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4 The Council of the City of Moundsville met in special session in the Council Chambers  
5 on December 3, 2013 at 6:00 PM.

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7 Meeting was called to order by Mayor Eugene Saunders.

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9 Acting City Clerk Ankrom called the roll and the following Councilpersons were in  
10 attendance: Saunders, David Haynes, Paul Haynes, Simms, and Vice Mayor Wood.  
11 Absent were DeWitt and Remke. Also present were City Manager Deanna J Hess,  
12 Building Inspector Joe Richmond, Attorney White, and Acting Clerk Ankrom.

13  
14 **Consider the Appeal of a Health & Sanitation Violation Decision for Property at 1414**  
15 **9th Street**

16 Inspector Richmond explained he sent a 30-Day Action Letter on October 30, 2013, to  
17 which Dona Bartley, of 20 3<sup>rd</sup> Street in McMechen, West Virginia, responded with a  
18 request for hearing, in a letter dated November 18, 2013. The property at 1414 9<sup>th</sup> Street  
19 was burned during a fire in October 2010, and has been vacant since November 2012.  
20 Inspector Richmond confirmed Ms Bartley did pay the \$200.00 fee for the 2<sup>nd</sup> year of  
21 vacancy, according to the Vacant Building Registration regulations.

22  
23 Ms Bartley explained she was the Executrix of her mother, Margaret Trayon's, estate; and  
24 Ms Bartley's son was willed the house under rights of survivorship. Ms Bartley just  
25 resolved the probate process on November 15, 2013, as the correspondence was sent to  
26 an incorrect address. Ms Bartley believes the house is structurally sound, as the fire that  
27 occurred three years ago was in just a "small portion" of the house. Ms Bartley also did  
28 maintenance on the yard this past summer. Ms Bartley has posted "No Trespassing" signs  
29 and had the utilities turned off. The house is in the process of being sold.

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31 Inspector Richmond commented on the porch; a small part of the sidewalk that needs  
32 addressed; there is a broken window and holes on the exterior wall of the house; and the  
33 back steps are unsafe. Inspector Richmond emphasized that "something" needs to be done  
34 to secure the house for the winter, for safety as well as to keep animals out of the interior  
35 of the structure. Ms Bartley noted the broken window is not on the main structure; and  
36 she agreed the steps should be repaired.

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38 Attorney White instructed Inspector Richmond to send correspondence to Ms Bartley's  
39 son, as it appears he is the owner of record. Vice Mayor Wood agreed the son should be  
40 met with to discuss what needs to be done.

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42 Inspector Richmond is amicable to giving Ms Bartley another 60 days to repair the

1 property, if it remains unsold, after which time the issue will go through Moundsville  
2 Municipal Court.

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4 Vice Mayor Wood made a motion to grant a 60-day extension for compliance, and  
5 Councilman Simms seconded the motion, which carried unanimously.

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7 Hearing adjourned at 6:16 PM.

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Karen L Ankrom, Acting City Clerk

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Eugene Saunders, Mayor