

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE**
2 **FEBRUARY 19, 2013**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on February 19, 2013 at 7:00 PM.

6
7 Meeting was called to order by Mayor Eugene Saunders.
8 Invocation was given by Councilman K Mark Simms.

9
10 Acting City Clerk Ankrom called the roll and the following Councilpersons were in
11 attendance: DeWitt, David Haynes, Paul Haynes, Remke, Simms, Vice Mayor Wood, and
12 Saunders. Also present: City Manager Hess, Police Chief Mitchell, Fire Chief Clarke,
13 Public Works Acting Foreman Wallace, Building Inspector Richmond, CPA Goddard,
14 Attorney White, and Acting Clerk Ankrom. Absent was City Clerk Hewitt and Public
15 Works Director Richmond.

16
17 Mayor Saunders recognized Boy Scout Troop 79, who were in attendance City Council to
18 earn their Citizenship Award.

19
20 **GENERAL PUBLIC HEARING:**

21 A. John Marshall Students – Presentation on Comprehensive Plan
22 Vice Mayor Wood introduced Stacy Dei from the Family Resource Network and Juniors
23 Alexa Richards and Hayden Blazer from John Marshall High School; absent was Hailey
24 McClelland. They presented a slide show of pictures from around Moundsville showing
25 things that are appealing about the City and things that could use improvement or be
26 changed, and included comments from citizens. Vice Mayor Wood emphasized how
27 important it is to keep young people involved with the updating of the City's
28 Comprehensive Plan, as they are the future of the City. Moundsville Middle School and
29 Bishop Donahue High School students will also be invited to participate in events to
30 develop a Youth Leadership Council, which will operate similarly to City Council and
31 make recommendations. Mr. Blazer commented that travelling throughout the City
32 opened his eyes to the community around him. The students, and Vice Mayor Wood, were
33 praised for taking so much of their own time and putting forth the energy to help with the
34 Comprehensive Plan update.

35
36 **MINUTES:**

37 **Regular Council Meeting of February 5, 2013**

38 Councilman Paul Haynes made a motion to accept the February 5, 2013 minutes as
39 presented, which Councilman Dave Haynes seconded. Motion carried unanimously.

40
41 **GENERAL PUBLIC HEARING:**

42 Freda Woods-Ryan, owner of 24 Sams Drive, at which address her daughter lives,

1 explained an adjoining neighbor placed cinder blocks in the alley to keep vehicles from
2 encroaching on her property. Mrs. Ryan has contacted the Public Works Director and
3 would like to have something done to move or remove the blocks.

4

5 **OLD BUSINESS:**

6 **A. Approval of the 2013 Fireworks Bid from Presutti Inc in the Amount of \$9,900**

7 Councilman Remke made a motion to accept the bid from Presutti Inc for \$9,900.00 to
8 provide fireworks for the City's 2013 Independence Day Celebration. Motion was
9 seconded by Councilman Simms and carried unanimously. Councilman Simms clarified
10 that a portion of the cost will be paid by a grant received from the State of West Virginia.

11

12 **Other Items to be Discussed by Council**

13 * Vice Mayor Wood reminded Council the fourth neighborhood meeting will be held at
14 6:00 PM tomorrow evening at the FRN building on 2nd Street.

15

16 * Vice Mayor Wood presented information, that he would like to have further discussed
17 at the next Committee meetings, brought back from the West Virginia Municipal League
18 Conference. The Home Rule pilot program is to be extended to cities of any size; and
19 Council members believe many aspects of the program could greatly benefit the City of
20 Moundsville and its citizens. Councilman David Haynes has talked with the City of
21 Wheeling's Mayor Andy McKenzie, who is willing to meet with City Council and go over
22 some of the obstacles and successes of their participation in the Home Rule program.

23

24 * Vice Mayor Wood asked about progress on the move by the Water Department
25 personnel, which Manager Hess says is still in negotiations.

26

27 * Vice Mayor Wood asked about progress at the Fostoria site, which Manager Hess
28 confirmed Tom Brown should soon be receiving the Certificate of Completion.

29

30 **NEW BUSINESS:**

31 **A. Discussion and Approval of the Resolution Authorizing the City of**
32 **Moundsville to Enter into a Contractual Agreement with Commercial Insurance for**
33 **the Renewal of Liability Coverage for 2013-2014**

34 Councilman Simms made the motion to approve the resolution authorizing entrance into
35 the contractual agreement with Commercial Insurance for 2013-2014 liability insurance
36 coverage. Councilwoman DeWitt seconded the motion. Manager Hess confirmed there
37 is no price increase, even after adding two new Police Department vehicles and the Public
38 Works dump truck. Mayor Saunders called for a roll call vote, to which Acting Clerk
39 Ankrom announced the following tally: seven yeas. Motion carried unanimously.

40

41 **B. Discussion and Approval of a Resolution to Authorize the Application and**
42 **Contract for West Virginia Governor's Community Participation Program Funds in**

1 **the Amount of \$2,000.00 for Ballfield Improvements at Valley Fork**
2 Manager Hess noted this is a new grant with no match required. Councilwoman DeWitt
3 made a motion to approve the resolution to accept the WV Governor's Community
4 Participation Program funds in the amount of \$2,000.00. Councilman Paul Haynes
5 seconded the motion. Mayor Saunders called for a roll call vote, to which Acting Clerk
6 Ankrom announced the following tally: seven yeas. Motion carried unanimously.

7
8 **C. Discussion and Approval of an Ordinance Pertaining to Trailer Camps in the**
9 **City of Moundsville (First Reading)**

10
11 Attorney White read the following ordinance by title only:
12 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE, WEST**
13 **VIRGINIA, ENACTING SECTION 735 REGARDING RULES, REGULATIONS,**
14 **AND LICENSE FEES FOR TRAILER CAMPS IN THE CITY OF**
15 **MOUNDSVILLE (FIRST READING)**

16
17 Vice Mayor Wood made a motion to approve for discussion the ordinance on first reading;
18 Councilman Simms seconded the motion. Attorney White confirmed the ordinance is
19 worded according to the recommendation from the Policy Committee, which included a
20 \$10.00 annual fee per space per camp and acreage requirement. Attorney White explained
21 existing campgrounds will be grandfathered and exempt from “initial establishment”
22 criteria only.

23
24 Mayor Saunders recognized campground owner Brad Varlas, who asked whether the
25 annual fee would be charged on a calendar or fiscal year, which will be determined by
26 City Administration, as the ordinance does not specify.

27
28 Mayor Saunders called for a roll call vote, to which Acting Clerk Ankrom announced the
29 following tally: seven yeas. Motion carried unanimously.

30
31 **Other Items to be Discussed by Council**

32 * Vice Mayor Wood noted Dr Margaret Stout will be in town March 1 & 2 to meet with
33 the Action Teams, who will need to meet for updates before Dr. Stout arrives. There are
34 some meetings already scheduled for this week and next.

35
36 * Vice Mayor Wood asked about the recently enacted smoking ban, which takes effect
37 April 1, 2013. Manager Hess is in the process of meeting with Department Heads to
38 discuss regulations and the Health Department's authority to designate smoking areas, if
39 they do not agree with the areas chosen.

40
41 * Councilman Remke announced the Moundsville Activities Committee is planning
42 events for 2013, which include the 2nd Annual Easter Spring Fling to take place on March

1 30, 2013, beginning at 10:00 am. The 2nd annual Ohio Valley Cost of Freedom weekend
2 will be August 22-24, 2013; and September 21, 2013 will be the 3rd annual Fall Festival,
3 held in conjunction with the zombie walk. Farmers' Markets are scheduled to begin July
4 3, 2013; and a Mount Folk Festival is being planned for October 19-20, 2013, with more
5 information coming later. Also, November 30, 2013 will be a "Good, Old-Fashioned
6 Christmas." Councilman Remke thanked the City of Moundsville, on behalf of the MAC,
7 for their cooperation in showing unity among residents and City officials.

8
9 * Councilman Remke would like to see refurbishing on the exterior of the City Building,
10 which will be further discussed at the Finance Committee.

11
12 * Councilman Remke would like to see the City pay for employees to attend programs at
13 the Family Resource Network.

14
15 * Councilman Remke would like the Policy Committee to consider revisions in the sign
16 ordinance to curtail posting of the "push in" signs seen around town. Councilman Simms
17 has received complaints about the portable signs as well.

18
19 * Councilman Simms broached discussion on purchasing the Hartley property across from
20 the Riverfront Shelter, which could be further discussed at the Finance Committee.
21 Manager Hess commented the current owner is asking \$400,000.00 for the property.

22 23 **Discussion of Tree Removal on Jefferson Avenue**

24 Councilman Remke explained he asked Karen Cox of the Extension Office to view the
25 trees about town and make recommendations. At this time, a sprout near the bench by
26 Ruttenberg's should be removed, as it is damaging the sidewalk. The Finance Committee
27 will discuss this further.

28 29 **MANAGER ITEMS:**

- 30 • Manager Hess had nothing to discuss at this time.

31 32 **MAYOR ITEMS:**

- 33 • Mayor Saunders noted that he, Councilwoman DeWitt, and Vice Mayor Wood
34 approached legislators about pushing forward with laws addressing "grandparents
35 rights" for those who are raising their grandchildren, yet receive no assistance from the
36 court system or human services. Discussion was held on drafting a letter, signed by
37 Council members, to be sent to Charleston, asking for legislation to help these families;
38 and citizens were encouraged to contact their legislators. Mayor Saunders will
39 comment on this issue, and the Home Rule opportunity, in his monthly article.

40 41 **COMMITTEE REPORTS:**

42 *Discussion of Recommendations by the Finance Committee*

- 1 1. Discussion on proposal, from a company representative of Electronics Recycling
2 Service, was tabled until the March Committee meeting, giving the Manager and
3 Public Works Director time to discuss further.
- 4 2. Committee received and approved the January 2013 Financial Statements.
- 5 3. Committee recommends approval of Commercial Insurance's renewal quote in the
6 amount of \$153,091.00.
- 7 4. A Special Meeting will be scheduled, after Manager Hess has met with Department
8 Heads, to discuss the proposed budget and format.

9
10 ***Discussion of Recommendations by the Policy Committee***

- 11 1. Requests to implement Mission Statement and Value Statement were tabled until
12 the March meeting to consider a new proposal.
- 13 2. No action was taken on changing Business District to allow residential dwellings.
- 14 3. Committee recommends moving forward with implementing a \$10.00 fee per space
15 in the Trailer Camp Ordinance.
- 16 4. No action was taken on the Business & Occupation Tax review on Wholesale
17 business.

18
19 ***Discussion of Recommendations by the Traffic Committee***

- 20 1. Manager Hess will compile the priority lists submitted by Council and bring for
21 review to the March meeting.
- 22 2. No changes were recommended for the Handicap Parking Permit Form.
- 23 3. Discussion of snow removal was tabled, and a workshop meeting will be held with
24 the Public Works Director and City Council.

25
26 **Discussion and Approval of Reserving a Table at the Home Expo for Council to
27 Distribute Information About Moundsville**

28 Councilman Remke made a motion to approve reserving a table at the Marshall County
29 Chamber of Commerce's Home Expo, which Councilman Simms seconded. After brief
30 discussion on the short amount of time to make arrangements, Councilman Remke
31 rescinded his motion, and Councilman Paul Haynes seconded the rescinded motion. The
32 Stormwater Utility Board will have a booth at the Expo, and Risk Management Director
33 Earl Shaw will be present as well. Councilwoman DeWitt has offered to spearhead efforts
34 to distribute information at the 2014 Expo.

35
36 Councilman Simms made a motion to receive and file legal publications, which was
37 seconded by Councilman David Haynes. The publications were for the following:

- 38 February 14 Planning Commission public hearing
- 39 Sealed bids for the 2013 Fireworks presentation
- 40 Two civil suit filings

41 Motion carried unanimously.

1 **COUNCIL ITEMS:**

2 * **Remke** – Commented Jefferson Avenue tree trimming was stopped by State authorities
3 after 12 trees were completed. The proper paperwork has since been filed and trimming
4 will continue after approval is given.

5 * Has received complaints about bike traffic on the sidewalk on Jefferson Avenue.
6

7 * **Wood** – Had nothing at this time.
8

9 * **Simms** – Asked Council to consider presenting Scott Varner with a plaque for his years
10 of service. Mayor Saunders and Manager Hess are making plans to recognize Mr. Varner
11 and the owners of Jozabeths.
12

13 * **David Haynes** – Commented the road markings at 1st Street and Jefferson Avenue need
14 darkened. Chief Mitchell and Manager Hess explained additional work is planned for that
15 intersection, and the markings will be done after paving is complete.
16

17 * **Paul Haynes** – Noted garbage accumulation at a residence on Morton Avenue, just
18 before 2nd Street; Manager Hess confirmed a work order has been issued.

19 * Asked for American Electric Power to be contacted about trees hanging on the wires
20 near the 4th Street Church; Manager Hess has contacted them about the issue.
21

22 * **DeWitt** – Asked whether a permit is needed for the Easter Bonnet Parade, if held on
23 Jefferson Avenue. Councilman Remke said he did not believe so, as the parade will be
24 held on the sidewalk.

25 * Asked Manager Hess to review information on a Workshop for Women, which may
26 benefit her office staff.
27

28 It was noted the City Seal may look attractive on the wall above the Mayor's seat.
29

30 Councilwoman DeWitt made the motion to adjourn, which was seconded by Councilman
31 Paul Haynes. Meeting adjourned at 8:27 PM.
32
33
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35 _____
Karen L Ankrom, Acting City Clerk

Eugene Saunders, Mayor