

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, OCTOBER 5, 2021**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on October 5, 2021 at 6:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Vice Mayor Hunt, Saunders, Wallace, S. Wood
13 and Mayor David Wood. Also present were City Manager Healy, City Clerk
14 Hewitt, Finance Director Ankrom, Secretary Scarbin, Chief Mitchell and Attorney
15 White.

16
17 **MINUTES:**

18 **Regular Council Meeting of September 21, 2021.**

19 Councilwoman S. Wood moved to approve the minutes of the regular council
20 meeting of September 21, 2021, seconded by Councilwoman DeWitt. Motion
21 carried unanimously.

22
23 **GENERAL PUBLIC HEARING:**

24 * Nelson Hooker, 421 Clinton Avenue, said past rains have caused Clinton Avenue
25 to flood and is destroying the property foundation of his back porch. Mr. Hooker
26 said he has reported this issue several years ago but nothing has happened. He also
27 said the stormwater fee was unconstitutional and requested copies of the mandate,
28 how many lines have been fixed and how much money is in the account. City
29 Manager Healy asked Mr. Hooker to provide the request in writing since this
30 would fall under the Freedom of Information Act.

31
32 * Justin Jones, Strand Theatre, 811 Fifth Street, invited council member to their
33 Centennial celebrations October 16, 2021 starting at 10:00 a.m., with tours, movie
34 at 2:00 p.m. and band at 7:00 p.m.

35
36 * Carl Boso, 305 Tenth Street, asked what was going on with the money for the
37 Fire Department? He asked why a Moundsville Police Officer was driving a
38 cruiser to McMechen and working for them? He again reported speeders on 10th
39 Street and wanted to know why police were not patrolling? Mayor D. Wood
40 assured Mr. Boso the City Manager will looking into his questions and complaints.

1 **MANAGER ITEMS:**

2 City Manager Healy provided the following report to council:

3
4 **Personnel**

- 5 • A new Superintendent was hired for the Sanitary and Stormwater
6 Department. Mr. Brock Castilow accepted the offer and will begin his
7 career in Moundsville on Thursday, October 7th. Mr. Castilow brings over
8 30 years of experience, having been employed by the Wheeling Wastewater
9 Treatment Plant since 1998. After meeting and interviewing Mr. Castilow, I
10 think we are very fortunate to find such an experienced plant operator and
11 supervisor. Tim Minor, who has served as Interim Superintendent since the
12 retirement of Larry Bonar, will revert back to the Assistant Superintendent
13 position, at his own request.
- 14 • The Fire Department will be testing on November 3rd and 4th.
- 15 • The Police Department will be testing on November 6.
- 16 • Lifeguards are still needed desperately needed at the pool. Please direct
17 anyone who may be interested to Director John White.

18 1. There is a workshop scheduled for next Tuesday at 4:00 to discuss the bids and
19 financing options for the new Municipal Building. Architects, Bond Counsel, and
20 the Finance Team will be present to answer any questions from Council.

21 2. Update on the Welcome Sign: Director Stocklask, Working Foreman Wallace,
22 and I met with Tony Clarke of the DOH today at the intersection of Route 250 and
23 Route 2 to discuss a location for the new welcome sign. There is a section near
24 where the old sign was located that is appropriate for the sign. Director Stocklask
25 is preparing a drawing to submit to the DOH for a permit. This location will allow
26 a brick foundation and other options. Cost estimates will be on the Finance
27 Committee agenda next week.

28 3. The city partnered with the Marshall County FRN with another Food Drive that
29 was held last month. With the FRN being short on helpers, I reached out to all
30 Department Heads, and was impressed with the assistance provided. Help was
31 received from the Water Department, Sanitary Department, Street Department,
32 Police Department, and the Parks & Recreation Department. The last food
33 giveaway for 2021 will be held Thursday, October 21, from 11 AM – 1 PM.
34 Volunteers are needed for this event, also. Please notify Kim if you would like to
35 volunteer.

36 4. The pool was reopened yesterday morning after the pump was repaired, rebuilt,
37 and re-installed. There were no parties missed during the closure.

- 1 5. Lifeguards are still needed at the pool, and anyone wishing to apply should
2 contact Director White at Four Seasons Pool or pick up an application at the City
3 Building.
- 4 6. The Parks & Recreation Department's Music in the Park event was held
5 Saturday, September 25 at East End Park. The crowd was lighter than expected,
6 but approximately 125 people came out and enjoyed the music. Our hopes are to
7 expand this event next year.
- 8 7. Late Friday, I was notified that we have received a grant from the Evan G.
9 Roberts Trust for the electronic scoreboards at East End. This donation was the
10 largest, totaling \$11,547.00. Previous donations have come from the Boys of
11 Summer Group of \$5,775.00, and two private donations. There is still one
12 outstanding request pending. Groups and people working together to fund a great
13 project that will open the door for more play and more tournaments at the East
14 End.
- 15 8. I attended the Pride and Progress Meeting at the Marshall County School Board
16 last week. Updates included COVID, including the mask policy, discussion on
17 open meetings, a construction update, and comments regarding the upcoming levy,
18 which is targeted for December 2022. One interesting comment made by Dr.
19 Haines was that the music program in the county is growing rapidly. This
20 happening shortly after many districts were eliminating arts classes.
- 21 9. The bid opening for the Sanford demolition was held on September 30.
22 Discussion on this will be held at next week's Sub-Committee Meeting. We
23 requested bids in two ways: Bid # 1 was to haul most debris away – making it
24 build ready and Bid #2 was to bury some material. Those decisions will be part of
25 our discussion next week.
- 26 10. The Strand is celebrating its 100th year, and is having a Centennial Celebration
27 on Saturday, October 16. Events include guided tours from 10 – 2, a 1920 film at
28 2 PM, and a concert and dance featuring the Vince Villanova Big Band from 7 – 9.
29 All events are free.
- 30 11. There is a Business After Hours this Thursday at the Strand, from 5-7 PM. If
31 you would like to attend, please contact Kim tomorrow.
- 32 12. Remember our small businesses and restaurants are our backbone. Keep
33 supporting them. Another shutdown will cripple many of these, so if you choose
34 to not visit restaurants, please consider ordering takeout. They need our assistance.

35 **OLD BUSINESS:**

36
37 **Discussion and Approval of an Ordinance to Abandon Three Paper Alleys**

1 **Between Tomlinson Avenue & Morton Avenue. (Second Reading)**

2 Attorney White read the following ordinance by title only to be passed by council
3 on second and final reading:

4
5 **AN ORDINANCE VACATING, ABANDONING AND ANNULLING**
6 **PORTIONS OF THREE ALLEYS IN THE 1100 BLOCK BETWEEN**
7 **TOMLINSON AND MORTON AVENUES IN THE CITY OF**
8 **MOUNDSVILLE. (SECOND READING)**

9 Councilwoman DeWitt moved to approve the above ordinance, seconded by
10 Councilman Chamberlain. Mayor D. Wood called for a voice vote. City Clerk
11 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

12
13 **Discussion and Approval of a Zone Change Ordinance from an “R-1”**
14 **Residential Single Family to “M” Mixed Use With Permitted Use for a Pizza**
15 **Shop. (223 Elm Avenue) (Second Reading)**

16 Attorney White read the following ordinance by title only to be passed by council
17 on second and final reading:

18
19 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA,**
20 **PROVIDING TO CHANGE A CERTAIN DESIGNATED AREA AT 223**
21 **ELM AVENUE IN THE CITY OF MOUNDSVILLE FROM A**
22 **RESIDENTIAL SINGLE-FAMILY ZONE TO A MIXED-USE ZONE.**
23 **(SECOND READING)**

24 Councilman Chamberlain moved to approve the above ordinance, seconded by
25 Councilwoman DeWitt. Mayor D. Wood called for a voice vote. City Clerk
26 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

27
28 **Discussion and Approval of an Ordinance for Blanket Zone Change to Make**
29 **the C-1 Zone a Permitted Use Zone to Allow the Use of Drive Thru**
30 **Restaurants. (Second Reading)**

31 Attorney White read the following ordinance by title only to be passed by council
32 on second and final reading:

33
34 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE TO AMEND THE**
35 **ZONING CODE TO PROVIDE THAT DRIVE-THROUGH**
36 **RESTAURANTS BE PERMITTED USES BY RIGHT IN A C-1 CORRIDOR**
37 **COMMERCIAL ZONE. (SECOND READING)**

38 Councilman Chamberlain moved to approve the above ordinance, seconded by
39 Councilwoman S. Wood. Mayor D. Wood called for a voice vote. City Clerk
40 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

1 **Other Items to be Discussed by Council.**

2 * Councilwoman S. Wood announced Jefferson Friday's will be on October 8,
3 2021 featuring Juke Box and the pumpkin painting event will be held at the
4 Riverfront Park on October 17, 2021 with free snacks and drinks.

5 * Councilman Saunders reported high grass at the garage apartment on Third
6 Street.

7 * Councilman Chamberlain asked for an update on the 1516 Fourth Street
8 property. Manager Healy said he has no current update at this time.

9 * Mayor D. Wood asked Attorney White if the realtor is responsible for keeping
10 grass cut on properties they advertise for sale? Attorney White said the realtor is
11 not responsible.

12
13 **NEW BUSINESS:**

14 **Discussion of Date and Time for Trick or Treat.**

15 Councilwoman DeWitt moved to schedule Trick or Treat in Moundsville on
16 Saturday, October 30, 2021 from 6-7:30 p.m., seconded by Councilwoman S.
17 Wood. City Manager Healy suggested Sunday, October 31, 2021 from 6-7:30
18 p.m., since surrounding cities have scheduled theirs on that date. Councilwoman
19 DeWitt and S. Wood rescinded their motion and second.

20
21 Councilman Saunders moved to schedule Trick or Treat on Sunday, October 31,
22 2021 from 6-7:30 p.m., seconded by Councilwoman S. Wood. Motion carried
23 unanimously.

24
25 **Discussion of Real Estate Purchase.**

26 Councilwoman S. Wood moved to discuss this item at an Executive Session,
27 seconded by Councilwoman DeWitt. Motion carried unanimously.

28
29 **Discussion of Probationary Firefighter.**

30 Councilwoman S. Wood moved to discuss this item at an Executive Session,
31 seconded by Councilwoman DeWitt. Motion carried unanimously.

32
33 **MAYOR ITEMS:**

34 Mayor D. Wood had no items to discuss at this time.

35
36 **COMMITTEE REPORTS:**

37 **Reports by the Finance Committee.**

38 The finance committee will meet on October 12, 2021 at 5:00 p.m.

39 **Reports by the Traffic Committee.**

40 The traffic meeting will follow the finance meeting.

1 **Reports by the Policy Committee.**

2 The policy meeting will follow the traffic meeting.

3
4 **COUNCIL ITEMS:**

5 * Councilman Saunders reported wood piled up in front of a house at 1110 Ash
6 Avenue.

7 * Councilwoman S. Wood commended fellow council members, staff and
8 committees for a great job making Moundsville look good. With the new
9 playground equipment at the parks, street paving and the events that are being
10 organized everyone has done a great job!

11
12 Councilwoman DeWitt moved to recess for 5 minutes, seconded by Councilwoman
13 S. Wood. Motion carried unanimously.

14
15 Meeting recessed at 6:50 p.m.

16 Meeting reconvened at 6:53 p.m.

17 Executive session began at 6:53 p.m.

18 Executive session recessed at 7:18 p.m.

19
20 Councilman Chamberlain moved to go back into regular session, seconded by
21 Councilwoman S. Wood. Motion carried unanimously.

22
23 Councilman Chamberlain moved to adjourn, seconded by Councilwoman DeWitt.
24 Motion carried unanimously.

25
26 Meeting adjourned at 7:20 p.m.

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28
29 _____
30 Sondra J. Hewitt, City Clerk

David Wood, Mayor