

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, SEPTEMBER 15, 2020**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on September 15, 2020 at 7:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: DeWitt, Hickman, Hunt, Remke, Saunders, S. Wood and Mayor
13 David Wood. Also present were City Manager Healy, Police Chief Mitchell,
14 Attorney White, Finance Director Ankrom, Secretary Scarbin and City Clerk
15 Hewitt. Meeting was live stream on Zoom.

16
17 **MINUTES:**

18
19 **Regular Council Meeting of September 1, 2020.**

20 Councilwoman Hickman moved to approve the minutes of the regular council
21 meeting of September 1, 2020, seconded by Councilman Remke. Motion carried
22 unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25 **Recognition Certificate for Logan Monahan.**

26 Mayor D. Wood and City Manager Healy presented Mr. Logan Monahan with a
27 recognition plaque for aiding in the rescue of his fiancé during a vicious dog attack
28 in Moundsville. Victim, Christina Wood, provided council with an update of her
29 recovery.

30
31 **Natalie Hamilton – Belomar Regional Council.**

32 Ms. Hamilton provided council with a list of CDBG funds from the West Virginia
33 Development Office that the City of Moundsville would be eligible to apply for.

34
35 **Public Hearing Concerning CDBG Funds from the WV Development Office.**

36 Mayor D. Wood opened the public hearing. With no one interested in speaking,
37 Councilman Saunders moved to close the public hearing, seconded by
38 Councilwoman S. Wood. Motion carried unanimously.

1 **CITY MANAGER ITEMS:**

2 City Manager Healy provided the following report to council:
3

4 1. Update on the new Municipal Building – we will be meeting with McKinley on
5 Thursday, September 17, to further review floor plans. At the last meeting we saw
6 two options and combined the best of both of those. We hope to see the results this
7 week.

8 2. At the Water Board Meeting last night, a lengthy discussion ensued after hearing
9 that City Council had discussed converting the billing to the city. The Mayor and I
10 explained that this was tabled until the October Sub-Committee Meeting and
11 invited them to attend.

12 3. The DataMax collection for last month included a substantial payment which
13 made the August monthly collection \$123,042.28 which boosted the amount to
14 date to \$260,512.78. After payments, that means a \$130,256.39 addition to the
15 City’s revenue.

16 4. I received the asbestos testing report for 508 and 515 Jefferson Avenue. This
17 testing is being paid for by the Regional Brownfield’s Task Force Assessment
18 Grant, through Belomar Regional Council. The Building Inspectors are finalizing
19 the asbestos and demolition specifications, which will go out to bid soon. That
20 will allow us to get these two properties demolished and out of the way.

21 5. There is a Ribbon Cutting this Thursday at 11:00 for Kennen & Kennen
22 Realtors. They will be re-opening their office located right across 6th Street from
23 the City Building. All of Council is invited to attend.

24 6. Please continue to patronize the local establishments and shops as they continue
25 to struggle from the effects of COVID-19.
26

27 **OLD BUSINESS:**

28
29 **Discussion and Approval of an Ordinance Pertaining to Compensation for**
30 **Secretaries of Certain Boards & Commissions. (Second Reading)**

31
32 Attorney White read the following ordinance by title only to be passed by council
33 on second and final reading:
34

35 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
36 **WEST VIRGINIA, AMENDING SECTION 121.06 OF THE CITY CODE TO**
37 **PROVIDE FOR PAYMENT OF SECRETARIES FOR CERTAIN BOARDS**
38 **AND COMMISSIONS OF THE CITY OF MOUNDSVILLE. (SECOND**
39 **READING)**

1 Vice Mayor Hunt moved to approve the above ordinance, seconded by Councilman
2 Remke. 7 yeas. Motion carried unanimously.

3
4 **Other Items to be Discussed by Council.**

5 * Councilwoman S. Wood said Movie Night, showing Toy Story 4 was a huge
6 success. She has received good feedback and thanked everyone involved. It was a
7 group effort.

8 * Councilwoman DeWitt asked if paving has started? Not at this time, should be the
9 28th of September.

10 * Councilman Remke asked for an update on 1002 & 1004 Sixth Street. Manager
11 Healy said the paperwork is being finalized.

12 * Councilman Remke asked how much is in the demolition account? \$194,673.28.
13 Finance Director Ankrom provided council with a list of account balances for
14 appropriations from the Municipal Sales& Use Tax.

15 * Councilman Remke asked if there was an update on the Annexation of Consol
16 Property? No there is not.

17 * Councilman Remke asked if there was an update on the Norris request for an alley
18 abandonment? No there is not.

19 * Councilman Remke asked if there has been any update on repairing of the Fostoria
20 Bridge? Hopefully, they are on track for April of 2021.

21 * Councilman Remke asked if there is an update on removing junk vehicles? Not at
22 this time.

23 * Councilwoman Hickman reiterated Councilwoman S. Wood comments on Movie
24 Night. It was a huge success and estimated approximately 70 vehicles. And no
25 issues were reported.

26 * Councilwoman Hickman asked for the status of the new parking meter bags.
27 Manager Healy said the larger bags fit the new meters so he is hoping the company
28 can make new bags for the smaller older meters.

29 * Councilwoman Hunt reminded everyone UMAC is sponsoring a Fall Sidewalk
30 Sale on Jefferson Avenue September 19, 2020 from 10-4. Support your local
31 businesses.

32 * Councilwoman Hunt said it was such a delight to see the children at the Movie
33 Night event. Hopes have more events.

34 * Councilman Saunders said he was traveling on Grant Avenue at 7th Street
35 intersection and could not see west oncoming traffic. He said a truck and van were
36 parked near Grant Avenue obstructing his view. He feels a mirror needs to be
37 installed or extend the yellow line at the corner.

38 * Councilman Saunders reported the alley behind Poplar Avenue needs repaired.
39 Manager Healy said the Street has already looked at it.

1 **NEW BUSINESS:**

2 **Discussion and Approval of a Right of Way Access Agreement between the City**
3 **of Moundsville and WV Department of Transportation for Parrs Run Bridge**
4 **Replacement.**

5 Councilman Remke moved to approve the Right of Way Access Agreement,
6 seconded by Councilwoman Hickman. Motion carried unanimously.
7

8 **Discussion and Award of the Demolition Bids for 233 Curtis Avenue.**

9 Councilman Remke moved to award the demolition bid to Doty Salvage at a cost of
10 \$9500.00, seconded by Councilwoman Hunt. Motion carried unanimously.
11

12 **Discussion and Approval of Contribution to the Lion’s Club for Veteran**
13 **Wreaths for the Mt. Rose Cemetery.**

14 Councilwoman Hunt moved to approve \$50 to the Lion’s Club for Veteran wreaths
15 at the Mt. Rose Cemetery, seconded by Councilwoman S. Wood. Councilman
16 Remke moved to amend the amount to \$100, seconded by Councilwoman Hickman.
17 Motion carried unanimously.
18

19 **Discussion and Renewal of the Sanford Center Lease Agreement as a Month to**
20 **Month Lease.**

21 Councilman Saunders moved to renew Sanford Center Lease Agreement, seconded
22 by Councilwoman Hickman. Mayor D. Wood called for a voice vote. City Clerk
23 Hewitt announced the following tally. 6 yeas, 1 nay. Remke voting nay. Motion
24 carried.
25

26 **Discussion and Approval Authorizing the Sanford Center Board the**
27 **Opportunity to Repair the Sanford Center.**

28 Councilman Saunders moved to approve authorizing the Sanford Center Board to
29 repair the center. After some discussion, Councilwoman S. Wood moved to table
30 until we receive the test results of the building, seconded by Councilman Remke.
31 Motion carried unanimously.
32

33 **Discussion and Approval of the Procedure for a Candidate Forum.**

34 Councilman Remke moved to approve the candidate form procedure provided by
35 Mayor D. Wood, seconded by Councilman Remke. Motion carried unanimously.
36

37 **Discussion and Approval of Directing the City Attorney to Revise the Public**
38 **Safety Fee Ordinance.**

39 Councilwoman S. Wood moved to direct the City Attorney revise the public safety
40 fee ordinance, seconded by Councilman Remke. Motion carried unanimously.

1 **Discussion of Real Estate & Litigation.**

2 Councilman Remke moved to have an executive session for real estate matters,
3 seconded by Councilwoman Hunt. Motion carried unanimously.
4

5 **Other Items to be Discussed by Council.**

6 * Councilman Remke asked if Manager Healy has discussed Trick or Treat with
7 other communities? Most counties are leaning toward their Departments of Health
8 for recommendations. Things are changing rapidly so it's tough to make a call.
9 Some communities are doing drive thru, they drive around and kids are handed
10 candy. He will continue to look into the best possible ways to make Trick or Treat
11 work in the city.

12 * Councilman Remke said same question arises for Christmas Parade. Mr. Remke
13 suggested a Christmas Wonderland on Jefferson Avenue. Manager Healy said the
14 Chamber of Commerce has been meeting and going to work with the Health
15 Department as well. Councilman Saunders, who is a parade committee member,
16 said they do plan on having the parade.

17 * Councilwoman Hickman moved to discuss at the finance committee the
18 possibility of introducing a bus levy for the City of Moundsville, seconded by
19 Councilwoman DeWitt. Motion carried unanimously.

20 * Councilman Saunders reported that council members met to tour the Sanford
21 Center. They found some rooms in bad shape, however, there was no discussion
22 that council was going to close the building.

23 * Councilwoman S. Wood reminded everyone of the Food Distribution event
24 sponsored by the City of Moundsville and Marshall County Family Resource
25 Network on Thursday, September 24, 2020 from 11-1 at the Four Seasons Pool
26 parking lot. Volunteers are needed.

27 * Councilwoman S. Wood mentioned that Councilwoman Hickman email council
28 members information on "Blueprint Communities". She asked the City Manager
29 to look into this project.
30

31 **MAYOR ITEMS:**

32 * Mayor D. Wood asked if Manager Healy was satisfied with the new computer
33 program, Accufund? Manager Healy responded, for the most part. But we are still
34 working on issues and there are a couple of programs we are not able to use yet.

35 * Mayor Wood made comment to the resignation of a firefighter and asked when
36 the Firefighter Civil Service Commission will be giving a test? Secretary Scarbin
37 answered Saturday, September 26, 2020.

38 * Mayor Wood commended the Employee Recognition Committee member's Vice
39 Mayor Judy Hunt and Councilwoman Briana Hickman for sending pizza's to the
40 departments.

1
2 **COMMITTEE REPORTS:**

3 **Reports by the Finance Committee.** Report was provided by Vice Mayor &
4 Chairwoman Judy Hunt.

5
6 **Reports by the Traffic Committee.** Report was provided by Councilman &
7 Chairman Gene Saunders.

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9 Councilman Saunders moved to approve the installation of the mirror at 7th Street
10 & Grant Avenue, seconded by Councilwoman DeWitt. Councilman Remke moved
11 to take back to traffic committee to discuss extending the yellow curb at the
12 intersection, seconded by Councilwoman Hickman. Motion carried unanimously.
13

14 **Reports by the Policy Committee.** Report was provided by Councilwoman and
15 Chairwoman Sara Wood.

16
17 **COUNCIL ITEMS:**

18 * **Saunders** – Nothing at this time.

19 * **Hunt** – Moved to approve a proclamation for the next regular council meeting in
20 support of the Law Enforcement Officers, seconded by Councilman Remke.
21 Motion carried unanimously.

22 * **Hickman** – Nothing at this time.

23 * **Remke** – Suggested calling an emergency council meeting when the results of
24 the Sanford Center are back to discuss council's next step. City Manager Healy
25 noted the Mayor can call a special meeting if he wishes.

26 * Spoke with DOH concerning the entrance way sign on Rt. 2. He said DOH will
27 purchase a new sign for the City of Moundsville. Mayor D. Wood suggested
28 Councilman Remke refer his contact to the City Manager.

29 * **DeWitt** – Said concerning the Sanford Center should be working with the
30 Building Inspectors on the issues.

31 * **S. Wood** – Nothing at this time.
32

33 Councilman Remke moved to recess for 5 minutes before the executive session,
34 seconded by Councilwoman S. Wood. Motion carried unanimously.
35

36 Meeting recessed at 8:11 p.m.

37 Meeting reconvened at 8:17 p.m.

38 Executive session began at 8:17 p.m.

39 Executive session recess at 8:30 p.m.

40 Regular session reconvened at 8:30 p.m.

1 Councilwoman Hickman moved to adjourn, seconded by Councilman Remke.
2 Motion carried unanimously.

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4 Meeting adjourned at 8:30 p.m.

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8 _____
9 Sondra J. Hewitt, City Clerk

_____ David Wood, Mayor

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