

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, AUGUST 16, 2022**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on August 16, 2022 at 6:00 P.M.

6
7 Meeting was called to order by Mayor Judy Hunt.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Saunders, Vice Mayor Wood-Shaw, D. Wood
13 and Mayor Hunt. Absent: Wallace. Also present were City Manager Healy, City
14 Clerk Hewitt, Finance Director Ankrom, Secretary Scarbin, Chief Mitchell and
15 City Attorney White.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of August 1, 2022.**

20 Councilman Chamberlain moved to approve the minutes of the regular council
21 meeting of August 1, 2022, seconded by Vice Mayor Wood-Shaw. Motion carried
22 unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25
26 **Presentation by Delegate Charlie Reynolds to the Moundsville Fire**
27 **Department.**

28 Delegate Charlie Reynolds presented the Moundsville Fire Department with a
29 \$1,000.00 check for children's events.

30
31 **Presentation by Travis Blosser, Executive Director of the WV Municipal**
32 **League, to City Manager Healy & the City of Moundsville.**

33 WV Municipal League Executive Director Travis Blosser presented City Manager
34 Healy with the Quiet Strength Award, also presented City Manager Healy and City
35 of Moundsville Council with the All Star Community Award, for the renovation of
36 East End Park.

37
38 * Vivian Taylor, 115 Jefferson Avenue, expressed how upset she is that nothing is
39 being done with properties located on both sides of her house. One is partially
40 burned from the house beside it that caught on fire. The other has a large hole on

1 the side on the second floor. She said she keeps her property well maintained and
2 should not have to live like this. Pigeons are going inside the houses as well as
3 raccoons and other varmints. Not to mention the high grass & weeds.

4
5 Councilwoman DeWitt suggested the city board up the openings so the pigeons
6 and animal cannot get inside.

7
8 **CITY MANAGER ITEMS:**

9
10 **Report on Progress of New Municipal Building.**

11 1. We had a Pre-Closing on the bonds last week, and the official closing is this
12 Thursday. The equity contribution of the city will be deposited into the
13 construction account tomorrow. All bond proceeds will be in the account on
14 Thursday. The construction document and contract signing will be held Friday at
15 10:00 AM in Council Chambers.

16 2. I have received the names of a few people and/or companies who could be
17 interested in an Owner's representative position. I am actively working to speak
18 directly with these people to present to Council.

19 3. The tentative date for the ceremonial Groundbreaking is Thursday, September
20 8, at 4:00 PM. There will be a short program with comments from officials and the
21 general contractor. The groundbreaking will then take place with many
22 opportunities for photos. Personalized hard hats will be made for all Council
23 Members.

24
25 **City Manager Healy provided the following manager's report to council:**

26 **Personnel**

- 27 • Fire Department had one candidate test at the last testing.
- 28 • Police Department had one Corporal resign for other employment.
29 Patrolman First Class Alex Carnahan was promoted to Corporal,
30 effective August 15, 2020. Two openings currently exist, and testing
31 will be held on September 10. Applications will be accepted until
32 September 2.

33 1. The American Rescue Plan programs are in place, and as of yesterday, we have
34 approved thirty-six Homeowner Grants totaling \$162,182.13, five Non-Profit
35 Grants totaling \$25,000.00, and four Business Grants totaling \$20,000.00. We
36 have sixteen applications awaiting more information. Since we only have enough
37 funding for a maximum of seven more awards, we have stopped giving out
38 applications until we officially move more money into the category.

- 1 2. I was present last week at Riverfront Park to welcome the West Virginia
2 Firefighter's Association to Moundsville. Their annual convention was held, and
3 they chose Moundsville to host both of their social events. A parade was also held
4 on Wednesday evening.
- 5 3. Mixed glass is now being collected at the Recycling Center. A detailed list of
6 what is available and what is not is on our website and has been shared on
7 Facebook. Basically, all food and beverage jars and bottles are recyclable.
8 Remove the lids and wash out the containers. This past Saturday was the first day,
9 and we had seven vehicles come through with glass. The 2023 DEP Recycling
10 application has been submitted and grants will be announced in the fall.
- 11 4. The 2022 Paving Program is relatively complete. Crews are currently working
12 on raising the manholes and will be back to seal the edges.
- 13 5. Last week, I attended a luncheon sponsored by Project Best. This was a
14 community outreach luncheon that is being held in every county that is a part of
15 Project Best. Vice-Mayor Wood-Shaw also attended this event.
- 16 6. The Pre-Construction Meeting for the Fostoria Avenue Bridge Relocation
17 Project was held last Monday. During the work period of approximately 60 days,
18 there will be a detour to Arlington Avenue. Fostoria Avenue will be closed from
19 just beyond the Fostoria property entrance to Walnut Avenue.
- 20 7. The Bid Opening for the actual bridge project will be September 13th.
- 21 8. Work is on-going at the Extension intersection for construction of the new
22 welcome sign. That is the last of the three new signs to be erected. After the
23 installation, we will work with AEP to have an electric drop installed for lighting at
24 the Route 2 southbound sign.
- 25 9. We are very close to having the bicycle rental program up and running.
26 Unfortunately, we are still waiting on a few equipment pieces on the bikes. The
27 software set-up should be operational by the end of the week. While we are
28 pushing to the end of summer, bikes should be up and running throughout all of the
29 fall and early winter months.
- 30 10. The Training for the Zoning Board of Appeals and the Planning Commission
31 is scheduled for Wednesday, August 31, from 6-8 PM. All of Council members
32 are encouraged to attend.
- 33 11. Community Day is this Saturday, August 20, from 12-4, at the Riverfront
34 Park. Hot dogs, chips, drinks, and ice cream treats will be provided at no charge.
35 Activities include inflatables, sand art, duck pond, sports corner, Boy Scout
36 shooting range, Sno-Biz, balloon animals, music, kids fire safety house, and a
37 cardio drumming demonstration. I would like to thank my staff who works hard to

1 pull this event together, and Superintendent Stocklask who greatly assists with
2 donations and planning. Everyone is welcome, so please come and enjoy the day.
3 12. As everyone here now knows, many of Council and I attended the West
4 Virginia Municipal League Conference in Morgantown the first week of August.
5 As we saw earlier in the evening, Moundsville gained two awards at the
6 Conference, likely the first ever. I want to thank the League for considering us,
7 and especially to Executive Director Travis Blosser for the Quiet Strength Award.
8 I was also fortunate to participate in a panel on Community Infrastructure. My
9 discussion revolved around the revitalization of East End Park and the difficulties
10 we encountered during the process of planning the City Building. Our goal to start
11 hearing Moundsville's name statewide is coming to fruition. We need to keep it
12 going. Thanks again to the Municipal League. Also, many sessions were
13 interesting, especially those related to dilapidated properties, and land banks.
14 13. And, as more accolades keep coming our way, I was notified today that the
15 Moundsville Water System was named Water System of the Year at the recent
16 Rural Water Conference. Superintendent Terry Roberts called me today from
17 vacationing in Florida to share the news. This is a huge honor, and it continues to
18 bring Moundsville the recognition it deserves. I have invited Superintendent
19 Roberts to Council on September 6 to display and discuss this award.
20 Congratulations to the entire department and Water Board for this prestigious
21 honor.
22 14. Openings still remain on the Board of Zoning Appeals, Planning Commission,
23 Historic Landmarks, and the Building Commission. Please reach out to anyone
24 that you think may be interested in applying and ask them to contact me.

25
26 Mayor Hunt asked council members if they had any questions for the City
27 Manager?
28 * Councilman Saunders asked if South Highland Avenue was going to be paved
29 this year? Manager Healy said South Highland was the ninth street to be paved
30 however, funds were only available to pave eight.
31 * Councilman Saunders asked if there were any citizens denied the ARP funding?
32 Manager Healy said there have been some that have been denied due to past due
33 utility bills or citations. But it has been a small number.
34 * Vice Mayor Wood-Shaw suggested when advertising for vacancies of boards and
35 commissions to add a sentence explaining what each board or commission entails.
36 Manager Healy will include the request.

1 * Councilman Chamberlain asked if the Wednesday's training was going to be
2 recorded for future use? Manager Healy said that could be considered.

3 * Councilman Chamberlain said he was happy that City Manager Healy has some
4 leads on an Owner's Representative.

5 **OLD BUSINESS:**

6
7 **Discussion and Approval of an Ordinance Amending the Existing Sanitary
8 Rate Schedule. (Second Reading)**

9 Attorney White read the following ordinance by title only to be passed by council
10 on second reading:

11
12 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA
13 AMENDING THE EXISTING RATE SCHEDULES FOR THE SANITARY
14 DEPARTMENT OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA
15 (SECOND READING)**

16 Councilman Saunders moved to approve the Sanitary Rate Schedule ordinance,
17 seconded by Councilman Chamberlain. Mayor Hunt called for a voice vote. City
18 Clerk Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

19
20 **Other Items to be Discussed by Council.**

21 * Vice Mayor Wood-Shaw announced the Arts & Culture Commission Movie
22 Night held at the Riverfront Park had a great turnout. Approximately 200 people
23 were in attendance.

24 * Vice Mayor Wood-Shaw said several members of the Street Department
25 employees thanked council for employee raises.

26 * Vice Mayor Wood-Shaw moved to discuss in the Finance Sub Committee adding
27 more ARP funding into the Home Owner Assistance Grant, seconded by
28 Councilman Chamberlain. Motion carried unanimously.

29 * Vice Mayor Wood-Shaw asked if Manager Healy was able to research the
30 possibility using more technology for council meeting packets? Manager Healy
31 said he has looked at some of the software programs that provide online agendas
32 but will have more information with some potential cost for the sub-committee
33 meeting in September.

34 * Vice Mayor Wood-Shaw reported speaking with a certified project manager who
35 shared some information such as project managers are not on site five days a week
36 from 7-3. They are on site for a certain number of hours and paid by the hour.
37 They are on location for monumental times to make sure things are going right
38 during that process. She also said timing to obtain an Owners Representative is
39 very short as they need time to look over plans and blue prints. Councilman

1 Chamberlain provided information determining the cost of an Owners
2 Representative based on the cost of the project that could be beneficial when hiring
3 an individual.

4 * Councilman Chamberlain asked if the Health Department has authority to
5 address the pigeon problem at the property beside Mrs. Taylor? Manager Healy
6 said the Health Department has no enforcement power concerning pigeons, but
7 they will assist the city if needed.

8

9 **NEW BUSINESS:**

10

11 **Discussion and Approval of Allocating \$500,000.00 of the 2nd Round of**
12 **ARP Funding for Equity Contribution to the new Municipal Building**
13 **Project.**

14 Councilman Wood moved to approve allocating \$500,000.00 of the 2nd round
15 of ARP funding to the new Municipal Building Project, seconded by
16 Councilwoman DeWitt. Motion carried unanimously.

17

18 **Discussion and Approval of the 2022-2023 General Fund Budget Revision**
19 **#2.**

20 Councilman Saunders moved to approve General Fund Budget Revision #2,
21 seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

22

23 **Discussion and Approval of the 2022-2023 Coal Severance Fund Budget**
24 **Revision #1.**

25 Councilman Saunders moved to approve Coal Severance Budget Revision #1,
26 seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

27

28 **Discussion to Receive and File the 2021-2022 Police Pension Fund Report.**

29 Councilman Saunders moved to receive and file the 2021-2022 Police Pension
30 Fund report, seconded by Councilman Chamberlain. Motion carried unanimously.

31

32 **Discussion to Receive and File the 2021-2022 Fire Pension Fund Report.**

33 Councilman Saunders moved to receive and file the 2021-2022 Fire Pension Fund
34 report, seconded by Councilman Chamberlain. Motion carried unanimously.

35

36 **Discussion of Personnel Matters.**

37 Councilman Chamberlain moved to go into an executive session for personnel and
38 pending litigation following the regular session, seconded by Councilman Wood.
39 Motion carried unanimously.

40

1 **Other Items to be Discussed by Council.**

2 * Vice Mayor Wood-Shaw announced the Arts & Cultural Commission will
3 sponsor another movie night on October 1, 2022 which will be a Halloween movie
4 geared toward teenagers and adults; October 23 will be the pumpkin painting
5 event; September 10 will be the Appalachian Dinner; And December 17 is
6 Christmas on the Avenue.

7
8 **MAYOR ITEMS:**

9 * Mayor Hunt asked to receive and file a thank you card from the family of former
10 Street Commissioner Jim Richmond. Councilman Wood moved to receive and file
11 the care, seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

12 * Mayor Hunt said she remembers when council interviewed City Manager Healy,
13 asking him how would he represent the City of Moundsville. His answer was,
14 “With myself. I will be the face of the city”! Mayor Hunt feels City Manager
15 Healy lives up to that every day with his passion, energy and vision. He truly has
16 his heart in the City of Moundsville. He is very deserving of the Quiet Strength
17 Award.

18 * Mayor Hunt attended the WVML Conference and touched on some of the
19 sessions presented: Employment Law; Tools dealing with Dilapidated Properties;
20 Managing Dilapidated Structures Using Land Use Agencies; Hazel’s Home of
21 Hope which helps homeless individuals; Roberts Rules of Order.

22 * Congratulations to Terry Roberts of the Moundsville Water Board for receiving
23 the Water System of the Year Award.

24 * Councilman Wood, concerning the 2022 General Election, reminded council
25 members of the Public Candidate Forum organized for the 2020 General Election.
26 He would like to invite the candidates again for October.

27
28 **COUNCIL ITEMS:**

29 * **Chamberlain** – asked for an update on the issue of 4th Street & Clinton Avenue.
30 Manager Healy reported the old brick manhole collapsed and the ground was
31 washing out below it. The street will be closed for approximately 4 days before
32 the work will be completed.

33 * Asked if Public Works Director Stocklask was able to schedule concrete work
34 this summer/fall? He has not at this point but is hoping this year.

35 * **Wood** – asked if the collapsed manhole could be a factor in Clinton Avenue
36 flooding? Manager Healy said he does not think so. The Sanitary and Stormwater
37 Boards had a lengthy discussion about Clinton Avenue. They discussed two ideas
38 they are working on which will be their next project.

1 **Legal Ads by Attorney White.**

2 Councilman Chamberlain moved to receive and file legal ads published in the local
3 newspapers, seconded by Vice Mayor Wood-Shaw. Motion carried unanimously.

4 Meeting recessed at 7:25 p.m., before going into executive session.

5 Meeting reconvened at 7:35 p.m.

6 Executive session began at 7:35 p.m.

7 Executive session recessed at 8:08 p.m.

8 Regular session reconvened at 8:08 p.m.

9

10 Councilman Saunders moved to authorize the City Manager to sign the Opioid
11 Settlement Agreement, seconded by Councilman Chamberlain. Motion carried
12 unanimously.

13

14 Councilman Chamberlain moved to adjourn, seconded by Vice Mayor Wood-
15 Shaw. Motion carried unanimously.

16

17 Meeting adjourned at 8:09 p.m.

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21 _____
Sondra J. Hewitt, City Clerk

Judy Hunt, Mayor

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