

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**  
2 **MOUNDSVILLE, NOVEMBER 1, 2022**

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4 The Council of the City of Moundsville met in Regular Session in the Council  
5 Chambers on November 1, 2022 at 6:00 p.m.

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7 Meeting was called to order by Mayor Judy Hunt.

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9 Invocation by Councilman Randy Chamberlain.

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11 City Clerk Hewitt called the roll and the following Councilpersons were in  
12 attendance: Chamberlain, DeWitt, Hickman, Saunders, Vice Mayor Wood-Shaw,  
13 D. Wood and Mayor Hunt. Also present were City Manager Healy, City Clerk  
14 Hewitt, Finance Director Ankrom, Secretary Jasenec, Chief Mitchell and City  
15 Attorney White.

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17 **MINUTES:**

18  
19 **Regular Council Meeting of October 18, 2022.**

20 Vice Mayor Wood-Shaw moved to approve the minutes of the Regular Council  
21 Meeting of October 18, 2022, seconded by Councilman Chamberlain. Motion  
22 carried unanimously.

23  
24 **GENERAL PUBLIC HEARING:**

25  
26 **Presentation to Water Department Employee Paul Hewitt by the Moundsville**  
27 **Fire Department.**

28 Asst. Fire Chief Kimple presented Water Department Employee Paul Hewitt with  
29 an Outstanding Employee Award for assisting with a brush fire until the  
30 Moundsville Fire Department was able to respond.

31  
32 **Introduction of JD&E On-Site Representatives.**

33 City Manager Healy introduced JD&E On-Site Representatives Charles  
34 Schleicher, Todd Dei and Keith Hughes. Mr. Schleicher will be working closely  
35 with Project Director JB Reidel of &Build during the construction of the new  
36 municipal building.

37  
38 **Other General Public Input:**

39 \* James Crow, 701 12<sup>th</sup> Street, said his friend who lives on Third Street allowed  
40 him to park his vehicle in their driveway until he repairs it. They received a

1 citation from the Building Inspection Department for a storage violation. Mr.  
2 Crow said he has since moved the vehicle to his mother's garage and wondered  
3 what he has to do to take care of his notice. Attorney White instructed Mr. Crow  
4 to appear at Municipal Court on Thursday, November 4, 2022 at 3:30 p.m., to  
5 speak to the Municipal Judge.

6  
7 **CITY MANAGER ITEMS:**

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9 **Report on Progress of New Municipal Building.**

- 10 1. Progress Meeting #5 was held this morning. The Construction Schedule was  
11 received from the contractor. All utilities have been removed from the Fire  
12 Department side, and asbestos abatement on the will take place tomorrow.  
13 Demolition of the structure will take place on Saturday. Haul out and clean-up will  
14 be next week, and basement fill and pole light removal by the end of the week.  
15 2. Sixth Street from Jefferson to Morton will be closed starting tomorrow through  
16 Sunday. It will re-open Monday morning. This will allow the Sanitary  
17 Department to pour concrete around the new manhole and repair the street.  
18 3. The rear parking lot will be closed at the end of business Friday. All visitor  
19 parking will be along the north side of Sixth Street. Employees will be parking in  
20 the Simpson Church parking lot and Morton Avenue, with overflow to the lot on  
21 Jefferson Avenue. Evening meetings will use Sixth Street and the Simpson lot.

22  
23 **City Manager Healy Provided the Following Report to Council.**

24 **Personnel**

- 25 • Full-time positions open with the city currently include:  
26 ○ Fire Department one position - open applications. Testing is  
27 being scheduled for December.  
28 ○ Police Department four positions - open applications. Next  
29 testing is December 8<sup>th</sup>.  
30 • Bill Williams has been hired as a part-time meter attendant. He  
31 started with the city yesterday and has been training.

32 1. The American Rescue Plan programs update - I have approved 117 Homeowner  
33 Grants totaling \$537,478.17, leaving us with a balance of \$12,521.83. I currently  
34 have enough applicants to fill the remaining balance. I have approved 10 Non-  
35 Profit Grants totaling \$50,000.00, and 4 Business Grants totaling \$20,000.00. The  
36 signs that Councilwoman DeWitt brought up have been received and we will start  
37 contacting recipients tomorrow.

- 1 2. Update on the Demolition Grant – All houses passed the Historic Preservation  
2 review. According to Belomar, the full Environmental Review should be approved  
3 by the end of this week.
- 4 3. This past Saturday, along with some Council members, attended the Ribbon  
5 Cutting for the Future of Moundsville Youth Center. The center is amazing,  
6 offering something for everyone, and will open next week. This is a fine addition  
7 to Moundsville.
- 8 4. Last week, I attended the quarterly meeting of Belomar Regional Council.  
9 During the Management Services report, we were informed about a new funding  
10 opportunity soon to be available from the Appalachian Regional Commission, and  
11 other projects. The amount of activity around the four-county region is amazing.
- 12 5. The Splashpad was shut down for the season. The staff has begun winterizing  
13 the equipment by draining all the lines and filling with antifreeze. Several pieces of  
14 equipment have also been wrapped with plastic.
- 15 6. We have received notification from Mountain State Electrical Contractors the  
16 start date for the East End Bronco Field lighting replacement will be January 31,  
17 2023.
- 18 7. The repairs on the boiler at the pool have been completed. This included  
19 replacing the refractory, thermostat, and several relays. With the boiler unavailable  
20 and the pool relying strictly on the Dectron unit, the pool temperature dropped to  
21 78 degrees. The temp is now up to 87 degrees. New boiler 25K, SS Steel Heater  
22 probably considerably more. One idea is to parallel two boilers.
- 23 8. The Park View playground equipment arrived on site last week. Installation is  
24 currently scheduled for the November 7th.
- 25 9. The Merry-Go-Round and Maypole at East End are being replaced at no cost  
26 due to faulty gearbox and paint problems. These two pieces of equipment will be  
27 installed as soon as the parts are available, hopefully with the Park View  
28 installation.
- 29 10. Work is continuing on the Jackson/Mulberry storm sewer project. Reminder  
30 that this is the first infrastructure project started using American Rescue Plan funds  
31 and is being completed in-house.
- 32 11. Upcoming Chamber events include the Christmas Tree Gala Community  
33 Night with Santa on November 7<sup>th</sup>, the Tree Gala Auction and Reception on  
34 November 9<sup>th</sup>, the Christmas Parade on November 19<sup>th</sup> at 2 PM, and Small  
35 Business Saturday on November 26<sup>th</sup>, which will include a Scavenger Hunt.  
36 Please let Sara know if you plan on attending the Tree Gala Reception (starts at

1 5:00), so we can RSVP. Also, Council wishing to be in the parade, please let me  
2 or Sara know. We will need some members to walk to pass out candy, also.  
3 12. Openings remain on the Planning Commission, Historic Landmarks, and the  
4 Building Commission. Please reach out to anyone that you think may be interested  
5 in applying and ask them to contact me.

6  
7 Mayor Hunt asked if council members had questions for the City Manager.

8 \* Councilman Chamberlain suggested checking with the Holiday Inn Express to  
9 see what type of boiler they are using for their indoor pool.

10 \* Councilwoman DeWitt said concerning demolition of the houses, that abatement  
11 will start next week, she asked if the 4<sup>th</sup> Street property was included in that group?  
12 Manager Healy said the 4<sup>th</sup> Street property has already been awarded for demo and  
13 the contractor was given the notice to proceed.

14 \* Mayor Hunt asked once the demolitions are done, how are other properties  
15 prioritized to be on the demolished? Manager Healy said the city has to justify  
16 demolition which takes obtaining access to the inside of the property by the  
17 Building Inspectors. Their office does have a list of future demolition properties.

18  
19 **OLD BUSINESS:**

20  
21 **Other Items to be Discussed by Council.**

22 \* Vice Mayor Wood-Shaw reported the Moundsville Arts & Culture Pumpkin  
23 Painting event was a great success. There were 300 pumpkins purchased and  
24 approximately 500 people in attendance.

25 \* Vice Mayor Wood-Shaw announced Christmas on the Avenue will be held on  
26 December 17, 2022 from 5-8 p.m. The Arts and Culture Committee will provide a  
27 hot chocolate stand, food trucks, horse and carriage rides, train rides, ornament  
28 decorating, pictures with Santa, cookie decorating and balloon animals free to the  
29 community.

30 \* Councilman Saunders reported trucks parking on park way in the 2000 block of  
31 First Street. He also reported a vehicle stored on Shirley Terrace for months.

32  
33 **NEW BUSINESS:**

34  
35 **Proclamation for Christian Heritage Week.**

36 Mayor Hunt read the proclamation for Christian Heritage Week November 20-26,  
37 2022.

1 **Other Items to be Discussed by Council.**

2 \* Councilman Chamberlain followed up the proclamation by saying his  
3 congregation hosted the WV School of Preaching Lectureship last week. They had  
4 visitors from 11 states the entire week.

5 \* Vice Mayor Wood-Shaw said she sent everyone a text message displaying a  
6 Christmas Ornament sponsored by the Arts & Culture Commission and designed  
7 by commission member Hilary Wilson. The Commission will be selling those for  
8 \$15.00 each with proceeds going to help fund future events in the city.

9 \* Vice Mayor Wood-Shaw said concerning outdoor recreation, that she would like  
10 to discuss the possibility of installing a kayak launch at the Riverfront Park as well  
11 as kayak rentals with Parks & Recreation Director White. City Manager Healy  
12 will discuss this with Director White and report to council.

13 \* Vice Mayor Wood-Shaw said she would like to discuss at a finance meeting  
14 increasing the Police Department sign on bonuses. Councilman Chamberlain  
15 added to the discussion of creating an employee recruitment & retention committee  
16 at a sub-committee meeting. City Manager Healy suggested taking the Police  
17 Department discussion to this new committee.

18 \* Vice Mayor Wood-Shaw said concerning the On-Site Citations and Property  
19 Violations, suggested reviewing the language to make sure it is easily  
20 understandable for the property owner.

21 \* Councilwoman Hickman announced she and Vice Mayor Wood-Shaw have been  
22 conversing on a community engagement and education committee, making sure the  
23 residents of Moundsville feel they know what is going on with their local  
24 government. The education components would be to have events throughout the  
25 year that would interest the residents of Moundsville. The engagement portion  
26 would be getting to know your local government representative.

27 \* Councilwoman DeWitt said concerning the sign on bonuses and increases for the  
28 police department, resident Denny Hall feels he has some ideas on how to raise  
29 money for those expenses. Mr. Hall said he needed more time.

30  
31 **MAYOR ITEMS:**

32 \* Mayor Hunt said she was happy the new Youth Center will be opening near the  
33 Church of God on Second Street. She feels it will be a great benefit to the children  
34 of Moundsville. Also, Pastor CJ Plogger will be looking for volunteers for the  
35 Youth Center.

36  
37 **COUNCIL ITEMS:**

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39 \* **Chamberlain** – Asked if we will be discussing concrete street improvements at  
40 the sub-committee meetings? Manager Healy said the item will be on the finance

1 meeting.

2 \* **Hickman** – Announced the OVRTA (Ohio Valley Regional Transit Authority)  
3 will hold a public meeting on November 16, 2022 at 2:00 p.m., at the Wheeling  
4 City/County Building.

5 \* **DeWitt** – Said she attended the ribbon cutting for the new Youth Center along  
6 with Manager Healy, Councilmen Wood & Saunders. She is happy to see a  
7 structured well planned center for all children in the area. Mayor Hunt agreed  
8 saying she really liked the music room where kids can practice their instruments.

9 \* **Wood** – Asked if the Sanitation Department is running on Tuesday, November 8  
10 and Friday, November 11, both holidays? Manager Healy said Sanitation will be  
11 running both days.

12 \* **Hickman** – Reported the Attorney General said concerning the lawsuit  
13 settlement funds, that municipalities involved should start seeing some money  
14 from that lawsuit.

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16 Councilman Saunders moved to adjourn, seconded by Vice Mayor Wood-Shaw.  
17 Motion carried unanimously.

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19 Meeting adjourned at 7:10 p.m.

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Sondra J. Hewitt, City Clerk

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Judy Hunt, Mayor