like to
19 recognize his service to the Moundsville Water Board; however, it is believed that Mr.
20 Ferris has already been moved to Charleston.

21 * Asked whether the 2015-2016 Proposed Budget will be available at next week's Finance
22 meeting, which CPA Goddard confirmed.

23 * Is glad to finally see the Jefferson Avenue bridge work moving forward!

24 * Praised his wife, Bonnie, with whom he is celebrating their 42nd Wedding Anniversary!

25
26 * **Saunders** – Has received complaints about the Park View lights and roof, which he will
27 address with Recreation Director Baker.

28 * Also will discuss with Recreation Director Baker when to install the new skate park
29 equipment.

30 * Reminded everyone about the Daddy/Daughter Dance to be held this Saturday.

31 * Commented that he and his wife, Ellen, will celebrate their 49th Wedding Anniversary
32 next Saturday!

33
34 * **Simms** – Nothing to discuss at this time.

35
36 * **David Haynes** – Asked if the 11th Street signs have been installed, to which Manager
37 Hess replied the work order has been done; but the curb cut can't be done until better
38 weather.

39 * Commended all of the City Departments, which are doing a great job!

40
41 * **Paul Haynes** – Noted the porch at 211 Morton Avenue is a fire hazard!

- 1 * **DeWitt** – Congratulated Vice Mayor Saunders on his recognition!
2 * Congratulated Councilmen Hendershot and Saunders on their anniversaries!
3 * Noticed the garbage men are not picking up televisions, which they are not permitted
4 to take.
5 * Asked about 144 Pearl Street, which the City recently took ownership of under the
6 FEMA program.
7
8 Councilwoman DeWitt made the motion to adjourn, which was seconded by Councilman
9 Simms. Meeting adjourned at 8:13 PM.

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Karen L Ankrom, Acting City Clerk

David Wood, Mayor