

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**
2 **MOUNDSVILLE, AUGUST 2, 2021**

3
4 The Council of the City of Moundsville met in Regular Session in the Council
5 Chambers on August 2, 2021 at 6:00 p.m.

6
7 Meeting was called to order by Mayor David Wood.

8
9 Invocation by Councilman Randy Chamberlain.

10
11 City Clerk Hewitt called the roll and the following Councilpersons were in
12 attendance: Chamberlain, DeWitt, Saunders, Wallace, S. Wood and Mayor David
13 Wood. Absent: Vice Mayor Hunt. Also present were City Manager Healy, City
14 Clerk Hewitt, Finance Director Ankrom, Chief Mitchell and Attorney White.

15
16 **MINUTES:**

17 **Regular Council Meeting of July 20, 2021.**

18 Councilwoman S. Wood moved to approve the minutes of the regular council
19 meeting of July 20, 2021, seconded by Councilman Chamberlain. Motion carried
20 unanimously.

21
22 **GENERAL PUBLIC HEARING:**

23 * Dave Oakland, 701 11th Street, opposed abandoning the alley that runs behind his
24 property. He said he doesn't mind the other two requested.

25
26 * Elizabeth Rosier, 110 Mulberry Avenue, complained of her neighbors at 2100
27 Second Street burning treated lumber and pouring gasoline on the fire. She is
28 afraid they will catch the fence on fire and her house. She complained about the
29 same problem last year. She also reported the neighbors at 2015 Second Street
30 have a few pitbull dogs that run loose. She is afraid they are going to attack
31 somebody. City Manager Healy said Chief Mitchell will look into the complaints.

32
33 * Patricia Wayt, 22 Olive Avenue, introduced herself as the new owner/operator of
34 Barnyard Deli and More located at 2213 First Street and hopes to open the first of
35 September, 2021.

36
37 **MANAGER ITEMS:**

38 City Manager Healy presented the following report to council:

39
40 Personnel

- The new position in the Building Inspection Department is advertised this week. Applications are being accepted until August 19th.

1. With the review delay from the State Fire Marshal's Office, the Bid Opening has now been delayed until August 12th. That date is still tentative, determined by the outcome of this review.

2. To date, we have assisted seven residents with the CDBG COVID assistance grant, totaling over \$21,000.00. Reminder that the city still has grant funds to assist residents with mortgage, rental, and/or utility costs that have fallen behind as a result of COVID. Residents must meet income guidelines and produce proper documentation. Applications are available at the City Building, Four Seasons Pool, and on the website. Belomar Regional Council is handling the application intake and processing, and any questions can be directed to Natalie Hamilton of Belomar at 304-242-1800 or call the City Clerk's Office at 304-845-3394. Assistance can be given to residents while completing the forms.

3. The implementation meeting for the Demolition Grant is scheduled for August 9th. This will be done virtually with the Development Office and the resolution to accept the grant agreement should be able to be on the next Council agenda.

4. I held off scheduling the Workshop for the American Rescuer Plan funds due to the Municipal League Conference. There is a workshop scheduled on the ARP, also. That, coupled with discussions with other municipalities may assist in our own workshop.

5. As earlier mentioned, the Municipal League Conference is scheduled at Oglebay starting tomorrow. The agenda is loaded with good sessions that can help us all perform our jobs better. Also, remember that Moundsville had been selected by The Thrasher Group for a promotional video to be debuted at the conference.

6. The Parks & Recreation Department held an inaugural baseball/softball camp last week. There were 35 kids that took part in this event. The volleyball camp was scheduled to be held this week but was cancelled due to low enrollment. However, the providers have invited those that did sign up to attend a camp at Wheeling Jesuit at no cost.

7. The tentative opening for the Splash Pad is next week. The last thing is the electrical drop and connection by AEP. Once connected, Rain Drop will be in later this week to train Director White on operation, maintenance, and winterizing. We are tentatively planning an employee only event

8. The Home and Business Expo is August 13th and 4th. We will have two booths this year, and I have asked department heads to attend a few hours. Please contact

1 Kim if you can attend to the booth for a couple hours. Reminder that the first night
2 I will be assisting Arts & Culture with Jefferson Friday but will attend the Expo all
3 day Saturday.

4 9. The city had six representatives at the last Business After Hours. The next one
5 is August 12th, as an Expo kick-off. Please let Kim know if you want to attend.

6 10. The Recycling Center continues to grow with 40 vehicles through this past
7 week. Coordinator David Bougher spent some time last week with the Solid
8 Waste Coordinator in Wetzel County and came back with a wealth of information
9 and ideas to grow our program. Mary Tennant was the winner of the monthly pool
10 pass drawing at the Recycling Center. Reminder that every car receives a ticket
11 with each visit good for a monthly prize.

12 11. Last week, I attended the Belomar Regional Council Quarterly Meeting, which
13 was the first in-person meeting since February of 2020. There was discussion
14 about the ARP funds and additional opportunities that may become available
15 through the State of West Virginia with their ARP funds. Most likely, these funds
16 would be available through the Infrastructure and Jobs Development Council, and
17 any projects would have to be submitted through them to be eligible.

18 12. Remember our small businesses and restaurants are our backbone. Keep
19 supporting them.

20
21 **OLD BUSINESS:**

22 * Councilwoman S. Wood encouraged everyone to visit Wander Out Wednesday,
23 August 4, 2021. Entertainment will be provided by J.B. Meade.

24 * Councilman Saunders asked for an update on the Sanford Center. City Manager
25 Healy said we are advertising for the asbestos abatement and demolition.

26
27 **NEW BUSINESS:**

28 **Discussion and Approval of an Ordinance to Abandon Three Paper Alleys**
29 **Between Tomlinson Avenue & Morton Avenue. (First Reading)**

30 Attorney White read the following ordinance by title only to be passed by council
31 on first reading:

32
33 **AN ORDINANCE VACATING, ABANDONING AND ANNULLING**
34 **PORTIONS OF THREE ALLEYS IN THE 1100 BLOCK BETWEEN**
35 **TOMLINSON AND MORTON AVENUES IN THE CITY OF**
36 **MOUNDSVILLE. (FIRST READING)**

1 Councilman Saunders moved to approve the above ordinance, seconded by
2 Councilwoman DeWitt. Mayor D. Wood called for a voice vote. City Clerk
3 Hewitt announced the following tally. 5 yeas, 1 nay. Chamberlain voting nay.
4 Motion carried.

5
6 **Discussion and Review to Receive & File the City of Moundsville Year End
7 June 30, 2020 Audit.**

8 Councilman Wallace moved to receive and file the City of Moundsville Audit,
9 seconded by Councilman Chamberlain. Motion carried unanimously.

10

11 **Discussion and Approval of the City's Purchasing Card Policy and
12 Procedures.**

13 Councilman Saunders moved to approve the purchasing card policy and
14 procedures guidelines, seconded by Councilwoman DeWitt. Motion carried
15 unanimously.

16

17 **Discussion to Receive and File the Police and Fire Pension & Relief Fund
18 Annual Statement of Account Report.**

19 Councilwoman DeWitt moved to receive and file the police & fire pension annual
20 account report, seconded by Councilman Chamberlain. Motion carried
21 unanimously.

22

23 **Discussion of Potential Litigation Involving the New Municipal Building.**

24 Councilman Saunders moved to discuss the litigation in an executive session,
25 seconded by Councilwoman S. Wood. Motion carried unanimously.

26

27 **Discussion and Approval of a Zone Change at 2213 First Street R-1
28 Residential Single Family to M Mixed. (First Reading)**

29 Attorney White read the following ordinance by title only to be passed by council
30 on first reading:

31

32 **AN ORDINANCE OF THE CITY OF MOUNDSVILLE, WEST VIRGINIA,
33 PROVIDING TO CHANGE A CERTAIN DESIGNATED AREA AT 2207,
34 2209, 2211, and 2213 FIRST STREET IN THE CITY OF MOUNDSVILLE
35 FROM A RESIDENTIAL SINGLE FAMILY ZONE TO A MIXED-USE
36 ZONE. (FIRST READING)**

37

1 Councilwoman DeWitt moved to approve the zone change ordinance, seconded by
2 Councilwoman S. Wood. Mayor Wood called for a voice vote. City Clerk Hewitt
3 announced the following tally. 6 yeas. Motion carried unanimously.

4
5 **Other Items to be Discussed by Council.**

6 * Councilwoman DeWitt reported the tree in the alley behind her house needs
7 removed. The alley is impassable because of the tree. City Manager Healy said
8 Public Works Director Stocklask is obtaining quotes.

9
10 **MAYOR ITEMS:**

11 * Mayor D. Wood asked for an update of the drainage issues at Mulberry Avenue
12 and Jackson Avenue. City Manager Healy said after discussing options with the
13 Stormwater Superintendent and Engineering Firm Burgess & Niple the most likely
14 solution is to install an additional culvert from the center of that intersection to the
15 parking lot at the pool which will allow the water to dump into the large five foot
16 culvert.

17 * Mayor D. Wood confirmed testing for firefighters and police officers are
18 ongoing.

19 * Mayor D. Wood suggested with the Municipal League Conference this week,
20 council members each choose meeting to attend and report on that meeting at the
21 next regular council meeting.

22 * Mayor D. Wood asked if the Code Enforcement Officer has the same
23 qualifications as the Building Inspectors? City Manager Healy said they are
24 similar.

25 * Mayor D. Wood received a request from the Moundsville Economic
26 Development Council (MEDC) asking for donations for a kid's night at the
27 Haunted House. Councilwoman DeWitt moved to donate \$50.00 to MEDC,
28 seconded by Councilman Saunders. Councilwoman S. Wood noted the Arts &
29 Culture Commission agreed to donate \$100.00. Councilwoman DeWitt said since
30 the donation by Arts & Culture, she and Councilman Saunders withdrew their
31 motion and second. No action was taken.

32 * Mayor D. Wood read a thank you letter from Mrs. Carole Wood and other
33 residents of Arlington Avenue thanking council for paving their street.

34 Councilman Chamberlain moved to receive and file the card, seconded by
35 Councilman Wallace. Motion carried unanimously.

1 **COMMITTEE REPORTS:**

2 **Reports by the Finance Committee.**

3 The finance meeting will be held on August 10, 2021 at 5:00 p.m.

4 **Reports by the Traffic Committee.**

5 The traffic meeting will follow the finance meeting.

6 **Reports by the Policy Committee.**

7 The policy meeting will follow the traffic meeting.

8
9 **COUNCIL ITEMS:**

10 * **S. Wood** – Commended Wheeling Intelligencer Editor Alan Olson for his news
11 article on the recovery journey by David Gorby who spoke at the previous council
12 meeting. She also said the article was displayed on the WV Governor’s page.

13 * **Chamberlain** – Made a suggestion when contemplating easements of alleys to
14 consider speaking with the Fire Chief before a decision is made. He feels that
15 providing easements may make it tough on the Fire Department when fighting
16 fires.

17
18 Councilman Saunders moved to go into an executive session for possible litigation
19 after a brief recess, seconded by Councilwoman DeWitt. Motion carried
20 unanimously.

21
22 Meeting recessed at 7:06 p.m.

23 Meeting reconvened at 7:15 p.m.

24 Executive session began at 7:15 p.m.

25 Executive session recessed at 7:42 p.m.

26 Regular session reconvened at 7:42 p.m.

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28 Councilman Saunders moved to adjourn, seconded by Councilwoman DeWitt.
29 Motion carried unanimously.

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31 Meeting adjourned at 7:43 p.m.

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34 _____
35 Sondra J. Hewitt, City Clerk

David Wood, Mayor