

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF**  
2 **MOUNDSVILLE, OCTOBER 4, 2022**

3  
4 The Council of the City of Moundsville met in Regular Session in the Council  
5 Chambers on October 4, 2022 at 6:00 P.M.

6  
7 Meeting was called to order by Mayor Judy Hunt.

8  
9 Invocation by Councilman Randy Chamberlain.

10  
11 City Clerk Hewitt called the roll and the following Councilpersons were in  
12 attendance: Chamberlain, DeWitt, Hickman (Via Zoom), Saunders, Vice Mayor  
13 Wood-Shaw, D. Wood and Mayor Hunt. Also present were City Manager Healy,  
14 City Clerk Hewitt, Finance Director Ankrom, Secretary Jasenec and City Attorney  
15 White. Absent: Chief Mitchell.

16  
17 **MINUTES:**

18  
19 **Regular Council Meeting of September 20, 2022.**

20 Councilman Chamberlain made a correction on page 1, line 35 should have  
21 included the motion to draft the resolution for Amendment 2. Vice Mayor Wood-  
22 Shaw moved to approve the minutes of the regular council meeting of September  
23 20, 2022 as amended, seconded by Councilman Chamberlain. Motion carried  
24 unanimously.

25  
26 **GENERAL PUBLIC HEARING:**

27 \* Joe Parriott, 40 Lily Lane, Moundsville, provided a handout of his views on the  
28 image of Moundsville, Marshall County and his ideas of how to promote tourism.

29  
30 **CITY MANAGER ITEMS:**

31  
32 **Report on Progress of New Municipal Building.**

33 1. Progress Meeting #3 was held this morning. In attendance was Chuck  
34 Schleicher from JD&E. He began his work last week and is supplying daily  
35 reports. Project fencing is being delivered tomorrow to secure the building area.  
36 Other mobilization will begin anytime, and demolition is slated to begin on  
37 October 11<sup>th</sup>.

38 2. The Fire Department is now operating out of the sanitation building. The  
39 basement has been emptied of all records and files. There is still some older Fire

1 Department items remaining that most likely need to be disposed of. That should  
2 be completed by the end of the week.

3 3. The north side of 6<sup>th</sup> Street will be 15-minute city building visitor parking, and  
4 signs will be erected soon. There will be a curb side drop box installed in the front,  
5 also.

6  
7 **City Manager Healy provided the following Manager's Report to Council.**

8 **Personnel**

9 • Updates

10 ○ Two new important hires are with us tonight.

11 ■ Sara Jasenec started yesterday as the City Manager  
12 Secretary.

13 ■ Traci Kobasko also started yesterday as the Public Works  
14 Secretary. Welcome both of them to the City of  
15 Moundsville family.

16 • Full-time positions open with the city currently include:

17 ○ Fire Department one position - open applications.

18 ○ Police Department four positions - open applications.

19  
20 1. The American Rescue Plan programs update - I have approved forty-five  
21 Homeowner Grants totaling \$313,287.95, leaving us with a \$236,712.05 balance. I  
22 have approved ten Non-Profit Grants totaling \$50,000.00, and four Business  
23 Grants totaling \$20,000.00. That is the end of the allotment for the non-profit  
24 category.

25 2. The utility relocation work on the Fostoria Avenue Bridge is virtually complete.  
26 Water testing is the last component to be completed.

27 3. The apparent low bidder for the actual bridge project is Ohio-West Virginia  
28 Excavating with a bid of \$986,259.00. Their bid was recommended to be accepted  
29 at the district level and forwarded to Charleston for state approval. This will be  
30 awarded soon. Also, the current bridge was due for inspection this month. In  
31 talking with the inspectors, it was determined that it is best to keep the bridge  
32 closed until it is replaced. This will save money in having to make any repairs.

33 4. Work has started on the Jackson/Mulberry storm sewer project. The work is  
34 being done in stages to allow for limited disruption in park traffic. Reminder that  
35 this is the first infrastructure project started using American Rescue Plan funds.

36 5. In response to the recent break-in attempt at Valley Fork Park, we now have  
37 four cameras installed. These cameras are being recorded 24/7, but do not have

1 real-time access as the other parks. Recordings can be downloaded when  
2 necessary. This type of camera may be used in the future at Park View Park. We  
3 are also obtaining updated quotes for live cameras at Riverfront Park.  
4 6. Reminder that the Annual Chamber of Commerce Dinner is October 12<sup>th</sup>.  
5 Please let Secretary Sara know if you plan to attend this event. As in the past, we  
6 can get tables reserved for the event.  
7 7. Openings still remain on the Board of Zoning Appeals, Planning Commission,  
8 Historic Landmarks, and the Building Commission. Please reach out to anyone  
9 that you think may be interested in applying and ask them to contact me.

10

11 Mayor Hunt asked if council had any questions for the City Manager.

12 \* Councilman Saunders asked if City Manager Healy had an update on the Elm  
13 Avenue bridge project? Manager Healy reported applying for the Elm Avenue  
14 bridge which is an 80% state 20% local match. There was money put into the Off  
15 System Bridge from the Infrastructure Act. Manager Healy asked for an update  
16 from the state but they have not made any recommendations for that funding at this  
17 time.

18 \* Councilman Chamberlain asked if there was a time frame on completion of the  
19 Fostoria bridge? Manager Healy said the state is handling this project but once it is  
20 awarded they will have a completion date, possibly very late fall.

21 \* Vice Mayor Wood-Shaw asked if he will be applying for the Land & Water  
22 Conservation Grant funds again? Manager Healy said he will be applying and  
23 looking at the Riverfront Park again. Hoping to remodel and bring the restrooms  
24 up to ADA standards and enlarge the kitchen area.

25 \* Vice Mayor Wood-Shaw asked if Manager Healy had any update on Parks &  
26 Recreation Vista? Manager Healy said he had no update.

27 \* Councilman Saunders asked for an update of the scoreboard safety netting.  
28 Manager Healy said the quote for one scoreboard is \$4,598.00, however, the price  
29 for a new scoreboard is \$3,695.00.

30 \* Councilman Chamberlain asked for an update on the East End Light Pole bids.  
31 Manager Healy reported the bids being reviewed but had a question that Manager  
32 Healy could not answer. The bid will be placed on an upcoming agenda.

33 \* Councilman Chamberlain asked for an update on the concrete street bids.  
34 Manager Healy said Jack Tush received a list of the four streets provided and  
35 submitted an estimate of \$284,164.00.

36 \* Councilman Wood asked if Manager Healy was able to speak with WVDOC  
37 concerning using inmate for labor. Manager Healy reported a scheduled meeting

1 with the Department of Corrections to discuss the possibility of using inmate labor  
2 for local municipalities.

3 \* Mayor Hunt asked what is the cost of the project at Mulberry Avenue & Jackson  
4 Street? Manager Healy said the city purchased the material which was  
5 approximately \$50,000.00 and the labor cost will be done by the city as well.

6 \* Councilwoman DeWitt recommended starting on the 2023-2024 budget.  
7

8 **OLD BUSINESS:**

9 \* Councilman Saunders asked if alley on Center Street was graveled? Manager  
10 Healy said it was done.

11 \* Vice Mayor Wood-Shaw reminded everyone of the Pumpkin Painting event the  
12 Arts & Culture Commission is hosting on October 23, 2022 from 1-3 p.m., at the  
13 Riverfront Park. Free snacks and drinks.

14 \* Councilman Saunders asked why council didn't discuss the date for Trick or  
15 Treat? Manager Healy said he emailed council members the date and everyone  
16 who responded agreed with October 31, 2022 from 6:00-7:30 p.m.

17 \* Councilman Wood asked for an update on dilapidated buildings. Manager Healy  
18 will have an updated list for council.

19 \* Councilman Wood asked for an update on technology for council. Manager  
20 Healy said he will have that information for the Finance Committee meeting.

21 \* Councilman Wood asked for an update on the Demolition Grant Program.  
22 Manager Healy reported the group of properties are still with the State Historic  
23 Preservation Office for approval.

24 \* Councilman Wood asked if Manager Healy spoke to the Police and Fire  
25 concerning the use of their 1% for equipment? Manager Healy said we will be  
26 discussing the purchase of new police body cameras at the next council meeting if  
27 we receive the quotes in time.

28 \* Councilman Wood asked if Manager Healy received any information on the  
29 proposed car wash near the Kroger Plaza? Manager Healy said the deal was  
30 closed, city has the plans and they will be moving forward.

31 \* Councilman Chamberlain asked what was going on with the large containers in  
32 the Walmart parking lot? Manager Healy reported Walmart is using those while  
33 they repair the floor in the store.

34 **NEW BUSINESS:**  
35

36 **Discussion and Approval of an Ordinance for Alley Abandonment at Ash**  
37 **Avenue Church of God, West Side of 1313 Center Street. (First Reading)**

1 Attorney White read the following ordinance by title only to be passed by council  
2 on first reading:

3  
4 **AN ORDINANCE VACATING, ABANDONING AND ANNULLING A**  
5 **PORTION OF AN ALLEY BETWEEN AND PARALLEL TO CENTER AND**  
6 **SECOND STREETS, TO THE WEST OF AND PERPENDICULAR TO ASH**  
7 **AVENUE IN THE CITY OF MOUNDSVILLE. (FIRST READING)**

8 Councilman Saunders moved to approve the alley abandonment ordinance, seconded  
9 by Councilwoman DeWitt. Mayor Hunt called for a voice vote. City Clerk Hewitt  
10 announced the following tally. 7 yeas. Motion carried unanimously.

11  
12 **Discussion and Approval of a Resolution in Opposition to Amendment 2,**  
13 **Property Tax Modernization Amendment.**

14 Councilman Wood moved to approve the resolution, seconded by Vice Mayor  
15 Wood-Shaw. Councilman Chamberlain read comments he prepared  
16 concerning Amendment 2. Mayor Hunt called for a vote on the motion. 6  
17 yeas, 1 nay. Chamberlain voting nay. Motion carried.

18  
19 **Discussion and Approval of a Recommendation by the Moundsville**  
20 **Planning Commission to Approve a Zone Change (R-1) Residential to**  
21 **(M) Mixed Use With Permitted Use for Professional Service. (1111 Fifth**  
22 **Street)**

23 Councilman Chamberlain moved to direct the City Attorney to draft an  
24 ordinance for a zone change at 1111 Fifth Street from Residential to Mixed  
25 Use with Permitted Use, seconded by Councilwoman DeWitt. Motion carried  
26 unanimously.

27  
28 **Other Items to be Discussed by Council.**

29 \* Councilman Wood asked if any of the other candidate responded to the  
30 Candidate Forum letter? Manager Healy said two did not. After some  
31 discussion, Vice Mayor Wood-Shaw, Councilwoman DeWitt and Councilman  
32 Wood decided not to proceed with the Candidate Forum but wish to continue  
33 in the future to provide the Candidate Forum before every election. Mayor  
34 Hunt moved to cancel the Candidate Forum but will continue it in the future,  
35 seconded by Councilwoman DeWitt. Motion carried unanimously.

36 \* Vice Mayor Wood-Shaw said there will be a Candidate Forum at  
37 Ruttenbucks on October 26, 2022 from 6-9 p.m.

38 \* Councilman Wood mentioned the City of Wheeling commending  
39 Moundsville City Manager Healy for sharing the city's Homeowner's  
40 Assistance Grant Application that he designed.

1 **MAYOR ITEMS:**

2 \* Mayor Hunt attended the Ribbon Cutting at the City Wide Office in the  
3 former BB&T drive thru building.

4 \* Mayor Hunt thanked whoever was responsible for cutting the grass at 206  
5 Sandy Avenue.

6

7 **COUNCIL ITEMS:**

8 \* **Chamberlain** – Thanked council for their indulgence this evening while  
9 listening to his lengthy comments on Amendment 2.

10 \* **Wood-Shaw** – Mentioned attending the State of Marshall County Breakfast  
11 where she heard the statistics for new businesses in Marshall County.

12 \* **Saunders** – Mentioned attending a Board of Education meeting where it  
13 was discussed that John Marshall and Cameron students during a football  
14 game were using racial slurs toward Tyler Consolidated players. He  
15 mentioned another meeting will be held on October 10, 2022 at 10:00 a.m.

16

17 Councilman Saunders moved to adjourn, seconded by Vice Mayor Wood-  
18 Shaw. Motion carried unanimously.

19

20 Meeting adjourned at 7:42 p.m.

21

22

23

24

25 \_\_\_\_\_  
Sondra J. Hewitt, City Clerk

\_\_\_\_\_   
Judy Hunt, Mayor

26