

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, OCTOBER 1, 2019**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on October 1, 2019 at 7:00 p.m.

6
7 Meeting was called to order by Mayor Phil Remke who also gave the invocation.

8
9 City Clerk Hewitt called the roll and the following Councilpersons were in
10 attendance: DeWitt, Haynes, Hunt, Saunders, Vice Mayor David Wood, S. Wood
11 and Mayor Remke. Also present were City Manager Healy, Public Works Director
12 Stocklask, Police Chief Mitchell, Asst. Fire Chief Kimple, Building Inspector
13 Richmond, Parks & Recreation Director White, CPA Goddard, Attorney White and
14 City Clerk Hewitt.

15
16 **MINUTES:**

17
18 **Regular Council Meeting of September 17, 2019.**

19
20 Councilperson Haynes moved to accept and approve the minutes of the regular
21 council meeting of September 17, 2019, seconded by Councilperson DeWitt.
22 Motion carried unanimously.

23
24 **GENERAL PUBLIC HEARING:**

25
26 * Justin Jones, Strand Theatre Preservation Society, presented council with a
27 proposal for reoccurring funding in the amount of \$25,000 to cover the cost of
28 utilities for the Strand Theatre.

29
30 Vice Mayor D. Wood moved to discuss the proposal at the finance sub committee
31 meeting, seconded by Councilperson DeWitt. Motion carried unanimously.

32
33 * Michael Kuzma, American Legion, asked council for \$100 donation for
34 American flag display cases.

35
36 Councilperson Hunt moved to discuss the request at the finance sub committee
37 meeting, seconded by Councilperson DeWitt. Motion carried unanimously.

38
39 **MANAGER ITEMS:**
40

1 City Manager Healy provided the following report to council:
2

3 1. The deadline for the Architect proposals was September 19. We received
4 eleven proposals and the Committee is scoring those right now. I'd ask that these
5 packets be returned to me with score sheets completed by Friday, October 11 at
6 4:00 PM. I will compile the scores and schedule the interviews.

7 2. Continued update on the new software system: After receiving a packet of
8 invoices, I determined that the training/set-up/conversion will cost more than
9 originally expected. Also, we need to add one additional full user to the plan. I
10 would like this to be placed on the Finance Sub-Committee agenda next week to
11 fully explain. This is another reason to allot a small amount of the 1% to
12 technology enhancements.

13 3. Superintendent Stocklask and I attended a meeting last week at the Chamber
14 Office to assist in planning the Christmas Parade. The parade will be held this year
15 on November 23, and is the 50th anniversary. This year's theme is ABCs of
16 Christmas – Always Believe in Christmas, submitted by Julie Magers, a student at
17 Washington Lands Elementary School.

18 4. Fall Fest, which is sponsored by UMAC, was held on Saturday, October 21. I
19 manned the City booth all day, and talked with a large number of people. It was
20 another great weekend with visitors filling Jefferson Avenue. Mary Richards of
21 Moundsville was the winner of the three-month family pool pass. Unfortunately,
22 there were issues on Sunday with garbage piled up and blowing around on
23 Jefferson Avenue. I was contacted by the President of UMAC, who wanted to
24 know when the trash and barricades would be picked up, and when the street
25 sweeper would be ran. I asked if there were arrangements made for this, and there
26 were not. After back and forth communication between her and I, my wife and I
27 came to the City Building, got trash bags, and walked Jefferson Avenue, emptying
28 the overflowing trash containers into bags, and cleaning up all garbage that had
29 blown around. I have asked UMAC to have a better plan for garbage next year.
30 The John Marshall Homecoming Parade is October 17. Please inform me if you
31 want to ride or walk in the parade. We will be purchasing candy to be handed out.
32 The field dedication for Coach Bob Montgomery was held on September 19.
33 Councilman Saunders, Parks Director White, Director Stocklask, and Working
34 Foreman Kevin Wallace attended. Coach was overwhelmed and thanked the City
35 over and over. Thank you to the above-mentioned folks who put this together.
36 Special thanks to Frank and Louie DeVault for the sign.

37 5. There was a large snafu on the Bricklayers Union working on the Police
38 Department last weekend. The equipment will be delivered Friday and the work
39 will start Saturday.

1 6. Since the last Council Meeting, we received a total of \$1,998.76 due to the
2 contract with DataMax, which will result in the City gaining \$999.38 after
3 payment. This brings the total collected to \$19,089.91. Last call for the Chamber
4 Dinner. The date is October 10, and you will need to contact Marilyn tomorrow
5 morning.

6
7 **OLD BUSINESS:**

8
9 * Councilperson S. Wood asked how Manager Healy plans to advertise for the
10 parking ticket exchange program? Manager Healy said social media, Moundsville
11 Echo and News Register, possibly TV stations. Councilperson Hunt said she will
12 contact Green Tab to see if they would advertise it.

13
14 * Councilperson S. Wood asked when the paving will start? October 7 they will
15 begin milling.

16
17 * Councilperson Hunt commended the Arts & Culture Committee and volunteers
18 for a job well done on the Jefferson Avenue Friday Night event.

19
20 * Councilperson Hunt reported a sink hole at 90 Highland Avenue looks like the
21 drain is sinking as well. Manager Healy will send out a work order.

22
23 * Councilperson Saunders asked for an update of the First Street property.
24 Building Inspector Richmond said the owner has made some repairs that are in
25 compliance with the code.

26
27 * Councilperson Saunders said the presentation of naming a baseball field in honor
28 of Bob Montgomery was great. It was held at the Valley Fork baseball field.

29
30 * Vice Mayor D. Wood asked for an update on the demolition process. Manager
31 Healy said the start date is October 1.

32
33 * Vice Mayor D. Wood asked for an update on the Water Board's decision to
34 obtain loans or out of pocket for the First Street line replacement project. Manager
35 Healy said he doesn't think the Water Board will obtain a loan for Jefferson
36 Avenue to Fostoria because they have already started the project. However, the

1 project from Fostoria Avenue to Olive Avenue may require the Water Board to
2 obtain a loan.

3
4 * Vice Mayor D. Wood reported a trailer blocking the road at the end of Ninth
5 Street west of Lockwood Avenue. Manager Healy will research the complaint.

6
7 * Councilperson Haynes thanked Public Works Director Stocklask and his crew for
8 removing the tires from Meighen Avenue.

9
10 **NEW BUSINESS:**

11
12 **Discussion and Approval of an Ordinance Pertaining to an Increase for**
13 **Council Members. (First Reading)**

14
15 Attorney White read the following ordinance by title only to be passed by council
16 on first reading:

17
18 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
19 **WEST VIRGINIA, AMENDING AND REENACTING SECTION 121.07 OF**
20 **THE CODE OF THE CITY OF MOUNDSVILLE, TO PROVIDE FOR AN**
21 **INCREASE IN COUNCIL MEMBERS' SALARY. (FIRST READING)**

22
23 Mayor Remke moved to approve the above ordinance, seconded by Councilperson
24 Haynes.

25
26 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
27 tally. 6 yeas, 1 nay. DeWitt voting nay. Motion carried.

28
29 **Discussion and Approval of a Resolution to Permit Overtime Parking Meter**
30 **Fines to be Paid by Donating Canned Goods During the First Two Weeks of**
31 **the Month of November, 2019.**

32
33 Councilperson DeWitt moved to approve the resolution, seconded by
34 Councilperson S. Wood. Motion carried unanimously.

1 **Discussion and Approval of a Resolution to Permit Overtime Parking Meter**
2 **Fines to be Paid by Donating School Supplies During the First Two Weeks of**
3 **the Month of August, 2020.**

4
5 Councilperson S. Wood moved to approve the resolution, seconded by
6 Councilperson DeWitt. Motion carried unanimously.

7
8 **Discussion and Approval to Schedule Trick or Treat in Moundsville on**
9 **October 31, 2019 from 6:00-7:30 pm.**

10
11 Councilperson DeWitt moved to approve the date and time for Trick or Treat,
12 seconded by Councilperson Hunt. Motion carried unanimously.

13
14 **Discussion and Approval of a Recommendation by the Moundsville Planning**
15 **Commission to DENY the requested a Use Change for 120 Arlington Avenue.**

16
17 Councilperson Saunders moved to approve the recommendation by the
18 Moundsville Planning Commission to deny the request for a Use Change at 120
19 Arlington Avenue, seconded by Councilperson DeWitt.

20
21 Mayor Remke called for a voice vote. City Clerk Hewitt announced the following
22 tally. 6 yeas, 1 nay. Haynes voting nay. Motion carried.

23
24 **Discussion and Approval of a Recommendation by the Moundsville Planning**
25 **Commission to AMEND the Zoning Ordinance to Comply with the WV State**
26 **Code Section 29-22B-1202 Maintaining 150 Feet Between Licensed Video**
27 **Lottery Premises.**

28
29 Councilperson DeWitt moved to approve the recommendation by the Moundsville
30 Planning Commission to amend the zoning ordinance to comply with the WV State
31 Code by directing the City Attorney to draft an ordinance, seconded by
32 Councilperson S. Wood. Motion carried unanimously.

33
34 Included in the Planning Commissions recommendation was for Council to
35 establish a maximum limit to the number of licensed premises that can operate
36 within the city limits of Moundsville at any given time.

1 Mayor Remke moved to discuss at the policy sub committee meeting the
2 recommendation by the Planning Commission, seconded by Councilperson S.
3 Wood. Motion carried unanimously.

4
5 **Other Items to be Discussed by Council.**

6
7 * Councilperson Haynes scheduled a Sanitation Sub Committee meeting on
8 October 10, 2019 at 10:00 a.m.

9
10 * Vice Mayor D. Wood commended Manager Healy for displaying council's goals
11 for 2019-2020.

12
13 * Vice Mayor D. Wood asked for an update on the Rental Property ordinance.
14 Attorney White said he will have it ready for the policy sub-committee meeting.

15
16 * Councilperson DeWitt said she has received positive comments concerning the
17 new additions to the East End and Ruby Street playgrounds.

18
19 * Councilperson DeWitt asked if groups having paint and sip at the Sanford Center
20 have to have a permit to bring their own alcohol to the event? Manager Healy said
21 they would since it is on city property.

22
23 * Councilperson Saunders moved to discuss at the policy sub committee past
24 practice when council appoints individuals to boards and commissions, seconded
25 by Councilperson Haynes. Motion carried unanimously.

26
27 * Councilperson Hunt said she received a complaint from a business owner
28 concerning the \$2 per yard increase on dumpsters.

29
30 * Councilperson Hunt reported the Moundsville sign on Rt. 250 is in need of repair
31 and the weeds have grown up around the posts.

32
33 * Councilperson Hunt expressed how great the East End playground looks.

34
35 * Councilperson Hunt commended UMAC for another successful Fall Festival.

1 * Councilperson S. Wood announced the Arts & Culture committee has scheduled
2 a fall event of pumpkin painting on October 27, 2019 from 1-3 at East End
3 playground. Free pumpkins to paint, candy and apple cider. They are also
4 working on a Christmas program.

5
6 * Councilperson S. Wood moved to discuss at the policy sub committee meeting
7 changing the Arts & Culture committee to Arts & Culture Commission, seconded
8 by Councilperson DeWitt. Motion carried unanimously.

9
10 * Councilperson S. Wood asked when council will be discussing the unallocated
11 15% of the Municipal Sales & Use Tax? Manager Healy said the item will be
12 addressed at the finance sub-committee meeting.

13
14 **MAYOR ITEMS:**

15
16 * Mayor Remke moved for an executive session after the regular session for real
17 estate matters, seconded by Councilperson Hunt. Motion carried unanimously.

18
19 * Mayor Remke moved to discuss at the Traffic sub-committee meeting installing
20 speed bumps on Jackson Avenue from 13th to 14th Street, seconded by
21 Councilperson DeWitt. Motion carried unanimously.

22
23 * Mayor Remke moved to discuss the information he provided on recycling at the
24 policy sub committee meeting, seconded by Councilperson DeWitt for discussion.
25 Motion carried unanimously.

26
27 **COMMITTEE ITEMS:**

28
29 **Discussion and Approval of Recommendations by the Traffic Committee.**

30 The traffic meeting was scheduled for Tuesday, October 8, 2019 at 5:00 p.m.

31
32 **Discussion and Approval of Recommendations by the Finance Committee.**

33 The finance meeting will follow the traffic meeting.

34
35 **Discussion and Approval of Recommendations by the Policy Committee.**

36 The policy meeting will follow the finance meeting.

37

1 **COUNCIL ITEMS:**

2
3 * **DeWitt** – Said she is looking forward to the pumpkin painting event. She
4 expressed happiness in the family based events.

5 * **Haynes** – Nothing at this time.

6 * **Hunt** – Recommended to the Arts & Culture Committee a Christmas event.

7 * **D. Wood** – Thanked to Arts & Culture Committee for planning all the events and
8 involving the community.

9 * **S. Wood** – Commented on the events sponsored by the Moundsville Fire
10 Department, which are Christmas Safety at the Fire House, November 23 from 12-
11 4 and Breakfast with Santa on Saturday, December 14, 2019 from 9-12. She was
12 pleased the firefighters were setting a good example and said she was available to
13 volunteer for the event.

14 * Commended the Street Department for their help during the Jefferson Music
15 Friday Night, especially Louie DeVault.

16 * She also thanked Justin for his presentation of the Strand Theatre.

17 * **Saunders** – Asked if they were discussing an ordinance to prohibit weapons at
18 parks during the sub-committee meeting.

19 **Remke** – Thanked everyone who attended the council meeting.

20
21 Mayor Remke moved to break before the executive session, seconded by
22 Councilperson S. Wood. Motion carried unanimously.

23
24 Meeting recessed at 8:07 p.m.

25 Meeting reconvened at 8:17 p.m.

26 Executive session began at 8:17 p.m.

27 Executive session recessed at 8:20 p.m.

28
29 Councilperson D. Haynes moved to adjourn, seconded by Councilperson S. Wood.
30 Motion carried unanimously.

31
32 Meeting adjourned at 8:22 p.m.

33
34
35
36 _____
37 Sondra J. Hewitt, City Clerk

Phil Remke, Mayor