

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, OCTOBER 20, 2020**

3
4 The Council of the City of Moundsville met in Regular Session via Zoom on
5 October 20, 2020 at 7:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 Secretary Scarbin called the roll and the following Councilpersons were in
12 attendance: DeWitt, Hickman, Hunt, Remke, S. Wood and Mayor David Wood.
13 Also present were City Manager Healy, Patrolman Haglock, Attorney White,
14 Secretary Scarbin. Absent: City Clerk Hewitt. Due to technical difficulties,
15 Councilman Saunders was present at 7:48 PM. Meeting was live streamed on
16 Zoom.

17
18 **MINUTES:**

19
20 **Emergency Council Meeting of September 29, 2020.**

21 Councilman Remke moved to approve the minutes of the emergency council
22 meeting of September 29, 2020, seconded by Councilwoman S Wood. Motion
23 carried unanimously.

24
25 **GENERAL PUBLIC HEARING:**

26 Councilwoman Hickman moved to open public hearing. Seconded by
27 Councilwoman S Wood.

28
29 **Public Hearing Concerning CDBG Funds from the WV Development Office.**

30
31 **A.C. Wiethe – Belomar Regional Council.**

32 Mr. Wiethe provided to council information regarding the opportunity for the city
33 to apply for emergency funding of \$250,000.00 for delinquent housing and utility
34 payments. The purpose of the funding is to prevent homelessness due to the effects
35 of COVID-19. The funding can pay up to six months of payments dating back to
36 January 21, 2020 with a maximum amount of \$7,200.00 per household. Payments
37 will be made from the city directly to the vendors. The low to moderate income
38 guidelines are set by HUD.

39 *Councilman Remke asked how the city can let the residents know about the
40 funding. Mr. Wiethe stated the first step is to put the information out to the public.

1 Once a resident applies, a third-party verification is done to ensure qualification.
2 *Councilman Remke asked how many applicants the city is allowed to do. Mr.
3 Wiethel stated with the funding provided the projected number of residents awarded
4 would be a minimum of 33 and up to 70 depending on how many are eligible and
5 how much each household receives.
6 *Councilwoman Hickman asked if this was a first come first served basis. Mr.
7 Wiethel advised that was correct.

8
9 Councilwoman Hickman moved to close the public hearing, seconded by
10 Councilman Remke. Motion carried unanimously.

11
12 **CITY MANAGER ITEMS:**

13 City Manager Healy provided the following report to council:
14

15 1. Update on the new Municipal Building – we had another meeting with McKinley
16 last Thursday, October 15, to see updated floor plans and have a first look at
17 exterior designs. We have asked to eliminate and down-size some areas to reduce
18 the overall square footage. Councilman Remke has pushed for a different design,
19 and the architects are in the process of an alternate design. The exterior design will
20 continue while this alternate design is being completed. The Manager’s
21 Workshop, originally scheduled for tonight, was postponed giving them time to
22 complete this design.

23 2. We received another reimbursement from the Governor’s Office from the
24 CARES Act. This was for the August 2020 period, but also included
25 reimbursement for unemployment costs for employees off due to COVID, dating
26 back to the second quarter of this year. The latest check was \$143,625.91. This
27 brings the total amount so far to \$807,606.81.

28 3. Data Max collections for September totaled \$26,478.93, resulting in \$13,249.37
29 to the City after fees. This brings the total to \$286,991.71, with \$143,495.86 to the
30 City. As a reminder, this goes into the Capital Improvement Account.

31 4. We also received the fiscal year third quarter 1% Municipal Sales Tax payment
32 last week. Even in a difficult economic time, the sales tax remains strong at
33 \$490,919.60. This is just a shade over a 1% decrease from the third quarter of the
34 last fiscal year.

35 5. Much of the paving is complete, with the Cherokee Hills section still to be
36 completed. Due to a lower than expected bid, we were able to add the next street
37 in the priority list, which was Kanawha Street from Railroad to Poplar Avenue.

38 6. We recently implemented a new check endorsing program that allows us to
39 process checks very quickly, and deposits are instantly recorded. This is all being
40 done at no additional cost, due to credits negotiated with the bank. As I have said

1 before, this is another move to a more efficient and technologically advanced
2 office.

3 7.I attended the unveiling of the historic plaque on the Fostoria Museum last
4 Friday. The plaque was placed by the Moundsville Historic Landmarks
5 Commission, and refers to the contents of the building, that being filled with
6 historic glassware, tools, molds, and other artifacts related to Fostoria Glass. This
7 museum is a hidden gem in Moundsville, and I encourage everyone to visit.
8 Congratulations to Ralph and Cassie Clark, and thanks to Carole Wood and the
9 Historic Landmark members for continuing to remember Moundsville's past.

10 8.I was very pleased with the Candidate Forum that was held on October 7. Kudos
11 to Mayor Wood for the idea, and thanks to Nick Healy who served as Moderator,
12 and all candidates who participated. Please remember that Election Day is
13 November 3, and please exercise your right by voting. Especially remember the
14 four Council seats that are open this year.

15 9.The Annual Chamber of Commerce Dinner has been canceled for this year, due
16 to safety concerns with COVID.

17 10.Please continue to patronize the local establishments, shops, and restaurants as
18 they continue to struggle from the effects of COVID-19.

19
20 *Councilwoman DeWitt asked if McKinley will be doing another design for the
21 new city building. City Manager Healy advised yes, there will be a second design
22 to provide another option. Vice Mayor Hunt and Councilwoman DeWitt requested
23 both designs be available for council to review.

24
25 *Councilman Remke advised the intersection of 8th Street and Henrietta's blacktop
26 has not been finished. City Manager Healy advised Wilson Blacktop was not
27 completed with the job, but he would call them and confirm.

28
29 *Mayor Wood asked what happens after one year with DataMax. City Manager
30 advised after two years, the city retains 100% of the revenue from those businesses
31 rather than 50%.

32

33 **OLD BUSINESS:**

34

35 **Update from Sanford Center Board of Directors.**

36 City Manager Healy read a statement from Sanford Center Board of Directors
37 member Victoria Glover-South. There is not an update at this time. Councilman
38 Remke moved to have the Sanford Center status added to the November sub-
39 committee policy meeting. Seconded by Vice Mayor Hunt. Motion carried
40 unanimously.

1
2 **Other Items to be Discussed by Council.**

3 *Councilwoman DeWitt - Nothing at this time

4 *Councilwoman Hickman - Nothing at this time.

5 *Vice Mayor Hunt - Nothing at this time.

6 *Councilman Remke asked for a status of the Salt Hut. City Manager advised due
7 to a COVID-19 illness there was a delay in the build. There will be progress started
8 again this week.

9 *Councilwoman S. Wood said Movie Night with Hocus Pocus was another big
10 success with a total of 281 people in total all over from a variety of locations. Thank
11 you to all the volunteers and fellow commission members.

12 *Councilwoman S. Wood asked about applying for CDBG Demolition Application.
13 City Manager Healy advised the demolition application is due later this year.

14 *Councilwoman S. Wood asked about the slides she provided for the OnTrac
15 program. City Manager said he reviewed the slides and he is on their mailing list for
16 future correspondence. Councilman Remke would like to see the Historic
17 Landmarks be involved. Councilwoman S. Wood advised multiple entities would
18 work together with OnTrac.

19
20 **NEW BUSINESS:**

21
22 **Discussion and Approval of an Ordinance Creating a New Tax Increment**
23 **Financing District in the City of Moundsville. (First Reading)**

24
25 Attorney White read the following ordinance by title only to be passed by council
26 on first reading

27
28 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
29 **WEST VIRGINIA, APPROVING AND CREATING A NEW TAX**
30 **INCREMENT FINANCING DISTRICT IN THE CITY OF MOUNDSVILLE**
31 **MARSHALL COUNTY, WEST VIRGINIA, TO BE KNOWN AS “THE CITY**
32 **OF MOUNDSVILLE DEVELOPMENT/REDEVELOPMENT DISTRICT**
33 **NO.1 AND PROJECT NO. 1” AND ESTABLISHING A TAX INCREMENT**
34 **FINANCING FUND; AND PROVIDING FOR OTHER MATTERS IN**
35 **CONNECTION THEREWITH. (FIRST READING)**

36
37 Councilman Remke moved to approve the above ordinance, seconded by
38 Councilwoman Hickman. Mayor D. Wood called for a roll call vote. Secretary
39 Scarbin announced the following tally. 6 yeas. Motion carried unanimously.

1 **Discussion and Approval of an Ordinance Pertaining to the Public Safety Fee**
2 **Billing. (Second Reading)**

3
4 Attorney White read the following ordinance by title only to be passed by council
5 on second and final reading:
6

7 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
8 **WEST VIRGINIA, AMENDING AND REEACTING SECTION 759.01 OF**
9 **THE CITY CODE TO PROVIDE FOR MONTHLY PAYMENTS OF THE**
10 **PUBLIC SAFETY FEE. (SECOND READING)**

11
12 Councilman Remke moved to approve the above ordinance, seconded by
13 Councilwoman Hickman. Mayor D. Wood called for a roll call vote. Secretary
14 Scarbin announced the following tally. 6 yeas. Motion carried unanimously.
15

16 **Discussion and Approval of a Resolution Authorizing the Filing of a**
17 **Community Development Block Grant Coronavirus Response Application to**
18 **the State of West Virginia**

19
20 Councilman Remke moved to approve the above resolution authorizing the filing of
21 a CDBG Application, seconded by Councilwoman S. Wood. Mayor D. Wood called
22 for a roll call vote. Secretary Scarbin announced the following tally. 7 yeas. Motion
23 carried unanimously
24

25 **Discussion and Approval of Financing for Two New Police Cruisers.**

26 City Manager Healy advised as discussed at last months sub-committee meeting the
27 lowest rate was from Community Bank at 60 months at 2.375% and was in the
28 current budget. Councilman Remke moved to approve the financing of two new
29 police cruisers for 60 months at 2.375% from Community Bank. Seconded by
30 Councilwoman DeWitt. Mayor D Wood called for a voice vote. Motion carried
31 unanimously.
32

33 **Discussion of Real Estate**

34 Mayor D. Wood moved to table until the next regular meeting. Seconded by
35 Councilman Saunders. Motion carried unanimously.
36

37 **Discussion of Date for First Council Meeting in November**

38 Mayor Wood stated the next regular session City Council meeting is November 3rd.
39 However, that falls on Election Day. Councilman Saunders moved to have the
40 meeting Monday, November 2nd at 7:00 PM. Seconded by Councilman Remke.

1 Motion carried unanimously.

2
3 **Discussion of Personnel**

4 City Manager Healy advised this was a non-urgent issue and can be tabled at the
5 next regular City Council session. Councilwoman Hickman moved to table until
6 the next regular meeting. Seconded by Councilman Saunders. Motion carried
7 unanimously.

8
9 **Other Items to be Discussed by Council.**

10 *Councilwoman DeWitt - Nothing at this time

11 *Councilwoman Hickman – Thankful for Zoom and that it’s worked for everyone.

12 *Vice Mayor Hunt – Nothing at this time

13 *Councilman Remke – Asked about the demolition at 11th Street and Tomlinson.

14 City Manager Healy advised that it’s a private demo.

15 *Councilman Saunders – Nothing at this time

16 *Councilwoman S Wood – Asked if the AccuFund software had the capability of
17 paying parking tickets online. City Manager said he would look into it.

18
19 **MAYOR ITEMS:**

20 *Mayor D. Wood stated the Municipal Sales & Use Tax was fantastic.

21 *Mayor D. Wood asked about the Splash Pad. City Manager stated it is in
22 preliminary design stage. He reached out for an update, but did not receive a
23 response before the council meeting.

24 *Mayor D. Wood Movement with the new municipal building was going well.

25 *Mayor D. Wood said the candidate forum went well. Thank you to Nick Healy
26 for being the moderator.

27 *Mayor D. Wood encourages everyone to vote.

28 *Mayor D. Wood said to think about what the city can do with the Knights of
29 Pythias building in the near future.

30
31 **COMMITTEE REPORTS:**

32 Due to the sub-committee minute reports not being completed prior to the City
33 Council meeting, there was nothing to discuss at this time.

34
35 **COUNCIL ITEMS:**

36 * Councilwoman DeWitt - Nothing at this time

37 * Councilwoman Hickman – Nothing at this time

38 *Vice Mayor Hunt – Praise to Arts & Culture Commission for planning the events
39 for the community and the volunteers for making it successful. It is a great
40 economic boost to the city.

1 *Councilman Remke – Please vote.
2 * Councilman Saunders – Asked for status on trailer located near Harmony Drive.
3 City Manager Healy stated Chief Mitchell has been on vacation the past week and
4 has not received an update. He will ask for an update upon his return.
5 * Councilwoman S Wood – Employee Recognition. Thank you to A.J. Myer at the
6 Street Department. He worked both movie nights. Also thank you to all volunteers.

7
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9 Councilman Remke moved to adjourn, seconded by Councilman Saunders.
10 Motion carried unanimously.

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12 Meeting adjourned at 8:07 p.m.

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Kimberly Scarbin, Secretary

David Wood, Mayor