

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, DECEMBER 7, 2021**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on December 7, 2021 at 6:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Vice Mayor Judy Hunt.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, Vice Mayor Hunt, Saunders, Wallace, S. Wood and
13 Mayor David Wood. Absent: DeWitt. Also present were City Manager Healy via
14 Zoom, City Clerk Hewitt, Finance Director Ankrom, Secretary Scarbin, Chief
15 Mitchell and Attorney White.

16
17 **MINUTES:**

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19 **Regular Council Meeting of November 16, 2021.**

20 Councilman Chamberlain moved to approve the minutes of the regular council
21 meeting of November 16, 2021, seconded by Vice Mayor Hunt. Motion carried
22 unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25 * Carl Boso, 305 10th Street, asked when the city council was going to provide the
26 Fire Department with the equipment they need? He also said the was told the City
27 Attorney advised council members not to answer any of his questions during
28 council meetings.

29
30 **PRESENTION OF AWARDS FOR HOUSE DECORATING CONTEST:**

31 Mayor D. Wood presented awards to third place winner Kelley & Zach Smith,
32 1200 Fourth Street; second place winner Mr. & Mrs. Ed Littell, 225 Pine Avenue;
33 and first place winner Kayla & Matthew Remke, 1505 7th Street. Mayor D. Wood
34 thanked Councilman Saunders and his wife Ellen for judging the houses.

35
36 **MANAGER ITEMS:**

37 City Manager Healy provided the following report to council:
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1 Personnel

- 2 • One candidate has been approved for hire for the Fire Department. He is
3 currently going through the vetting process. Hopefully, we can announce
4 him at the next meeting.
- 5 • One Lifeguard resigned, and one was hired one during the past month
6 keeping staff at 6 active lifeguards. One Desk Attendant was hired during
7 the month and one Lifeguard/Desk Attendant went on maternity leave
8 resulting in 6 active.
- 9 • One Part-time dispatcher was hired, and applications are still being accepted
10 for another part-time position. Applications are also continuing to be
11 accepted for desk clerk and lifeguards at the pool.
- 12 • One of the Meter Attendants has submitted his resignation. The ad to fill
13 that position has been running, and the deadline to submit an application is
14 tomorrow.

15 1. Hopefully, everyone had a great Thanksgiving, and the employees appreciated
16 the extra days off.

17 2. I received news last week that the long-awaited awards have been made on the
18 2020 Land & Water Grants. And Park View Playground was approved! This
19 much-needed revitalization will give that park new playground equipment,
20 resurfaced courts, a reconfiguration of the Pickleball Courts, picnic tables, and
21 trash cans. This project is approximately \$60,000, with Land & Water covering
22 50% of the costs. This will give a boost to an area that has not had sufficient
23 playground equipment for some time. Moundsville has a long history with the
24 Land & Water Program, receiving funds for the East End and Park View areas in
25 the early to mid-70's. Recently, we have received a grant and an amendment for
26 Four Seasons Pool, and now Park View.

27 3. Continuing our relationship with Land & Water, I am working with Belomar on
28 another application for the Riverfront Park Revitalization. Preliminary plans are
29 to include some additional fencing, a concrete pad for basketball and portable
30 pickleball court, new playground equipment, install fitness workout stations, new
31 picnic tables and trash cans, a dog park, and possible upgrades to the kitchen and
32 restroom. This application is due December 31, with awards mid-2022.

33 4. The Christmas Parade held on Saturday, November 20 was a huge success. It
34 was great to see the streets packed with people. Thank you to Mayor Wood, Vice-
35 Mayor Hunt, Councilwoman Sara Wood, and Finance Director Ankrom for
36 participating. A huge thank you to the Street Department and Police Department
37 for their great contribution, and to Scott Reager and the Chamber of Commerce.

- 1 5. My wife and I shopped Jefferson Avenue on Small Business Saturday. Again,
2 the streets were busy with shoppers, all enjoying the food trucks, free parking,
3 giveaways, and great service from the local merchants. Small Business Saturday
4 has evolved into a great day for small retailers. Once merchant told me it is their
5 biggest shopping day of the year. Thanks to the businesses that participated.
- 6 6. There is a bid opening scheduled Thursday for four surplus vehicles, most of
7 which are located on the former Wilson property. A recent change in this process
8 is having these sales prior to the insurance renewal, which saves on the vehicle
9 portion, as the annual premium is based on a total number at renewal.
- 10 7. Renewal process has begun for our liability and property insurance with all
11 department heads receiving a memo to check the equipment and automobile list
12 currently insured. Over the last year, we have discovered that items that are
13 insured, we may no longer have, or the value has dropped significantly, that they
14 should not be listed. That renewal will be available at the January Finance Sub-
15 Committee Meeting.
- 16 8. DataMax collections for November totaled \$2,778.07, which nets the city
17 \$1,389.04. That brings our running total to \$369,128.46, with a net to the city of
18 \$184,564.23.
- 19 9. There are numerous openings on Boards and Commission. Those available are
20 three spots on the Board of Zoning Appeals, two spots on Historic Landmarks
21 Commission, and one spot on the Building Commission. Anyone who is interested
22 can supply a letter of interest to the City Manager.
- 23 10. Our Employee Christmas Luncheon will be on Friday, December 17, at noon.
24 Council is welcome to stop and join us here in Council Chambers. Boxed lunches
25 and cookie trays will be provided.
- 26 11. Ms. Carole Wood, representing the Historic Landmarks Commission and
27 Wreaths Across America, has invited City Council to a ceremony on Saturday,
28 December 18th at 12:00 noon. This will be located at Riverview Cemetery on
29 Round Bottom Hill. US Congressman David McKinley will also be in attendance.
- 30 12. As the Christmas shopping season continues, please remember to patronize
31 our local businesses.
- 32 Mayor Wood asked for any questions directed to the City Manager:
- 33 * Councilman Saunders asked why it is taking so long to start the demolition
34 process of the Sanford building? City Manager Healy said the contract has been
35 awarded and the asbestos abatement was supposed to begin this week. The city
36 still has some equipment inside the building which has to be removed before the
37 demolition begins.

1 **OLD BUSINESS:**

2
3 **Discussion and Approval of an Ordinance Pertaining to Refinancing Bonds**
4 **for the Moundsville Sewer Department. (Second Reading)**

5 Attorney White read the following ordinance by title only to be passed by council
6 on second reading:

7
8 **ORDINANCE AUTHORIZING THE REFUNDING OF ALL OR A**
9 **PORTION OF THE OUTSTANDING SEWER REVENUE BONDS, SERIES**
10 **2011 A AND SEWER REVENUE BOND, SERIES 2021 OF THE CITY OF**
11 **MOUNDSVILLE THROUGH THE ISSUANCE BY THE CITY OF**
12 **MOUNDSVILLE OF NOT MORE THAN \$4,000,000 IN AGGREGATE**
13 **PRINCIPAL AMOUNT OF SEWER REFUNDING REVENUE BONDS,**
14 **SERIES 2021 B (BANK QUALIFIED) AND NOT MORE THAN \$1,000,000**
15 **IN ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF SEWER**
16 **REFUNDING REVENUE BONDS, SERIES 2021 C (BANK QUALIFIED);**
17 **PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY**
18 **FOR THE HOLDER OF SUCH BONDS; AUTHORIZING THE SALE AND**
19 **PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS**
20 **AND ADOPTING OTHER PROVISIONS RELATING THERETO**
21 **(SECOND READING)**

22 Vice Mayor Hunt moved to approve the Sanitary Bond ordinance, seconded by
23 Councilman Chamberlain. Mayor D. Wood called for a voice vote. City Clerk
24 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

25
26 **Discussion and Approval of an Ordinance Pertaining to the Compensation of**
27 **Boards and Commission Members. (Second Reading)**

28 Attorney White read the following ordinance by title only to be passed by council
29 on second and final reading:

30
31 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
32 **WEST VIRGINIA, TO PROVIDE FOR PAYMENTS TO MEMBERS OF**
33 **CERTAIN CITY BOARDS AND COMMISSIONS FOR ATTENDANCE AT**
34 **MEETINGS THEREOF. (SECOND READING)**

35 Councilman Chamberlain moved to approve the above ordinance, seconded by
36 Vice Mayor Hunt. Mayor D. Wood called for a voice vote. City Clerk Hewitt
37 announced the following tally. 6 yeas. Motion carried unanimously.

1 **Other Items to be Discussed by Council.**

2 * Councilwoman S. Wood reminded everyone of the Moundsville Arts & Culture
3 event “Christmas on the Avenue” Saturday, December 18, 2021 from 5-8 in the
4 BB&T Parking lot at Fifth Street & Jefferson Avenue.

5 * Councilman Saunders reported the front of the house is sinking at 1404 3rd Street
6 and ask Manager Healy if he could look into the complaint.

7 * Councilman Chamberlain asked for an update on 1516 4th Street
8

9 **NEW BUSINESS:**

10 **Discussion and Approval of a Supplemental Resolution Concerning the Water**
11 **Revenue Bonds.**

12 Attorney White read the following resolution by title only to be passed by council:
13

14 **SUPPLEMENTAL RESOLUTION AUTHORIZING AND APPROVING**
15 **CERTAIN PARAMETERS AS TO DATES, AMOUNTS, MATURITIES,**
16 **INTEREST RATES, REDEMPTION PROVISIONS, PURCHASE PRICE**
17 **AND OTHER DETAILS AS TO THE WATER REFUNDING REVENUE**
18 **BONDS, SERIES 2021 A (BANK QUALIFIED), OF THE CITY OF**
19 **MOUNDSVILLE, AUTHORIZING AND APPROVING THE SALE AND**
20 **DELIVERY OF SUCH BONDS TO THE ORIGINAL PURCHASER,**
21 **AUTHORIZING AND APPROVING A TAX COMPLIANCE POLICY, A**
22 **BOND PURCHASE AGREEMENT, A CONTINUING DISCLOSURE**
23 **AGREEMENT, A REGISTRAR AGREEMENT, A PRELIMINARY**
24 **OFFICIAL STATEMENT, AN OFFICIAL STATEMENT, A**
25 **CERTIFICATE OF DETERMINATIONS AND OTHER INSTRUMENTS**
26 **RELATING TO THE BONDS, AUTHORIZING THE PURCHASE OF A**
27 **MUNICIPAL BOND INSURANCE POLICY AND/OR MUNICIPAL BOND**
28 **DEBT SERVICE RESERVE INSURANCE POLICY AND AMENDMENT**
29 **AND/OR MODIFICATION OF THE ORDINANCE TO COMPLY**
30 **THEREWITH, APPOINTING A REGISTRAR, AND PAYING AGENT FOR**
31 **SUCH BONDS, AND MAKING OTHER PROVISIONS AS TO THE**
32 **BONDS.**

33 City Manager Healy introduced Rob Steptoe to speak on the Water Revenue Bond
34 issue. After the discussion, Vice Mayor Hunt moved to approve the resolution,
35 seconded by Councilman Chamberlain. Mayor D. Wood called for a voice vote.
36 City Clerk Hewitt announced the following tally. 6 yeas. Motion carried
37 unanimously.
38

39 **Discussion and Approval of an Ordinance to Abandon the Alley Between**
40 **Properties on Filbert Avenue. (Owned by Bobbi & Mike Renzella) (First**

1 **Reading)**

2 Attorney White read the following ordinance by title only to be passed by council
3 on second reading:

4
5 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
6 **WEST VIRGINIA, VACATING, ABANDONING AND ANNULLING A**
7 **PORTION OF AN ALLEY BETWEEN FILBERT AVENUE AND A**
8 **CERTAIN ALLEY IN THE CITY OF MOUNDSVILLE. (FIRST**
9 **READING)**

10 Councilman Saunders moved to approve the above ordinance, seconded by
11 Councilman Chamberlain. Mayor D. Wood called for a voice vote. City Clerk
12 Hewitt announced the following tally. 6 yeas. Motion carried unanimously.

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14 **Discussion and Approval of an Ordinance Abolishing the Parks & Recreation**
15 **Advisory Board. (First Reading)**

16 Attorney White read the following ordinance by title only to be passed by council
17 on second reading:

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19 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
20 **WEST VIRGINIA, ABOLISHING THE PARKS AND RECREATION**
21 **ADVISORY BOARD OF THE CITY OF MOUNDSVILLE. (FIRST**
22 **READING)**

23 Councilwoman S. Wood moved to approve the above ordinance, seconded by
24 Councilman Chamberlain. Mayor D. Wood called for a voice vote. City Clerk
25 Hewitt announced the following tally. 4 yeas 2 nays. Saunders and Wallace
26 voting nay. Motion carried.

27
28 **Discussion and Approval of a Resolution Authorizing City Manager, Rick Healy**
29 **to Execute a Grant Application to the State of WV for Land and Water**
30 **Conservation Funds for the Riverfront Park Revitalization Project.**

31 Councilman Chamberlain moved to authorize the City Manager to execute the grant
32 application to the WV Land and Water Conservation for the Riverfront Park
33 revitalization project, seconded by Vice Mayor Hunt. Motion carried unanimously.

34
35 **Other Items to be Discussed by Council.**

36 * Vice Mayor Hunt reported that she and Councilman Saunders attended the
37 ribbon cutting for Vintage Vantage on First Street.

38
39 **MAYOR ITEMS:**

40 * Mayor D. Wood asked if Manager Healy was satisfied with the results of the 2021

1 paving projects? Manager Healy reply that he was satisfied, however there still some
2 manholes that needed raised in the Cherokee Hills area. But he is not satisfied that
3 it took a longer time for them to come back to finish the last few streets.

4 * Mayor D. Wood said he enjoyed the Christmas Parade even though he could not
5 keep up in following the city vehicle. Councilman Saunders was selected as Grand
6 Marshall and attended the parade with his wife Ellen.

7 * Mayor D. Wood thanked the Recognition Committee for a pizza luncheon for the
8 employees.

9 * Mayor D. Wood suggested council members review the Legislative Preview
10 provided by the WV Municipal League so it can be discussed at a later time.

11 * Mayor D. Wood received information that WV Governor Justice has given state
12 employees ½ day of paid leave on Thursday, December 23 & Thursday, December
13 30, 2021 to extend their Christmas holiday. Vice Mayor Hunt moved to discuss at
14 the sub committee meeting, seconded by Councilwoman S. Wood. Motion carried
15 unanimously.

16 * Mayor D. Wood received a thank you card from the Moundsville Honor Guard for
17 the city's monetary donation toward flag display boxes. Councilwoman S. Wood
18 moved to receive and file the card, seconded by Councilman Chamberlain. Motion
19 carried unanimously.

20 21 **COMMITTEE REPORTS:**

22 **Reports by the Finance Committee.**

23 The finance committee will meet on December 14, 2021 at 5:00 p.m.

24 **Reports by the Traffic Committee.**

25 The traffic meeting will follow the finance meeting.

26 **Reports by the Policy Committee.**

27 The policy meeting will follow the traffic meeting.

28 29 **COUNCIL ITEMS:**

30 * **Vice Mayor Hunt** – Asked if the storm drain at the beginning of Cherokee Drive
31 directly off of Jefferson Extension is going to be lifted to the same height as the
32 pavement? City Manager will report the issue.

33 * **Chamberlain** – Asked if he has heard anything on the Commercial Inspection on
34 Jefferson Avenue from the Fire Chief? City Manager Healy said he spoke with Asst.
35 Fire Chief Kimple who has not received any contact from the owner. He suggested
36 a certified letter with a date & time the Fire Chief will provide the inspection.

37 * Asked if the Street Department was still running the leaf vac truck? Manager
38 Healy said it was broken down for a little while but is operating now on the heaviest
39 streets and will continue run as good weather continues. He asked if they could
40 include Virginia Street.

1 * **Saunders** – Asked for an update on the new city building. Manager Healy said he
2 has a meeting set up with the Architects on December 15 to discuss some ideas and
3 options.

4 * **Mayor D. Wood** – Best Wishes to Councilwoman S. Wood on her wedding day
5 December 11, 2021 and many years to follow.

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7 Councilman Saunders moved to adjourn, seconded by Councilwoman S. Wood.
8 Motion carried unanimously.

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10 Meeting adjourned at 7:17 p.m.

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Sondra J. Hewitt, City Clerk

David Wood, Mayor

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